CENTRAL CHRISTIAN COLLEGE OF THE BIBLE

ACADEMIC CATALOG
2024-2025

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General Information

Letter from the President

You are my kind of person!

Since you are reading this academic catalog, it means that you are serious about what it means to study at Central Christian College of the Bible. I still remember the first CCCB catalog I looked inside of. I was a junior high student in camp and a college team left one of the catalogs on the table. They let me take it home and I devoured it over the next several weeks. By the time I finished, I knew that I wanted to study at CCCB!

You might think that reading a Christian college academic catalog is only, well, "academic." However, I learned so much from the catalog. And you will find the same things when you read what follows.

1. Milestones in the story of a school that was started in 1957 so that young men and women could learn God's Word from qualified faculty and serve the church. Enrolling at CCCB makes you part of that story. Your participation will build relationships and demonstrate leadership that become an inherent part of your future service.

2. Policies for success that will help a student take seriously the opportunity to be enrolled with others. Christian higher education provides spiritually minded students with a Bible-centered foundation in the context of a Christian worldview. At CCCB, you will find a ministry community that glorifies God through Christlike attitudes, words, and acts of service so that students like you can follow examples of Christian maturity and spiritual community.

3. Programs that open doors for future career service inside and outside of the church. Our accredited degrees provide a quality educational experience providing many opportunities after graduation for employment, service, or further education.

4. Courses that help students learn to be biblical servants for a faithful life of kingdom ministry. All of the instruction is built upon the authority of Christ and the Scripture. We believe that the Bible is true and Jesus Christ is Lord of His people. Whether in the classroom or around campus, we will equip you to follow the example of Jesus and the principles of the Bible. By serving others in the name of Christ, we receive the blessings in this life and for eternity.

When you read about CCCB's milestones, policies, programs, and courses, you will see how well you fit into the educational experience here. Your academic abilities, character values, and life goals can be shaped and directed through your studies at Central Christian College of the Bible.

Enrolling at a Christian college can be a highlight of your educational and spiritual journey. I pray that your time here will clarify God's work in your life as you study at CCCB.

For Christ and the College,

David B. Fincher, Ph.D.

president@cccb.edu

History

History of the College

Central Christian College of the Bible was founded in February of 1957 when the board of directors, led by chairman O. S. Lincoln, unanimously declared and affirmed that "the purpose of the school is to recruit and train leadership for the church at large, according to the New Testament teaching." CCCB remains exclusively committed to pursuing this purpose.

Through the years, growth has come in facilities and resources. From 1957-1968 the campus was located

east of downtown Moberly on Ault Street. In 1968, CCCB moved to its present campus in southeastern Moberly, adjacent to Moberly Public Schools. It now contains seven buildings on 25 acres.

CCCB expanded its kingdom influence beyond that residential location by launching a robust online degree program in 2011. After the closure of Cincinnati Christian University in 2020, Central opened an extension site in Northern Kentucky to house the Elliott Library & Museum, Russell School of Ministry, and the Christian Church Leadership Network. The expansion continued in 2022 when St. Louis Christian College merged with CCCB, resulting in an extension site for CCCB in the Westport region of St. Louis, Missouri.

Graduates of CCCB are serving across the nation and around the world. CCCB's impact has become not merely regional, but global. With CCCB's graduates located across the country and around the world, Central continues producing biblical servants for a faithful life of kingdom ministry.

Presidents of the College

Several dedicated presidents have led CCCB during its history.

John W. Hall (1957–1959), a minister in Vandalia, Missouri, was charged with the task of setting the college in order. He selected the first faculty of five men.

Grayson H. Ensign (1959–1966) made improvements in the administrative and bookkeeping procedures of the college. In addition, he was able to eliminate the first mortgage as well as purchase other property to provide room for expansion.

Walter L. "Jack" Spratt (1966–1972) led CCCB's acquisition of the current campus property. Several buildings were constructed during that time, including a Cafetorium (a combined cafeteria, library, and assembly area) and dormitories, which also housed classrooms.

Lloyd M. Pelfrey (1972–1998) worked to eliminate the debts from construction. In 1980, Memorial Hall (later renamed Pelfrey Hall) was completed, which housed offices, classrooms, food services, and a gymnasium. Under his leadership, initial accreditation with the Accrediting Association of Bible Colleges (now The Association for Biblical Higher Education) was received in 1982, with reaffirmations in 1987 and 1992.

Dr. Russell James (2000–2005) led CCCB's transition to the Full-Tuition Scholarship Program with careful planning and successful fundraising. This contributed to a period of rapid growth, culminating in the highest enrollment in the institution's history. During his tenure, two new facilities were constructed: the Reese Resource Center (housing the library and bookstore) and Mabee Foundation Hall (a three-story dormitory). ABHE accreditation was reaffirmed in 2003 and enrollment peaked at over 500 students.

Dr. Ron Oakes (2006–2013) led CCCB's pursuit of regional accreditation, resulting in candidate status in 2013. Under his leadership, the Walton Student Center was constructed as a place to build campus community among the student body. In addition, an online education program was developed and ABHE accreditation was reaffirmed in 2013.

Dr. David Fincher (2014–present) has focused attention on connecting with alumni, partnering with other institutions, and increasing donor support for operations and construction. Under his leadership, the LIFT the Torch Campaign led to debt reduction, infrastructure improvements, and the creation of a graduate program, now called Russell School of Ministry. ABHE accreditation was reaffirmed in 2023 as CCCB continues to pursue a vision of innovative ministry education in multiple locations for the Christian church.

Locations: Moberly Campus & Extension Sites

Educational locations provide regional sites for biblical truth and training for students and leaders.

The **Moberly campus** (911 E Urbandale Dr., Moberly, MO 65270) has seven buildings on 25 acres, with classrooms, offices, housing, and much more. This location brings residential and graduate students from around the region and across the country.

The **Cincinnati site** at the CCL Center (8095 Connector Dr. Florence, KY 41042) has library resources, archaeology artifacts, offices, classrooms, and meeting space to support ministry leaders.

The **St. Louis site** at The Westport (11960 Westline Industrial Dr. Ste. 230, St. Louis, MO 63146) contains offices, classrooms, a library, and more.

Mission

Mission

Central Christian College of the Bible exists to educate biblical servants for a faithful life of kingdom ministry. As a distinctive undergraduate Bible college, CCCB equips men and women for leadership in the kingdom of God both nationally and internationally.

CCCB seeks spiritually-minded students who actively participate in their local congregations, are curious in

their pursuit of good information, and desire to become equipped with the knowledge, attitudes, and skills for vocational and volunteer church leadership positions.

CCCB provides degrees and certificates that equip students with a Bible- centered higher education within the context of a Christian worldview and helps students become productive, contributing members of their communities.

Affiliated with the Restoration Movement, CCCB seeks to graduate faithful servant-leaders distinguished by authentic Christian character, who have the ability to communicate the Gospel effectively and become disciple-makers worldwide. This mission obeys the biblical mandates of 2 Timothy 2:2, "Pass on what you heard from me...to reliable leaders who are competent to teach others" (The Message) and Matthew 28:19, "Go, therefore, and make disciples of all the nations..." (NASB).

Vision
Providing innovative ministry education in multiple locations for the Christian church.

Values
Biblical Authority - We promote New Testament Christianity through the legacy of the Restoration Movement and CCCB.
Community Discipleship - We encourage personal transformation through prayer and spiritual mentoring in a mutually supportive environment.
Kingdom Collaboration - We partner with other organizations for more Christian workers, congregational success, and kingdom growth.
Personal Atmosphere - We attend to the needs, abilities, and plans for each student and constituent.
Accessible Education - We offer valuable academic programs to develop Christian workers in various regions at an affordable cost.

Goals
1. Lifelong Personal Learning: Central provides engaging interaction with teachers and materials to equip people for continual growth in knowledge and wisdom through ongoing study.
2. Conservative Biblical Teaching: Central instills a traditional Restoration Movement understanding of Scripture, truth, and the church to shape an informed Christian worldview.
3. Faithful Christian Workers: Central prepares people to use their gifts for the kingdom, whether in the ministry, the mission field, or the marketplace.
4. Relational Spiritual Community: Central helps its constituents grow in discipleship through a faithful life of obedience within the body of Christ.

5. Wise Resource Management: Central cares for its assets and personnel to maximize availability for current and future constituents.

Doctrine Statement
The faculty of Central Christian College of the Bible ascribe to the following theological affirmations. Students are expected to know CCCB's positions on these topics while coming to their own biblical conclusions.

1. The one God (Yahweh) exists eternally in the three persons of Father, Son, and Holy Spirit (Matt 28:19; 2 Cor 13:14).
2. Scripture is inspired, wholly without error in the original manuscripts, and the sole authority for the Christian's faith and practice (2 Tim 3:16; 2 Pet 1:19–21; John 10:35, 17:17; 1 Cor 2:12–13).
3. All that exists was created by God; He made humanity in His own image (Gen 1:1–27; Matt 19:4).
4. Adam and Eve's disobedience introduced sin and death to all mankind, who fall short of God's glory because of their own sin (Gen 3:1–19; Rom 3:23, 5:12–14).
5. Jesus Christ, God incarnate, was born of a virgin, tempted but without sin, and fully human and fully divine (Phil 2:5–11; John 1:1–15; Isa 7:14; Luke 1:26–35; Heb 4:15).
6. The atoning death of Christ on the cross and his bodily resurrection from the grave demonstrate God's love and provide forgiveness and eternal life (Rom 5:6–11; 1 Cor 15:3–11).
7. By God's grace, salvation is available to all people, through personal faith in Christ, at the immersion of a penitent believer (Rom 3:21–25, 6:1-14; Gal 3:26–29; Eph 2:8–10; Acts 2:38).
8. The Holy Spirit inspired the authors of Scripture and miraculously empowered apostles and prophets to be the foundation of the church. Today, the Holy Spirit convicts the world of sin, regenerates believers, and indwells them for comfort, sanctification, and Kingdom service (2 Pet 1:19– 21; John 3:5–8, 16:8–11; Titus 3:5–7; Gal 5:16–25; 1 Cor 12:4–7; Eph 2:20).
9. The bodily return of Christ will bring the resurrection of the dead and the final judgment of the righteous to eternal life and the wicked to everlasting destruction (Matt 24:29–51; 1 Cor 15:50–58; 2 Thess 1:9; Rev 20:7–15).
10. Christ has called the church to be holy, to carry out his Great Commission, and to build up all Christians. Each local congregation should be autonomous and unified, following the model of the New Testament church in government and practice (Matt 16:18, 19, 28:18–20; Eph 4:16-32).

CCCB also ascribes to the Tenets of Faith shared by all members of the Association for Biblical Higher Education (abhe.org/about-abhe/tenets-of-faith).

Accreditation

Accreditor

Central Christian College of the Bible is accredited by the Association for Biblical Higher Education

Commission on Accreditation (5850 T. G. Lee Blvd., Ste. 130, Orlando, FL 32822, 407.207.0808) to grant certificates and degrees at the Associate, Baccalaureate, and Master's levels.

Distance Education

Central Christian College of the Bible participates in the State Authorization Reciprocity Agreements.

Certification

We are affiliated with the Restoration Movement and the resulting Christian churches. These are non-denominational, independent churches governed by congregation that value a return to the church as written about in the New Testament. Because of this background, we hold a deep value in the authority of the inspired word of God and its authoritative voice in our lives today.

Educational Status and Funding

As a result of being listed in the Directory of Higher Education, CCCB is approved by the Missouri Department of Higher Education for certification and distribution of veteran's benefits, allowing veterans to receive all the benefits they have earned by serving our country.

Since CCCB is a United States Department of Education approved institution, CCCB students are eligible for participation in federal grant and loan programs. CCCB participates in the Pell Grant program, the Federal work-study program, the Federal Supplemental Educational Opportunity Grant program, and the Federal Direct Loans and Parent PLUS Loan programs.

Churches

Churches have indicated their approval of CCCB by their support in financial gifts, by sending men and women to be trained for Christian service, and by employing CCCB alumni.

Admissions

Admission Requirements

Admissions Policy

Central Christian College of the Bible exists to educate biblical servants for a faithful life of kingdom ministry. The Admissions Team at CCCB strives to locate and engage with prospective students who desire to build up the church through faithful ministry and are seeking their authentic purpose in the kingdom. This document provides admissions policy, application requirements, admittance criteria, and procedures for prospective students.

CCCB reserves the right to change admissions policies as needed. The Admissions Department may require certain students to submit additional materials to make an informed decision about admission. The admissions staff members will communicate any additional information required.

The Central Student

CCCB strives to enroll mission-fit students who actively participate in a local congregation, have the intellectual ability to study at the college level, and desire to become equipped with the knowledge, attitudes, and skills needed for vocational and volunteer leadership in the church.

Each applicant for admission is given personal attention and will be considered on the basis of personal attributes and character, previous academic performance, standardized test scores, recommendations from church leaders, teachers, or others who are familiar with their character and spiritual development, and their interest in and desire for Christian leadership and ministry.

Statement of Nondiscrimination

CCCB does not unlawfully discriminate on the basis of race, color, sex, age, disability, national or ethnic origin in employment, admissions, financial aid, and participation in College programs.

Application Process

CCCB evaluates each candidate for admission on an individual basis. Students are required to submit a completed and signed application form to the Admissions Office. An online application is available at www.cccb.edu/apply. The admissions office will accept noninstitutional applications as equal to the institutional application. Any other applications and their acceptability are subject to the approval of the Director of Admissions.

All credentials and documents submitted to CCCB in the application and admission process become the property of CCCB and will not be returned to the applicant or forwarded to other institutions. Documents may be returned to international students upon the discretion of CCCB after certified copies are made.

Applicants who have been incarcerated must demonstrate acceptable personal attributes and character and an active relationship with a local congregation as verified by the church leader reference for a minimum of one year immediately before enrollment. Applicants will also interview with the Director of Admissions.

Applicants who were placed on disciplinary probation, suspended, or dismissed from a college or university must provide a full explanation in order to be reviewed for admittance.

Applicants who are admitted based upon false or incomplete information may be denied enrollment eligibility and/or dismissed from CCCB.

All student records, regardless of type, will be imported into Populi upon admission to Central for purposes of communicating financial aid eligibility and cost estimates.

CCCB reserves the right to deny admission to any applicant whose academic history or personal qualifications are judged to be unsuitable for college work at CCCB.

An admitted student who demonstrates personal attributes or character at variance with CCCB's core values, community covenant, or student code before enrolling may be denied enrollment or enrolled with sanctions by the Admissions Committee based upon a review of the available information by the CCCB Academic Leadership Team.

Undergraduate Admission

Standards of Admission

Prospective students desiring admission to pursue a degree at CCCB are typically expected to have completed college preparatory courses at an accredited secondary school or equivalent. A proper foundation to facilitate success in college studies will include four years of English, three years of mathematics, three years of social studies, and three years of science.

First-Year Admission

In addition to the application for admission, applicants for first-time degree-seeking admission are required to submit the following materials:

1. **Official High School Transcript.** Submit a transcript from an accredited high school or equivalent. It is the student's responsibility to request transcripts early in the application process and again when the coursework at the institution is completed. The transcript should include a cumulative grade point average (CGPA). See 'Enrollment Eligibility' for guidelines about final official transcripts.
2. **Official ACT or SAT Results.** Submit a standardized test score from ACT and/or SAT.

Applicants for first-time degree-seeking admission will be considered for admission if they meet the following requirements through a two-tiered system of admission:

Regular Admission
- Minimum composite ACT of 17 (SAT CR+M combined 940) and a minimum 2.0 high school GPA

OR

- Minimum composite ACT of 16 (SAT CR+M combined 900) and a minimum 3.0 high school GPA

Committee Admission

The second tier is needed for first-year applicants who do not meet the above criteria for admission. Students eligible for admission consideration by the Admission Committee are also required to submit a personal statement and educator reference for consideration. This group will be reviewed and approved or denied admission by the Admissions Committee which has its own set of conditions:

- A high school GPA below a 2.0, regardless of ACT or SAT composite score

OR

- Composite ACT of 15 or below (SAT CR+M combined 810 or below)

Committee Admit - Conditions on 1st semester:

- Students must be enrolled in the Student Success Program.
- Students must achieve a GPA of 2.0 or higher or will be placed on Academic Warning.
- Must maintain SAP.

Students admitted with conditions will be notified by their admissions counselor.

Denied Admission

Students denied by the Admissions Committee may be reconsidered for admission if the student provides updated information, such as a standardized test score or a transcript.

Student Success Program

Students admitted to CCCB will be placed in the Student Success Program based on these factors, regardless of admissions status:

- ACT (SAT equivalent) of 17 and below and a 2.50 GPA and below

Transfer Admission

Students are considered transfer students if they can be classified in one of three ways:

1. Matriculated full-time at a previous institution
2. Have a minimum of 24 hours of college credit
3. An associate degree completed while enrolled in high school
   - Students with a completed associate degree upon completion of high school are considered for admission based upon a final high school transcript, ACT/SAT score, and CGPA

In addition to the application for admission, transfer and readmit applicants for degree-seeking admission are required to submit the following materials:

1. **Transcripts From All Colleges/Universities Attended.** Students attending any college or university prior to application to CCCB must submit transcripts from all colleges and universities attended, and again when the coursework at the institution is completed. Each transcript should include a CGPA. For a student to be considered for acceptance to the college, a minimum CGPA of 2.0 on a 4.0 scale must be submitted. Readmit students must submit transcripts from all colleges attended after leaving CCCB.

Former CCCB, Cincinnati Christian University or Saint Louis Christian College students will not be charged for official CCCB transcripts provided to the Admissions Office - the Academic Office will provide an official copy directly to the Admissions Office on behalf of the student.

2. **Additional Documents for Consideration**. If a transfer applicant has less than 24 hours of attempted college credit, a high school transcript and ACT/SAT is required for admission consideration.

A two-tiered system of admission for degree-seeking transfer and readmit students is as follows:

Regular Admission

- 2.0 or higher CGPA

OR

- An evaluation of previously taken credits at a prior institution warrants additional review, regardless of CGPA.

Committee Admission

The second tier is needed for transfer and readmit applicants who do not meet the above criteria for admission. Students eligible for admission consideration by the Admission Committee are also required to submit a personal statement and educator reference for consideration. This group will be reviewed, and approved or denied admission by the Admissions Committee which has its own set of conditions:

- Below a 2.0 CGPA

OR

- An evaluation of previously taken credits at a prior institution warrants additional review, regardless of CGPA

Conditions on 1st semester:

- Enrollment in Student Success Program. Students admitted with conditions will be notified in their initial acceptance letter.

Denied Admission

Students denied by the admissions committee may be reconsidered for admission if a student provides updated information, such as an updated transcript, reference, or personal statement.

Saints Success Program

Students admitted to CCCB will be placed in the Saints Success Program based on these factors, regardless of admission status:

- Students with less than a 2.0 CGPA will be enrolled in private study skills
- Students with less than a 2.0 GPA and no previous college credit applied for the following courses will be required to take Private Study Skills

Readmission

Applicants seeking readmission to CCCB follow the same guidelines as transfer students, but may need to be considered by the Appeals Committee if they were on academic suspension or academic probation when leaving Central. Readmit applicants are also required to gain approval not only from the Academics Office, but also Student Development and Student Financial Services prior to admission.

- Readmit applicants are considered based on the applicant's application, a church leader reference, and recommendations from the Student Development and Academic Office.

- Returning students must be reviewed by each office and approved with or without stipulations. Possible stipulations include:
  - Academic sanctions as determined by the Academic Dean or acting agent. Based upon an applicant's academic standing with CCCB, the applicant may be admitted as a student on academic warning or probation.
  - Disciplinary sanctions as determined by the Dean of Student Conduct or acting agent. Based upon an applicant's disciplinary standing with the college, the applicant may be admitted with student life stipulations.

Readmit students who left on suspension, probation, or warning that wish to return to CCCB must file an appeal with the Appeals Committee for final academic approval, after the application for readmission is submitted.

Non-traditional Admission

Students who are not graduates of accredited high schools may submit a General Education Development (GED) or a High School Equivalency Test (HiSET) score in lieu of a high school transcript for evaluation, and must earn the high school equivalency credential.

Students who have graduated from high school, but have not attended a college, are not required to take the ACT or SAT test after five years have passed since their high school graduation.

Students that have been out of high school for more than five years and have less than a 2.5 high school GPA or do not meet the GED/HiSET requirement must be reviewed by the Admissions Committee.

International Admission

International applicants, whether first-year, transfer, readmit, or online, have the same admission requirements as domestic students but are also required to be proficient in English. International students are also expected to demonstrate sufficient financial support to attend CCCB.

In addition to the application materials required for domestic applicants, international applicants are also required to provide the following materials for admission consideration:

1. **Evidence of English Competency.** A Test of English as a Foreign Language (TOEFL) or an International English Language Testing System (IELTS) score is required.

2. Minimum TOEFL score of 500 (paper-based), 173 (computer-based), or 61 (internet-based).

OR

1. Minimum IELTS score of 5.0.

2. We will also accept Duolingo Test Scores as proof of English Proficiency if the test score exceeds 105.

The TOEFL or IELTS or Duolingo can be waived if applicants:

- Prior to review for admission, came from an English-speaking country
- Have an acceptable ACT or SAT test score
- Have received a US high school diploma or graduated from an international high school in their home country (with all English instruction)
- Enrolled for at least one semester at a college or university in the United States
- Completed an English as a Second Language program (ESL or ELL)
- Further requirements are reviewed on a case-by-case basis and could include an interview and writing sample

2. **Personal Funding Statement.** Students must demonstrating financial ability to attend Central, and include sponsorship information.

3. **I-134 Affidavit of Support.** If a student has a US sponsor, this form must be completed to show that the sponsor can financially support the student to attend CCCB. If the student has a sponsor that is not a US Citizen, a sponsorship and affidavit of support form is to be completed by the sponsor.

4. **Application Fee.** A $100 application fee is due upon submission of the international application.

International students will be considered for admission on the respective tier of admission, based on whether they are a first-year student, transfer student, or a readmit student.

International students who do not meet the minimum English requirements will be enrolled in the Saints Success Program, or could be enrolled in the Saints Success Program at the discretion of the academic services department.

International Students who do not submit a TOEFL but come from an English speaking country are required to have a phone/video call between them and the Director of Admissions, if possible.

Additional Requirements Due Upon Admittance:

1. **International Deposit:** Admitted students are required to submit an International Fee to reserve a spot in the classroom and receive a I-20. Once I-20 and SEVIS receipt are sent to the student, the

student is responsible for scheduling a visa interview appointment in the home country to apply for an F-1 visa at the U.S. Embassy. International first-year students pay a $500 enrollment fee; International students already on a valid I-20 pay a $300 enrollment fee.

2. **Visa Interview:** Once the I-20 and SEVIS receipt are received by the student, contact the U.S. embassy or consulate and schedule an interview to apply for an F-1 visa. Applications requiring security clearance can take between 2 and 4 months in addition to the normal processing time. It is best to apply for the student visa as early as possible, but not more than 120 days prior to the start of your program. Go to the Department of State website for current procedures, required forms, and operating hours.

3. **US College Transfer Students:** International students currently attending college in the U.S. and desire to transfer to CCCBI must complete all of the above steps required for application. Transfer students will also be required to provide Official Transcripts from all colleges attended. Once an admittance decision has been made, students must complete the International Student School Transfer Certification Form. This step is necessary for international students wishing to transfer from another U.S. college or university.

Students with Documented Criminal History

Students who indicate that they have been convicted of a crime beyond a traffic violation must also participate in an interview with the Director of Admissions, regardless of degree seeking status. This is answered on the application for admission. Applicants will be required to submit the following:

- Personal statement, outlining the situation, indicating a timeline as to when the crime and conviction occurred
- Documentation (as applicable) of conviction (court documents, etc.)
- Letter of recommendation

Non-Program Students
Non-Degree-Seeking Students

Non-program students are not actively pursuing a certificate or a degree and are indicated as "non-degree-seeking." Non-degree-seeking students are not eligible for federal financial aid. Non-degree-seeking students who desire to become certificate-seeking or degree-seeking students must complete the application process for degree-seeking students before taking additional classes. Because non-degree-seeking students are not pursuing a degree, these students are required to complete a non-degree-seeking application for enrollment, and discuss course registration options with the Registrar office.

Non-degree seeking students can take up to 15 hours at the special rate of $125/credit hour. After 15 hours is achieved, the tuition and fees per credit hour is at the undergraduate level of $375/hour.

Dual Enrollment

Dual enrollment students may take up to 60 credits at CCCBl. Students wishing to enroll at CCCB as a dual enrollment student must indicate on their application for admission.

Students are considered for the dual enrollment student program with the following requirements:

- They are a sophomore, junior, or senior in high school
- They have a minimum 2.75 cumulative GPA

Students below the minimum standards of age, year in school, or GPA may be considered by the Academic Leadership Team for admission, but may be required to submit additional supporting information such as a letter of reference from an educator and/or a personal statement from the student.

Prior to enrollment, dual enrollment students must submit the following:

- Parental Consent Form
- An official high school transcript or homeschool transcript
- Church leader reference

Enrollment Eligibility
Official Final Documents

Based on record type, admitted students wishing to enroll at CCCB must submit documents to solidify enrollment eligibility.

High School Transcripts. An official final transcript verifying that secondary education requirements have been completed and thus indicated by a graduation date and signature by a school official.

- An official homeschool transcript that verifies that the applicant has met the student's state requirements for high school graduation and that is signed by a parent.
- An official transcript of a HiSET designated by a state as the state's high school equivalency test.

Test Scores. Submit an official ACT or SAT score report issued by the test provider directly to CCCB, either in print or included on an official high school transcript (in print or digital). If the scores are not included on the applicant's high school transcript, students will need to request official scores to be sent to CCCB. International students must also submit official TOEFL and/or IELTS scores.

Transcripts From All Colleges/Universities Attended. Final official transcripts from all colleges and universities attended must be submitted, including dual credit course credits.

AP/CLEP Credit. Advanced Placement and/or College Level Examination Program official scores must be submitted.

Enrollment Forms

Prior to enrollment, the following documents or credentials are to be submitted for final enrollment in courses at CCCB.

- Registration form for all students
- Church Leader Reference Form for all students
- Housing form for all resident students
- Complete, final, and official transcripts for all students
- Completed registration materials for all students
- Acceptable payment or arrangements for student account balances for all students

Online students must also submit the following:

- Online Identity and Statement of Educational Purpose Notarized form - the original form needs to be mailed in and added to the student file.
- Photocopy of a government issued photo identification (front and back).

Down Payment

Degree-seeking on-campus students (regardless of residency status) are required to pay a non-refundable $250 enrollment fee to reserve their place in the classroom. Online-only students or graduate students are not required to pay the enrollment fee.

- **Waivers for Enrollment Fee.** Waivers of the enrollment fee will only be allowed for the children of CCCB staff and faculty. In lieu of an enrollment fee, a written "intention of enrollment" or pre-registration form is required to document in the student's file, along with the name of the parent that is a staff or faculty member at CCCB. All other students are required to pay the enrollment fee. The enrollment fee cannot be paid in increments, only in the full amount.

- **Readmit Students.** After two consecutive semesters after leaving CCCB, the readmitted student will need to pay the enrollment fee again. A CCCB student who has been granted a leave of absence will not be required to pay the enrollment fee again.

Church Leader Reference

Students are required to provide at least one reference that attests to the personal attributes and character that are in alignment with the Community Covenant and the Student Code of Conduct as found in the CCCB's Student Handbook. Church leaders include ministers officially recognized by the congregation, Sunday school teachers, elders, deacons, pastors, FCA advisors, etc. References must not be related to the applicant.

- Reference forms must be submitted directly to the college by the reference or be verified by the college by contacting the reference if received in other ways. All reference forms are valid for **one year.**
- Expired references may be validated at CCCB's discretion by contacting the reference.
- The Director of Admissions may choose to contact the church leader to confirm and validate the church leader reference and to ask additional questions of the reference.
- Students with a below-standard reference must be considered for enrollment eligibility by the Academic Leadership Team's Admissions Committee. A personal statement or a second reference may be requested from the student for further enrollment consideration.

Deadlines

Admission deadlines for each semester can be found on CCCB's website.

New or readmitted onsite students must have appropriate application materials completed and gain admission by the Wednesday prior to orientation.

Online students must have appropriate application materials completed and gain admissions three weeks before the first day of the course.

Transfer Credit
Advanced Placement (AP)

- CCCB accepts AP scores of 3 or higher for college credit in place of general studies courses.
- Each examination is worth 3 hours of college credit at CCCB.

- Students must request score documentation be sent directly to the Admissions Office.

College Level Examination Program (CLEP)
- CCCB accepts CLEP scores of 50 or higher for college credit in place of required general studies courses.
- Each examination is worth 3 hours of college credit at CCCB.
- Students must request score documentation be sent directly to the Admissions Office.

CLEP/AP Exams	CCCB Courses
Any History or Social Science	History Elective
Any Science or Math exam	Intro. to Physical Science
Any Foreign Language exam	Foreign Language Elective
Any Literature exam	Literature Elective
Any Composition exam	English Composition

Credit for Transfer from Other Colleges
- Credits which are earned at accredited institutions and apply to a program at CCCB are fully accepted, provided that the grade for the course is a C- or above.
- CCCB accepts credits from all ABHE colleges.
- Comparable credits earned at non-accredited institutions may be accepted provisionally, subject to validation by the student satisfactorily completing 15 hours work at CCCB with a C (2.00) average.

Correspondence Credit. Central may accept a maximum of 30 hours of correspondence credit toward a degree, providing it applies to the student's degree program requirements, is listed on an official transcript from an accredited college, and has grades of C- or above.

Graduate Admission
Admission Requirements
Prospective students desiring admission to pursue a graduate-level degree at CCCB are expected to have completed a Bachelor's degree.

- Application for Graduate Admission
- Transcripts from all undergraduate and graduate institutions attended with a minimum 2.5 GPA (preference is given to those with exposure to Christian higher education)
  - Former Central, Cincinnati Christian University or St. Louis Christian College Students will not be charged for official CCCB transcripts provided to the Admissions Office

- the Academic Office will provide an official copy directly to the Admissions Office on behalf of the student.
- Writing sample, received by admissions and reviewed by the Dean of the Russell School of Ministry
- Resume
- Interview with the Dean of the Russell School of Ministry

A writing sample may be waived if the student has higher than a 3.0 GPA with a bachelor's degree from a Bible College, or the candidate has work experience in ministry.

International Graduate Admission
International graduate applicants have the same admission requirements as domestic students but are also required to be proficient in English. International students are also expected to demonstrate sufficient financial support to attend CCCB.

In addition to the application materials required for domestic applicants, international applicants are also required to provide the following materials for admission consideration:

International graduate applicants must meet the following minimum English proficiency standards:

1. Evidence of English Competency

A Test of English as a Foreign Language (TOEFL) or an International English Language Testing System (IELTS) score is required.

- Minimum TOEFL score of 500 (paper-based), 173 (computer-based), or 61 (internet-based) or a minimum IELTS score of 5.0. We will also accept Duolingo Test Scores as proof of English Proficiency if the test score exceeds 105.

The TOEFL or IELTS or Duolingo can be waived if applicants:

- Prior to review for admission, came from an English-speaking country
- Have received a US high school diploma or graduated from an international high school in their home country (with all English instruction)
- Enrolled for at least one semester at a college or university in the United States
- Completed an English as a Second Language program (ESL or ELL)
- Further requirements are reviewed on a case-by-case basis and could include an interview and writing sample

2. International graduate applicants must also submit a Personal Funding Statement demonstrating financial ability to attend Central, and include sponsorship information.

Additional Requirements Due Upon Admittance:

3. **Visa Interview:** Once the I-20 and SEVIS receipt are received by the student, contact the U.S. embassy or consulate and schedule an interview to apply for an F-1 visa. Applications requiring security clearance can take between 2 and 4 months in addition to the normal processing time. It is best to apply for the student visa as early as possible, but not more than 120 days prior to the start of your program. Go to the Department of State website for current procedures, required forms, and operating hours.

1. **US College Transfer Students:** International students currently attending college in the U.S. and desire to transfer to Central must complete all of the above steps required for application. Transfer students will also be required to provide Official Transcripts from all colleges attended. Once an admittance decision has been made, students must complete the International Student School Transfer Certification Form. This step is necessary for international students wishing to transfer from another U.S. college or university.

Students who do not meet any or all of the minimum requirements may be considered for admission by a subcommittee of the Academic Leadership Team, which includes the Vice-President of Academics, Registrar, Dean of Student Success, and Associate Dean of Professional Studies.

All candidates with completed applications will be admitted or denied after review by the Assistant Director of Graduate Admissions and the Dean of the Russell School of Ministry.

Student Development & Campus Life

Student Development Office

Campus Standards & Regulations

CCCB's students step out of the world to live a higher calling. As Saints, their relationship to God, each other, other Christians, and those yet to be saved, is to be distinctly Christ-like. CCCB's students work, live, and grow together in a spiritually transformed community that expresses authentic Kingdom living. As members of CCCB's Christ-centered learning community of authentic believers and servant leaders, we support one another and hold one another accountable in our words, attitudes, actions, and service to pursue these qualities of spiritual maturity:

- We covenant together to live a life that honors God, submits to His Word, assembles with His church, practices spiritual disciplines, and serves His creation.
- We covenant together to love and support one another through personal and respectful interactions, compassionate sensitivity to others, and gracious acts of redemptive confrontation and forgiveness.
- We covenant together to be self-disciplined and self-controlled as we seek to grow in genuine Christ-likeness, improve our service, and pursue excellence in fulfilling our God-given mission.
- We covenant together to demonstrate integrity, honesty, truthfulness, humility, and purity in words and actions.

As members of this spiritual community, we covenant together to uphold these characteristics of spiritual maturity so that God will be honored on our campus. Our desire is for CCCB to be known for the quality of her students and her graduates.

CCCB is a Bible college with the specific mission of educating biblical servants for a faithful life of kingdom ministry. In doing so, the focus of the college's programs and community requires that we hold students to a higher standard than other colleges and universities. These standards include rules that govern choices that may be foreign to some of our students. We promote sobriety (both from drugs and alcohol), chastity (outside

of marriage), and substance-free living. These rules apply to all students, regardless of age, part-time or full-time status, and residential or commuter students.

The college expects students to adhere to the student conduct code while they are a student of CCCB. The Student Code shall apply to a student's conduct even if the student withdraws from the school while a disciplinary matter is pending. The student conduct board shall decide whether the Student Code shall be applied to conduct occurring off campus, on a case by case basis. The Student Development office reserves the right to change the standards of the Handbook at any time. Such changes will be announced and published.

Student Handbook

CCCB has a Student Handbook describing the community and a student's responsibilities within that community.
CCCB's Student Handbook can be found here: https://cccb.cleancatalog.net/student-handbook.

Campus Life

Residence Life

Spiritual transformation occurs in the context of relationships. CCCB's residence halls offer an opportunity to experience the best of fellowship and encouragement as a key part of servant leadership development. All full-time, single, Moberly Campus students under the age of 24 are required to live in either the residence halls or the dorm suites unless granted an exemption through Student Development. In addition, students who are taking classes at MACC may apply to live in the dorms. Students interested in this opportunity may speak with the VP of Student Development.

Residence hall living is a great discipleship and leadership development opportunity. CCCB residence life is intentionally designed to foster a positive environment in which love, mercy, grace, encouragement, and excellence may flourish.

Residence Directors (RD's)

The Men's and Women's Residence Directors and the Dean of Women and Dean of Men lead the Residential Life Staff under the direction and empowerment of the VP of Student Development. They are available for guidance, counsel, and in the case of emergencies. An RD

or designee is always on-call for matters related to the residence halls. RD's enforce campus expectations and may give exceptions to the dormitory rules.

Residence Directors Assistants (RDAs)

Residence Directors will be assisted in their oversight by the RDAs. RDAs will provide leadership in the areas of leading dorm devotions, conducting room checks, and promoting adherence to the dress code and the code of conduct. RDA's will also be available to support residents in meeting with the Resident Directors or Deans.

Resident Assistants (RA's)

Resident Assistants live on the dorm floors. RA's are available for guidance, counsel, and in the case of emergencies. They serve as floor leaders and facilitate spiritual, social, and service opportunities for residents. They serve as a part of the Student Development team and are the front-line staff in CCCB's effort to maintain a culture of discipleship, service, leadership, integrity, and love. They are empowered by the RDs, Deans, RDAs, and VP of Student Development to initiate disciplinary action when appropriate. A comprehensive list of Student Life Staff, their locations, phone numbers, and emails is located on the back page of the Student Handbook.

Students may request consideration for single occupancy room assignments. Room assignments are made according to availability and at the discretion of the Student Development team through the RDs. Students may also request a roommate, and doing so would provide students with a residential discount should a roommate be provided. Students under the age of 24 may apply for an exemption to live off-campus based upon the following criteria:

- Student's 24th birthday falls before the first class day of the semester for which they are applying
- Health needs require special facilities that CCCB cannot supply
- A student desires to live with a parent, guardian, or grandparent within an hour of CCCB
- Special work situations exist which require the student to live where they work
- Extreme financial hardship in which off-campus living is necessary for enrollment.

Requests for consideration of an exemption to the on-campus housing requirement must be presented in writing to the Associate Director of Student Development. Requests must include the reason and supporting information for consideration.

Athletics

CCCB is a member of the Midwest Christian College Conference (MCCC) and the National Christian College Athletic Association. Official teams representing the college include men's and women's basketball, shooting sports, men's soccer, and women's volleyball. Members of an intercollegiate athletic team must be full-time students entolled in 12 or more hours. Students are eligible for participation in a varsity sport if their CGPA is at least a 2.00, they earned at least 12 hours prior to the semester of enrollment, and scholastic and community life requirements.

The athletic website page can be found here:

https://cccbsaints.com/

Intramural Athletics

CCCB's intramural sports are coordinated by the Athletic Director. Intramural sports are for CCCB's students, staff, and faculty only. Leagues are formed throughout the semesters and may include sports and activities such as basketball, flag football, dodgeball, ultimate Frisbee, volleyball, kickball, chess, checkers, foosball, billiards, ping-pong, pickleball, and air hockey. Full-contact sports such as tackle football and rugby are not permitted on campus.

The Athletic Director facilitates usage of all sports equipment. As in all we do, the highest Christian character and behavior is expected. Coordinators may restrict participants and spectators from present and future involvement due to unacceptable behavior. CCCB's students do not have permission to use the fields or facilities of the public school system, Moberly Area Soccer Association (Shepherds Field), or Moberly Area Community College.

Student Organizations

The Student Body comprises all full-time and part-time students enrolled at CCCB (Moberly Campus). The Student Council (StuCo) represents the students before the faculty and administrators. StuCo facilitates the collaboration of student-leaders to minister to the spiritual, physical, intellectual, and social needs of the student body; to encourage personal excellence; and to contribute to the development of programs that accomplish the mission and objectives of the College.

The StuCo is composed of an elected student body president, vice president, secretary, historian, treasurer, class representatives (one per class), one commuting student, and a cross-cultural representative. The

Associate Director of Student Development (or a designee) serves as the Faculty Advisor each academic year.

Other student organizations can include student-led ministries. CCCB believes that every student is an individual with incredible influence and leadership potential. Student Led ministries give students the opportunity to lead as an integral part of the college experience. Every year students travel across the street and across the globe to make a difference and advance the Kingdom of Jesus Christ. CCCB's heritage is rich with student-led groups.

Effective leadership ignites when passion and skills align to meet a need. CCCB's plan is to create a culture of leadership through unleashing student leadership and ministry potential. Students are encouraged to catch a vision through prayer, the Word, and interaction with people. Any student with a vision for ministry may be considered for recognition as a CCCB student led ministry group through a process which can be found here: 2.2-4 Student-led Ministries | Central Christian College of the Bible

Student Center

The Walton Student Center is a gathering area for campus community and global ministry fusion. The center is coordinated by Student Development and comprises the Harvest House coffee shop, the Collaboratory, the game area (with ping pong, pool tables, and board games), the theater room, and the commons area.

The link to Walton Student Center can be found here: https://cccb.cleancatalog.net/221-walton-student-center

Chapel & Thrive

CCCB's community gathers in the Ferneau Center Tuesday mornings and the Student Center Thursday evenings during the school year for praise, worship, and celebration. These gatherings are the heartbeat of the campus' fellowship as we work to develop servant-leaders for the church. Chapel and Thrive are also a time in which important and time-sensitive information is communicated to our students.

Chapel and Thrive attendance are expectations of every Moberly campus student. Attendance is recorded by Student Development, or designees, as students enter by scanning their school ID card. Chapel and Thrive services are organized by the Chapel Coordinator and student volunteers participate in worship and the tech booth.

Service Learning

Ephesians 2:10 tells us that we have a purpose for which we were saved. The Great Commission found in Matthew 28:16-20 tells us that making disciples, baptizing them, and teaching them to obey Jesus is a part of that purpose. Fulfilling our purpose also requires finding our place in the broader Body of Christ. As such, CCCB encourages our students to serve the Kingdom of God while seeking out, processing, and discerning their God-given purpose and vocation by completing 30 hours of service learning per semester.

Service Learning is both a chance to serve others in the Kingdom and to explore vocation. Saints GPS encourages students to serve in their area of learning in order to test their fit and gifting in a given profession. As such, the following goals are a place to start this journey:

- To gain practical experience.
- To discover how your unique talents can be used for God's glory.
- To learn to be a leader.
- To learn to be sensitive to other people's needs.
- To appreciate the work, the problems, the challenges, and the rewards of service in the local church.
- To learn responsibility by completing and reporting your Service-Learning assignments faithfully and on time.
- To graduate with a feeling of confidence in your ability to use what you have learned at CCCB in any situation.
- To learn how to life a faithful life of Kingdom ministry.

CCCB encourages its students to use their various gifts and talents in some form of ministry or service in the kingdom while enrolled, and then continue that service upon graduation

Church Attendance

It is expected that all students will attend Sunday services on a regular basis. Involvement in a local fellowship provides an extended family beyond CCCBI and is an invaluable source of support, growth, and accountability. Several churches are available nearby and offer a variety of ministries in which students can be involved. Several College personnel are in positions of leadership in local churches and can provide more information concerning our local churches.

Information and directions for area churches can be found in Saints GPS. Representatives from area churches will be on campus at the beginning of each fall semester as a part of Central's "Community Connections" event.

This is an event specifically for our students to become acquainted with the broader Moberly community, churches and organizations. This is also a time to network in preparation for Service Learning, Supervised Ministry Experiences/Internships, and employment opportunities

Campus Employment

CCCB desires to educate students in the process of seeking and holding a job as well as providing the opportunity of on-campus employment. Since these positions are limited, students who wish to pursue this opportunity must meet the following minimum criteria (specific job descriptions may include increased requirements):

- Be currently enrolled in a minimum of 6 credit hours with CCCB or in a partnership degree.
  - Preference will be given to residential students.
- Maintain a 2.0 or better CGPA for undergrad and 2.5 or better CGPA for master's students.
  - Students placed on academic warning or probation must agree to allow their supervisors to be notified of their academic status.
- Be in good standing with CCCB's Code of Conduct.
  - Students who come under discipline sanctions must agree to inform or allow their supervisors to be notified.

Freshmen and transfer students are accepted based on their incoming information.

Students are limited to a total of 20 hours per week. In order to exceed this maximum, students must have at least a 3.0 CGPA and written permission via completing the Student Employee Above 20 Hours Request Form. International students are limited to 20 hours per week due to SEVIS regulations. Having an academic or discipline status may create an ineligible status as a student worker. If an exception is granted, student workers may face a limited and/or reduced number of scheduled hours.

CCCB maintains a three day no call, no show policy. If a worker misses three consecutive days without communication, the worker may be fired at the discretion of the supervisor. Students may appeal any decision of eligibility or supervisor's decision directly to the Student Worker Committee via email to saintsgps@cccb.edu. Student workers are exempt from paying Medicare and Social Security taxes while enrolled halftime (6 hours) through CCCB. Any school breaks over 5 weeks without current enrollment requires the student to pay Medicare and Social Security taxes.

Public Safety

Student Development is tasked with keeping our campus safe. We are blessed to have our campus in an extremely safe area. There are also several security measures in place to assure the safety of our campus community and visitors. All of the exterior doors on our buildings are magnetically locked and access to residence halls is limited to campus residents and staff. There is a camera security system active in our buildings and monitoring all doors. The Moberly campus also has a trained security team which helps keep us safe from armed intruders. There is an annual safety and security report available here https://cccb.edu/about-cccb/campus-safety which informs everyone of our crime statistics and outlines safety protocols.

Campus Services

Academic Assistance

CCCB provides a Student Success program, which includes peer tutoring, accommodations, and the Learning Center, which provides special sessions on writing and test preparation. The Library at the Reese Resource Center is also available for student research and guidance. The link to these resources can be found here: https://cccb.cleancatalog.net/121-student-success.

Saints GPS

Saints GPS exists to equip and empower students and graduates to serve Jesus in the church, marketplace, and mission field. Our goal is to walk alongside students in their academic career assisting them with their professional preparation whether discerning their vocation, degree, or professional career. We recognize that ministry occurs both in and outside the church building and seek to assist students in understanding and serving within their God-given vocation as they prepare for faithful lives of kingdom ministry.

The task of Saints GPS is to equip and train students in professional development by providing guidance as they explore their professionalism and spirituality. The development of the emerging adult stage of life has resulted in a demographic of students who live in a highly stressful, digital world with constant influences attempting to help them define their identity. Saints GPS seeks to give CCCB students space to reflect on their purpose and time to think deeply about their desires as they develop a biblical perspective and discover their identity in Jesus Christ. Growth opportunities are provided through discernment discussions, curriculum interaction, professional development, and networking opportunities.

Services Available

- Career Coaching
- Job Search Assistance
- Student Opportunity Communication
- Personal Identity Discussions
- Network Development
- Resume Writing & Proofreading
- Spiritual Gifts & Skills Assessment
- Interview Skills Development
- Workshop for Professional & Spiritual Development

Student Jobs

Saints GPS works to guide students as they develop their professional skills. We do this through cover letter and resume writing, application assistance, developing and practicing interviewing skills, and attempting to assist students find jobs on and off campus as required or desired.

Counseling Services

No student at CCCB has to face a difficult situation alone. The following counseling services are available to free students:

- **Academic counseling** through the VP of Academics, Registrar, and Program Directors.
- **Career coaching** through the Director of Saints GPS and the Faculty & Staff.
- **Financial counseling** through the VP of Business and Finance Administration and the Financial Aid Officer.
- **Personal counseling** (including premarital and marital counseling) through the Faculty, Administrators, and the VP of Student Development.

Students with continuing or severe emotional problems are sometimes referred to off-campus counselors and agencies for professional treatment. CCCB maintains relationships with several Christian counselors in the area.

Dining Services

CCCB offers meal plans for the cafeteria. There will be a variety of meal plans available for residential and commuter students.

Meals are also offered in the Harvest House located in the Walton Student Center. The link to the Harvest House is found here: https://cccb.cleancatalog.net/213-harvest-house-and-weekend-meals

Student Activities

The Associate Director of Student Development may hire a student for the position of Student Activities Coordinator. This person will be tasked with planning various campus activities throughout the semester. These opportunities are meant to encourage campus unity and to provide social activities for our students at a minimal cost. The Coordinator will keep an events calendar that is visible to all students on the bulletin board outside of Student Development offices. They will oversee planning, securing approval and funds, and advertising the event through social media. They will work closely with the Associate Director and with the Student Council. Suggestions are always welcome.

Financial Information

College Expenses

Tuition & Fees

Charges and fees may be found at cccb.edu/cost/. Send any questions concerning charges or fees to the Business Office. Explore costs with our Net Price Calculator at cccb.edu/admissions-aid/costs/net-price-calculator. View estimated costs of attendance at cccb.edu/admissions-aid/costs/estimated-cost-attendance.

Central reserves the right to change its costs, modify its services, or change its programs should economic factors, curriculum revisions, or a national emergency make it necessary to do so.

Undergraduate Program
Moberly Student

Academic Charges	Rate	Semester Cost	Annual Cost
Undergraduate Tuition	$375/hr	$5,625 [1]	$11,250 [1]
Undergraduate Semester Fee	$475/semester	$475	$950

Dorm Rates	Rate	Semester Cost	Annual Cost
Dorm room [2]	$3,050/semester	$3,050	$6,100
Single room upcharge	$500/semester	$500	$1,000

Dorm Rates	Rate	Semester Cost	Annual Cost
Single premium upcharge [2]	$300/semester	$300	$600
Triple room discount	-$250/semester	-$250	-$500
Single studio dorm suite [3]	$3,900/semester	$3,900	$7,800
Double dorm suite [3]	$4,100/semester	$4,100	$8,200
Single dorm suite [3]	$5,100/semester	$5,100	$10,200

Apartment Cost	Rate	Semester Cost	Annual Cost
One-bedroom apartment	$675/month		
One-bedroom apartment (large)	$725/month		
Two-bedroom apartment	$800/month		

Cafeteria Plans	Rate	Semester Cost	Annual Cost
Meal plan, 16 meals/week [4]	$1,750/semester	$1,750	$3,500
Meal plan, 10 meals/week [4]	$1,400/semester	$1,400	$2,800
Meal plan, 5 meals/week [4]	$875/semester	$875	$1,750

Food Add-Ons	Rate	Semester Cost	Annual Cost
Saints Meals [5]	$250/semester	$250	$500

Charges are billed per semester. Rates are subject to change. [1] Cost is based on 15 hours per semester. Cost is impacted by actual credit hours enrolled. Some CCCB classes also incur individual, class, or lab fees, depending on the courses taken. [2] Dorm rooms are charged at the roommate rate. Single premium upcharge covers removal of extra furniture in the dorm room. [3] Meal plans are for cafeteria meals and they reset weekly. Saints Meals is an add-on package that includes 48 non-cafeteria meals per semester. Residential and non-residential students can purchase multiple meal plans and/or Saints Meals each semester.

Online Student (including Florence, St. Louis, New Day)

Charges	Rate	Semester Cost	Annual Cost
Undergraduate Tuition	$375/hour	$4,500 [4]	$9,000 [4]
Technology Fee	$150/8-week session	$300 [4]	$600 [4]

Charges are billed per semester. Rates are subject to change. [4] Cost is based on 12 hours per semester (6 hours per session) and 2 sessions per semester.

Non-Degree-Seeking Student, Dual-Enrollment Student, Concurrent High School Student

Charges	Rate
Tuition	$125/credit hour [5]
Moberly Campus Semester Fee	$110/semester [5]
Online Session Fee	$50/8-week session [5]

Audit Charges	Rate
Undergraduate Class	$100/class
Graduate Class	$100/class

Charges are billed per semester. Rates are subject to change. [5] After the student earns 15 hours, the tuition and fees will be billed at the regular undergraduate level.

Graduate Program

Charges	Rate	Semester Cost	Annual Cost
Graduate Tuition	$400/hour	$3,600 [6]	$7,200 [6]
Graduate Student Fee	$150/semester	$150	$300
TOTAL		*$3,750*	*$7,500*

Charges are billed per semester. Rates are subject to change. [6] The cost above is an academic year based on 9 hours per semester. Cost is impacted by actual credit hours enrolled.

Estimated Cost of Attendance

The estimated Cost of Attendance (COA) is an estimated amount it will cost a student to live while enrolled in college for an academic year. This is not the amount the student will be charged by CCCB.

	Moberly Residential Student	Moberly Non-Residential Student	Moberly Student Living w/ Parents	Online/ Florence/ St. Louis/ New Day Student	Graduate Student
Tuition	$11,250 [1]	$11,250 [1]	$11,250 [1]	$9,000 [2]	$7,200 [3]
Fees	$950	$950	$950	$600	$300
Housing	$6,100	$9,975	$1,800	$9,975	$11,475
Food	$4,500 [4]	$4,275	$4,500	$4,275	$4,775
Books & Supplies	$1,250 [1]	$1,250 [1]	$1,250 [1]	$1,250 [1]	$1,250 [1]
Transportation	$1,100	$2,903	$2,903	$1,100	$2,903
Miscellaneous	$1,880	$9,237	$9,237	$9,237	$9,237
Loan Fees	$71	$71	$71	$71	$71
TOTAL	*$27,101*	*$39,911*	*$31,961*	*$35,508*	*$39,911*

All estimates are based on full-time enrollment for 1 academic year (2 semesters).

[1] Estimate based on 15 hours per semester. [2] Estimate based on 6 hours per session (12 hrs per semester). Does not include summer session. [3] Estimate based on 9 hours per semester. [4] Rate for 16 meal/wk plan + 2 Saints Meals packages, for a total of 22 meals/week.

Ways to Pay for School

Students should consider their options when paying for school. Such options include:

- Financial aid (see Financial Aid)
- Payment plans
- Parental help
- Employment and/or weekend ministry opportunities

Payment Plans

Students may enroll in a payment plan through Nelnet Business Solutions. Nelnet enrollees may make monthly payments throughout the semester or school-year with no interest charges. More information may be found at https://mycollegepaymentplan.com/cccb/.

Payment & Refund Policies

Enrollment Agreement

The Enrollment Agreement is a contract between the student and the institution for payment and services rendered. Once a student has signed an enrollment agreement, the student is responsible for all charges. The payment and refund policies outline some limited exceptions to this rule.

Payments

All students must have their bill paid in full or payment arrangements in place with the Business Office before classes start.

Satisfactory payment arrangements may include the following:

1. If a student has completed the financial aid process, CCCB will require only that the student pay the obligation that will remain net of any expected aid. If the student is receiving federal aid, completion of the financial aid process includes completing all forms required including, but not limited to, the FAFSA, all documents needed to satisfy the requirements of verification (if applicable), and all loan documents (as needed).
2. CCCB may consider non-federal awards (from churches, service clubs, or other promised awards) in order to decrease the payment required prior to attending classes only if the Certification of Outside Scholarship form is received.
3. Students may choose to pay by utilizing a payment plan. The student must have an approved plan in place and be current on that plan. If the student terminates or defaults on that plan, immediate payment may be requested in full.

4. Students may choose to take a private loan to cover the balance. That loan must be approved by the bank and certified by CCCB prior to the due date.

In the event that extreme circumstances prevent a student from making payment arrangements before classes start, the student may request an extension. Extensions will be considered on a case-by-case basis and, if granted, the student will have until the end of the grace period to make satisfactory payment arrangements.

If at any time after the start of the semester it is determined that the student's anticipated financial aid will not be available, the student will be notified in writing of the remaining obligation. The student will have 7 days from the date of notification to make appropriate payment arrangements.

Refunds

Students who withdraw from the college within the census will receive a full refund of tuition, semester fees, housing, and food. Non-refundable fees include, but are not limited to, bookstore charges and classroom materials.

After the census date, no reduction of any fees or charges will be given to students who are dismissed or who officially withdraw from all or a portion of their classes.

The following exceptions will be considered upon appeal:

1. A student who has received orders to report for active duty in the military may request a partial reduction of costs. The student must present a copy of their military orders.
2. A student who becomes unable to attend school due to a medical condition may request a partial reduction of costs. The student must present a written medical release from their doctor or counselor stating that class attendance would be detrimental to their health.
3. A student whose immediate family has an emergency because of major illness, death, or other family loss, may request a partial reduction of costs if the student's continued enrollment would cause undue hardship for the family. A written request must be submitted by the student's parent or guardian if the student is a dependent, or the student themselves if they are independent. The letter must explain the situation and include a request to be excused from further class attendance.
4. Upon readmission to CCCB, a suspended student with an outstanding bill may appeal for a partial reduction of costs for a semester that was incomplete due to suspension.

All documentation for appeals must be presented to the Director of Accounting for approval. If a student's appeal is approved, then a partial refund of costs will be credited to the student's account in the following manner: the student fee will be prorated based upon the student's last date of attendance; housing and food costs will be prorated according to the last day in institutional housing. Reductions will only be given on student fees, housing, and food. No reductions will be given on any other fees or charges, including room upgrades. All appeal decisions are final.

Financial Aid

Financial Aid

CCCB seeks to provide a quality education at an accessible and affordable cost. As a private, nonprofit institution, CCCB receives no support from taxes. Further, tuition paid by CCCB's students does not fully cover the costs of providing a quality education. In fact, every student who attends CCCB receives a substantial subsidy made possible by gifts from the college's alumni, friends, and interested churches, and in a few cases, businesses and corporations.

Financial aid is money lent or given to students to help pay for the costs of attending college. A student's financial aid package is managed by the Financial Aid Office. That package may include:

- Institutional aid
- Federal aid
- State aid
- Outside aid sources

To be eligible for aid, students must have graduated from high school or the equivalent and be degree-seeking at CCCB. For financial aid purposes, a degree-seeking program includes Bachelor's degrees, Associate's degrees, certificates, and Master's degrees.

The Financial Aid Office assists students and their families with college expenses by helping them identify and qualify for the financial resources needed to attend college.

Financial Aid Offer

The Financial Aid Office packages federal, state, and institutional aid for which the student qualifies and sends a Financial Aid Offer (FAO) to the student. The FAO is

sent to students when CCCB has received their FAFSA, when they are awarded new aid, and/or upon their admission to CCCB.

Institutional Aid

SEAL Scholarship
Value:

Incoming student   Up to $10,000 per academic year
Returning student Up to an additional $3,000 per academic year

CCCB believes service, experience, academics, and leadership are values that faithful kingdom workers possess and CCCB is committed to developing and rewarding those values in quality students. The SEAL Scholarship was established to recognize these multiple areas of accomplishment in a student's life.

In the SEAL scholarship, an amount can be awarded for each element: Service, Experience, Academics, and Leadership. Each element has two components: an incoming student award and a returning student award that can be earned in subsequent years. The scholarship can apply to tuition, fees, housing, and food.

Eligibility for Incoming Student Awards:
- Service:
  - 20 days of voluntary, organized service: mission trip, camp service, church service, community service, or other similar activity
- Experience:
  - 2 seasons extra-curricular, competitive-level activity: Bible Bowl, band, choir, show choir, theater, debate team, speech team, Science Olympiad, ScholarBowl, Mathletes, athletics, Military, Reserve, Guard, or other similar activity
- Academics:
  - President's Level: HS GPA or CGPA > 3.5
  - Dean's Level: HS GPA or CGPA > 3.0
- Leadership:
  - Earned at HS graduation: Missouri A+ program
  - 1 year as officer or leader: Student government, 4-H, FBLA, FFA, FCA, Boy Scouts, Girl Scouts, youth group, ROTC, or other similar activity

Eligibility for Returning Student Awards:
- Service:
  - 1 participation: mission trip
  - 1 year regularly-scheduled, volunteer service: chapel service, travel worship team, church service, community service, or student-led ministry

- Experience:
  - 1 participation: Holy Land trip, archaeology dig
  - At least 12 per semester for 1 year: chapel reflections
- Academics:
  - CGPA is 3.5 or better: appeal to bump up to President's Level
  - CGPA is 3.0 or better: appeal to bump up to Dean's Level
- Leadership:
  - 1 year as CCCB leader: StuCo, mission trip, chapel, student-led ministry, or Discipler

The Admissions Department awards all incoming scholarships based on submitted materials before or at admittance. Returning students may apply for additional scholarship aid each summer. The Financial Aid Office will review all submissions and make appropriate awards at that time. Learn more at cccb.edu/financial-aid/scholarships. Online students are not eligible for the returning student awards.

Students must be enrolled full-time to receive the scholarship. Scholarships are renewable each year if students maintain SAP and end the semester with no disciplinary probation.

Visit Grant
Value: $250 per semester for the first 4 semesters

This grant will be awarded to qualifying students who visit the campus and meet with certain departments. The grant can apply to tuition, fees, housing, and food.

Eligibility:

- The student must be a spring junior or in their senior year of high school or a transfer student.
- The student must attend a formal visit to the Moberly campus:
  - Individual visit days
  - Come See Central days
  - Overnight admissions events
- The visit must meet the following minimum requirements:
  - Meeting with program director or professor
  - Meeting with admissions counselor
  - Campus tour
  - If an athletic recruit, meeting with coach

Endowed Scholarships
Value: $500–$2,000 per academic year

Scholarships established by donors and designated to be awarded separately from CCCB's institutional aid are awarded and disbursed each year. Students can apply for

these scholarships by filling out the Funded Scholarships Application form at cccb.edu/financial-aid/scholarships/internal-scholarships-application. Additional information may be required, and the student may be required to meet certain eligibility criteria. Endowed scholarships are awarded for one academic year only and do not renew.

Central Grant

Value: Based on student's need

Students with exceptional financial need remaining after all other awards may appeal for consideration of the Central Grant. Appeals can be submitted to the Director of Financial Aid and should detail the student's financial hardship. Additional documentation may be requested. The Central Grant is awarded for one academic year only and does not renew.

Tuition Discount Program

CCCB offers discounted pricing and tuition waivers for CCCB employees and their dependents and to full-time employees of other Christian church colleges and universities. Contact the Financial Aid Office for more information.

Partnership Students

Students simultaneously enrolled with another higher education institution while enrolled as a degree-seeking student at CCCB will only receive aid at the "home institution." An agreement such as a Consortium Agreement, Memorandum Of Understanding (MOU), or Articulation Agreement should be in place for any degree-seeking student who is enrolled concurrently at another institution. The agreement determines which school is the "home institution" that will handle all financial aid matters. Only hours under the Agreement will be counted toward aid. If CCCB becomes the "home institution," the student will be eligible for institutional aid.

Federal Aid

Free Application for Federal Student Aid (FAFSA)

In order to receive federal student aid, including grants and student loans, the student must file the FAFSA. **CCCB's federal school code is 014619.** CCCB students are eligible for a variety of federal student aid, including grants, work-study, and loans. Complete your FAFSA at studentaid.gov/h/apply-for-aid/fafsa.

Cost of Attendance (COA)

All federal aid is limited to a student's COA. The COA is the estimated amount it will cost a student to go to school at CCCB. It includes expenses such as:

- Tuition and fees
- Books, course materials, supplies, and equipment
- Housing and food (or living expenses)
- Transportation expenses
- Miscellaneous expenses (including a reasonable amount for the documented cost of a personal computer)
- Loan fees (excluding any loan fees for non-federal student loans)

The Financial Aid Office calculates the COA for each student when packaging their aid. View CCCB's published COAs for the year at cccb.edu/admissions-aid/costs/estimated-cost-attendance and learn more about COA at studentaid.gov/help-center/answers/article/what-does-cost-of-attendance-mean.

Federal Pell Grant

Pell Grants are a form of need-based aid that does not need to be repaid. A student's Pell Grant amount is determined by the demographic and financial information provided in the FAFSA. Awarding of the grant is based on the student's SAI (as determined by the FAFSA), enrollment status as a student, and aggregate Pell Grant eligibility. Learn more about the Pell Grant at studentaid.gov/understand-aid/types/grants/pell.

Federal Supplemental Educational Opportunity Grant (FSEOG)

The FSEOG is generally awarded on a first-come, first-served basis to students with the highest need, but exceptions can be made by the Financial Aid Office. Learn more about the FSEOG at studentaid.gov/understand-aid/types/grants/fseog.

Federal Direct Loans

Federal Direct Subsidized Loans The federal government pays the interest on a subsidized loan for students enrolled in at least 6 hours per semester until students have been in their program of study up to 150 percent of the published program length. Once a student drops below half-time, withdraws, or graduates, interest for a student's subsidized loans will begin accruing. To learn more about subsidized loans, visit studentaid.gov/understand-aid/types/loans/subsidized-unsubsidized.

Federal Direct Unsubsidized Loans Unlike the subsidized loan, the government does not pay the interest on this type of loan while students are in school. Students may defer the interest charges by adding these

amounts to the principal for future repayment. This loan program is not need-based; it is available to students regardless of their financial need. If students don't qualify for the subsidized loan, they probably will qualify for the unsubsidized loan. To learn more about unsubsidized loans, visit studentaid.gov/understand-aid/types/loans/subsidized-unsubsidized.

Direct PLUS Loans PLUS Loans are for parents of dependent students. The PLUS Loan allows parents to borrow up to the cost of attendance not covered by other aid. If a parent chooses, payment may be deferred until the student graduates, leaves school, or drops below half-time. For more information about the parent PLUS loan, visit studentaid.gov/understand-aid/types/loans/plus/parent.

Federal Work-Study (FWS)

FWS provides jobs for students who need financial assistance. Students will generally work 5–15 hours per week during the school year. Actual work hours will be determined by each student's supervisor. The amount of earnings must not exceed the student's unmet need. The government provides funding to help pay the wages. FWS earnings do not have to be repaid. Students wishing to apply for an FWS position must fill out a job application through the GPS Office. Learn more about FWS at studentaid.gov/understand-aid/types/grants/fseog.

Veterans Services

Veterans benefits may be available to veterans of the armed services or their dependents. To begin the application process, visit the veterans' benefit page at benefits.va.gov/gibill. Once students have completed the application and receive confirmation of their eligibility from the Department of Veterans Affairs, they need to submit their eligibility information to the Financial Aid Office.

State Aid

Access Missouri

Students who are Missouri residents at the time they file a FAFSA may be eligible for Missouri's need-based grant. Students must file a FAFSA by June 1, 2024 to be eligible for the grant in the 2024-25 academic year. Learn more at dhewd.mo.gov/ppc/grants/accessmo.php.

Bright Flight

Central is approved to participate in the Missouri Bright Flight program. This merit-based program is awarded to top-ranked high school seniors by the state of Missouri postsecondary schools. Learn about the program at https://dhewd.mo.gov/ppc/grants/brightflight.php.

Vocational Rehabilitation Benefits

Students who have a disability may qualify for benefits under a vocational rehabilitation program. Questions concerning eligibility and application should be directed to the office of vocational rehabilitation in the student's home state or district.

Outside Aid

CCCB accepts scholarships from a variety of sources, including outside businesses and organizations. Links to some of the most popular scholarship search engines are on our website at cccb.edu/financial-aid/scholarships. Additionally, students are encouraged to check with the leadership and/or missions committee at their church to see if financial help is available to students attending a Christian college.

To apply an outside scholarship to a student's account before receipt of it, CCCBl must receive a written statement to the Financial Aid Office verifying the amount of the award and when the monies from the scholarship will be sent to the school from the sponsoring organization, or the organization may fill out the Certification of Outside Scholarship form.

Private Loans

Students must arrange for private loans themselves. The Financial Aid Office will certify a private loan for up to the amount of the cost of attendance after all other aid is applied

Awarding & Disbursing Aid

Awarding & Disbursing Aid

Aid is awarded in annual amounts for an academic year. Annual amounts are divided between semesters. The Financial Aid Office prorates or recalculates institutional aid prior to disbursement if a student's enrollment, campus, residence, or dependency changes. After a disbursement has been made, there is no adjustment to aid. Other situations can be appealed to the Director of Financial Aid.

A student whose financial aid is subject to change will be notified from the Financial Aid Office by email.

Aid is applied to the student's bill in the following order: tuition, fees, housing, food. Institutional aid is applied first, followed by federal aid. If an external scholarship stipulates where it must be applied, it will be applied to the student's bill before institutional aid is applied. In this situation, institutional aid will be prorated up to the amount of the student's bill.

Aid is awarded and disbursed in whole-dollar amounts one time each semester. For online students, it is disbursed in each session and is divided according to enrollment for the session. The student can see the disbursement amounts and dates on their student portal. If a disbursement creates a credit balance on the student's account, a refund will be issued within 14 days.

Satisfactory Academic Progress

Satisfactory Academic Progress (SAP) is the standard of measurement a school uses to ensure a student is successfully progressing through their degree requirements. CCCB uses SAP to determine whether a student is eligible for financial aid. Two components of SAP include:

- A *qualitative component* which is equal to the student's CGPA.
- A *quantitative component* which is the calculation of the student's pace of progression to ensure completion within the maximum time frame.

The student's CGPA includes grades from all institutional courses that apply to their degree program. For repeated courses, the course with the higher grade will be used in CGPA calculations.

The pace of progression is calculated by Financial Aid:

Credit hours earned / Credit hours attempted = Pace

Credit hours earned are the hours in which the student earned a grade. This also includes credits transferred into the student's degree program from another college or university institution. *Credit hours attempted* are classes the student either received a non-passing grade or withdrew from after the grace period. For repeated courses, both attempts at the course will be used in the credit hours attempted.

Additional to the qualitative and quantitative components, the DOE requires a specific qualitative review at the end of a student's second academic year. The students to be reviewed receive federal financial aid and have been enrolled in a degree-seeking program of more than two years.

Withdrawing from too many classes will have a negative impact on a student's pace and may lead to being suspended from federal and institutional financial aid as well as placed on Academic Suspension.

SAP Evaluation

The Financial Aid Office evaluates each student's SAP at the end of each payment period (see P&P manual for definition). Evaluations include courses in which the student did not earn aid but do not include courses outside of the student's program.

Each student must satisfactorily meet both the qualitative and quantitative requirements of SAP.

- Qualitative evaluation:
  - 2.0 CGPA
- Quantitative evaluation:
  - Pace of 67%
  - Ability to complete the program within 150% of its length

If a student's delayed grades for a term change their SAP for that term after the next term has started, their SAP status must be updated. However, aid that has already been disbursed in the next term will remain in place.

Deficiencies of SAP

Any student who fails an SAP evaluation is placed on a financial aid status and is notified from Financial Aid by email.

Financial Aid Warning

Financial Aid places a student on financial aid warning for one term if they fail SAP. The student will be eligible for aid without appeal and will have one semester to regain SAP. They can clear their status by regaining SAP.

Financial Aid Suspension

A student is placed on financial aid suspension if they continue to fail SAP after a semester on financial aid warning. During this time, they are not eligible for institutional or federal student aid. Students on a suspension can clear their status and restore their aid eligibility by regaining SAP.

Appeals

A student on financial aid suspension may appeal the suspension within 10 days of receiving notification on the basis of the student's injury or illness, the death of a relative, or other special circumstance. The appeal must be submitted to Financial Aid and explain why the student failed to make SAP and what has changed in

their situation that will allow them to make SAP at the next evaluation. Financial Aid may request the student to provide supporting documentation.

Students who withdraw from school on a status will return on the same status when they re-enroll. However, they have the ability to appeal it during the re-enrollment process.

Financial Aid will review the appeal and may consult with the Academic Office and Student Development if the situation includes them. If the student is granted their appeal, Financial Aid will place them on financial aid probation.

Financial Aid Probation

Financial Aid places a student on financial aid probation for one term if they successfully appeal their financial aid suspension. The student will have all federal aid benefits restored and retention of institutional aid will be evaluated on an individual basis.

When a student is placed on probation, Financial Aid works with the Academics Office to determine if they can regain SAP in one term. If true, the student will not be required to be on an Academic Recovery Plan (ARP). If the student cannot regain SAP in one semester, they must be placed on an ARP monitored by the Academics Department.

At the discretion of Financial Aid, a student on an ARP may receive delayed financial aid disbursements until Financial Aid determines that the student is meeting the requirements of the ARP.

Students on financial aid probation can clear their status by regaining SAP. If they do not meet SAP but do fulfill the requirements of their ARP, they can continue to receive federal aid. If a student does not meet SAP by the end of their ARP, they will be placed on financial aid suspension.

Exiting Students

When a student withdraws from a course or exits school, the Financial Aid Office will determine if a student's financial aid will change. In many instances, students whose accounts were "paid in full" at the beginning of the semester may end up owing Central after withdrawing. Please contact the Financial Aid Office for more information.

If any aid is undisbursed at the time of the student's withdrawal, the aid will be recalculated and prorated as appropriate according to the student's last date of attendance. Disbursed aid will remain in place after the grace period ends. A return of Title IV funds will be performed if a student withdraws before the 60% point of the semester.

Return of Title IV Funds

A student who withdraws for any reason prior to the end of the semester may no longer be eligible for the full amount of federal aid funds received. A student is allowed to retain the amount of aid that is considered earned at the time of the withdrawal, up to the 60% point of the semester. The unearned portion must be returned to the Department of Education by the school and/or the student.,and in many instances, students whose accounts were "paid in full" at the beginning of the semester may end up owing Central after withdrawing.

Right to Appeal

Students have the right to appeal any decision for removal or reduction of aid within 10 days of notification. Appeals must be made in writing and submitted to the Financial Aid Office.

Students also have the right to appeal existing institutional aid to request an increase. Decisions will be based on exceptional academic success and/or extenuating circumstances that affect the financial need of the student.

All need-based federal aid must be exhausted before an increase in institutional need-based aid would be considered. Requests for an increase to institutional aid must be made in writing and submitted to the Financial Aid Office.

All appeals will be considered by an appeals committee, and all decisions made by that committee will be final.

Academics

General Information

Academic Definitions

1. Credit Hour

The college uses the credit hour as the basic unit for awarding institutional academic credit for all modalities and levels of education. Credit hours are based on a 15-week semester (or the equivalent amount of student workload for a different length course).

One credit hour is approximately one hour (50 to 60 min.) of direct instruction delivered to students (or an equivalent amount of self-directed learning activities), plus two hours (110 to 120 min.) of instructor-designated out-of-class learning activities, each week, for 15 weeks of a semester. Thus, a one-credit hour course requires between 37.5 - 45.0 hours of student workload per semester.

Credit will be awarded based on weekly academic engagement with the course, as well as an assessment of student achievement on assignments and course outcomes. All competency-based learning will be assessed through the Credit for Prior Learning process.

2. Academic Engagement

Students are expected to attend class sessions (whether onsite, participation in synchronous meetings online, or via remote teaching and learning technology), and participate in experiential learning activities or other forms of interactions between the instructor and the student. Likewise, various forms of course transactions contribute to engagement, such as submitting an assignment, taking a test or quiz, participating in computer-aided instructional activities, study groups, group projects, assigned online discussions, or discussing class-related academic topics with the course instructor (academic counseling or advising do not contribute).

3. Extension Site

A designated off-campus location where students and faculty regularly meet physically (i.e., "onsite") in classes. Students may only complete up to 49% of course work toward requirements for one or more of the institution's educational programs at extension sites.

4. Learning Modalities

CCCB offers courses in a variety of modalities to meet the diverse learning and scheduling needs of students. Courses are designed to impart the knowledge, skills, and practical experiences necessary for lifelong learning, vocational competence, and development of a biblical worldview regardless of location or instructional modality. Modalities will be designated on the class schedule and in the student information system. In some instances, students will be able to register for a class in a variety of formats in the same term (i.e., "Mixed Modality").

Face-to-face education requires instructors and students to be physically in the same classroom at the same time for more than half of scheduled class sessions.

a) Onsite

Courses are delivered in a traditional face-to-face environment where instruction is predominantly through in-person lecture and discussion format. Technology may be used to enhance student engagement and occasionally replace in-person class sessions. Instructors will take daily attendance.

b) Hybrid

Courses are delivered through a combination of face-to-face and teaching-learning technologies. These courses require a minimum of 51% physical onsite instruction. The remainder of the course may be taught using various synchronous and asynchronous learning designs. Instructors will take daily attendance.

All forms of distance education use one or more technologies to deliver instruction to students who are separated by space and/or time from the instructor. Most course activity is done via technologically mediated educational strategies including, by not limited to, video conferencing, audio conferencing, and learning management systems. Courses are designed to include regular and substantive faculty-student, and student-student, interaction, either synchronously or asynchronously, to engage students in teaching, learning, and assessment. Students need to have regular access to a computer, or like device that can run the Canvas and Zoom platforms, a reliable internet connection, and satisfactory peripheral equipment (minimum of a webcam, a listening device, and a microphone).

c) Online

Courses are designed to deliver instruction and interaction between the teacher and among students primarily through asynchronous learning strategies. Some courses may include limited synchronous elements. Students are expected to complete weekly assignments. All online courses are 8 weeks long. Instructors will take weekly attendance based on student engagement.

d) Remote

Courses are designed to deliver instruction and interaction between the teacher and among students primarily through synchronous course sessions. Students are expected to schedule sufficient time for live classroom instruction/learning activities. For some classes, the college will provide a technology-equipped room for students to engage with remote teachers. Students are required to complete weekly assignments in addition to the live-streamed sessions. Remote classes may be either 8 or 15 weeks long. Instructors will take weekly attendance based on student attendance.

e) HyFlex

Courses are designed to allow students the maximum amount of participation choice. Students may attend physically onsite, through live-streamed remote delivery, or by watching recorded class sessions (along with additional assignments). See the requirements for each of these modalities above. Students are expected to complete weekly assignments. HyFlex classes may be either 8 or 15 weeks long. Instructors will take weekly attendance based on student attendance.

f) Experiential Learning

Courses are designed to give students real-world practical experience. Students are responsible to engage with their in-context supervisor and the course instructor on a weekly basis. Some course learning activities will be assigned to monitor growth and assess learning. However, a majority of the course will be spent in an internship or a paid position developing proficiency in specified knowledge or skills in order to meet program or degree requirements, while gaining the necessary work competencies for career readiness. Instructors will take weekly attendance based on student engagement.

5. Terms and Sessions

CCCB's academic year has three terms. It begins with a fall term, followed by a spring term, and ends with a summer term.

a) Semester

A 15-week term. Semesters are commonly referenced as Fall or Spring or in the format using the corresponding year:

- FA-24
- SP-25

b) Session

An 8-week term. CCCB's online courses are offered in sessions. There are two online sessions each semester and one session in the summer. Online sessions are referenced by their session name and the year:

- AUG-24
- OCT-24
- JAN-25
- MAR-25
- JUN-25

Credits

TRANSFER OF CREDITS

CCCB accepts academic credits in accordance with the college's accreditation requirements and standard practices in higher education. Receiving institutions have academic autonomy and can determine the quality and appropriateness of credits earned from other institutions. As such, transfer of credit is not automatic though all efforts will be made to award the maximum credit allowable.

1. Final evaluation of potential transfer credit will only be made from official transcripts received directly from the sending institution.
2. The Registrar is responsible for credit evaluation decisions in consultation with the VP of Academics, the Dean of Graduate Studies, or appropriately credentialed faculty. Students may need to provide additional instructional materials/documents (course descriptions or syllabi, etc.).
3. Credits will be eligible for transfer based on the following criteria:
   - The sending institution is accredited by an organization recognized by the Council for Higher Education Administration (CHEA) or the United States Department of Education (USDE).
   - Credits were based on semester hours or their calculated equivalents.
   - Students earned a minimum grade of a "C."
   - The credits meet or are an appropriate equivalent to course requirements or degrees offered by the CCCB.
4. Course work earned from an unaccredited institution or organization will be evaluated for credit through either the Credit for Prior Learning process or an articulation agreement approved by the faculty Academic Council and the VP of Academics.
5. CCCB accepts a maximum of 75% of transfer credits toward an undergraduate degree and a maximum of 50% of transfer credits toward a masters degree. Some forms of credit may have additional limitations (see list below)
6. All forms of credit, whether earned through an institution of higher learning or through examination, will count toward the maximum number of transferable credits.

CREDIT BY EXAM
Advanced Placement (AP)

The college will accept AP scores of 3 or higher toward general education college credit in place of general studies courses. Each examination is worth 3 hours of college credit at CCCB. New students need to request score documentation be sent to the Admissions Office and current students should request scores be sent to the Registrar's Office.

College Level Examination Program (CLEP)

CCCB accepts CLEP scores of 50 or higher for college credit in place of required general studies courses. Each examination is worth 3 hours of college credit at CCCB. New students need to request score documentation be sent to the Admissions Office and current students should request scores be sent to the Registrar's Office.

AP/CLEP Exam	CCCB Courses Fulfilled
Any History or Social Science exam	History Elective
Any Math exam	Math Elective
Any Science exam	Science Elective
Any Foreign Language exam	Foreign Language Elective
Any Literature exam	Literature Elective
Any Composition exam	English Composition I

Credit for Prior Learning (CPL)

Students can petition to earn college credit from a wide variety of prior learning experiences such as those from the workplace, the military, volunteer positions, and unaccredited education. A student can earn a maximum of 49% of credits toward an undergraduate or graduate degree program through CPL at CCCB. Eligible experiences must demonstrate that they meet or exceed the learning outcomes of required courses. Submitted petitions will be evaluated by the VP of Academics and appropriately credentialed faculty and then transcribed by the Registrar.

Transferring Credits to Other Colleges and Universities

Receiving colleges and universities may establish their own policies related to the acceptance or rejection of credits. While every effort is made to ensure that credits earned at CCCB are transferable, these are not guaranteed to meet other schools' requirements. However, the following schools have a history of accepting the college's credits either towards the completion of a degree or for admissions into a higher level degree program: Asbury Theological Seminary, Biola University, Central Methodist University, Concordia Seminary, Dallas Theological Seminary, Emporia State University, Fort Hays State University, Gordon-Conwell Theological Seminary, Grace Theological Seminary, Grand Canyon University, Harding University, Hope International University, Indiana Wesleyan University, Johnson University, Kentucky Christian University, Liberty University, Lincoln University, Midwestern Theological Seminary, Stephens College, Trinity Evangelical Divinity School, University of Edinburgh, and Wheaton College.

Academic Standing
CLASSIFICATION OF STUDENTS
Degree-seeking

Students who are actively pursuing the academic requirements of a certificate or degree are eligible for federal student aid. To be degree-seeking, students must have:

- Graduated from high school or have a GED
- Applied to be a student at CCCB
- Been accepted by CCCB's admissions department
- Declared a degree program

Non-degree seeking

Students who are not actively pursuing a certificate or a degree and are indicated as non-degree-seeking are not eligible for federal aid. Such students are:

- Concurrent high school students
- Constituent students
- Audit students

STANDING

A student's grade level classification will change after a semester in which the credits completed qualify the student to be classified at the higher level.

Freshman
Students with less than 30 credits earned.

Sophomore
Students who have earned at least 30 credits.

Junior
Students who have earned at least 60.

Senior
Students who have earned at least 90 credits.

Graduate
Students who have earned a bachelor's degree and are enrolled in a graduate-level program.

Grading Scale

A course grade quantifies student learning and achievement through objective measures and may be determined by participation, written assignments, exams, or other means indicated by your instructor.

Course syllabi may indicate the exact formula to be used for calculating the grades in each course.

The following is CCCB's Grading Scale, used to determine letter grade and GPA:

Letter Grade	Score	GPA
A	100-95	4.0
A-	<95-90	3.7
B+	<90-87	3.3
B	<87-83	3.0
B-	<83-80	2.7
C+	<80-77	2.3
C	<77-73	2.0
C-	<73-70	1.7
D+	<70-67	1.3
D	<67-63	1.0
D-	<63-60	0.7
F	<60	0.0

Other Grade Symbols	Meaning
P	Student earned at least 80% in a pass-fail course (4 quality points)
W	Withdrawn from a course
AU	Course was audited by a student; no grade was given
I	Incomplete grade (temporary)
IP	In progress (temporary)

Grade Reports

Canvas will track current grades as students submit work and instructors provide scores. You may refer to the Academic Calendar to find out the dates for when final grades are submitted to Populi for each term.

Academic Honors

Dean's List

Recognizes students each semester who earn a minimum 3.50 semester GPA with at least nine credits attempted.

Delta Epsilon Chi

Recognizes graduating seniors who demonstrate superior achievement in academics, leadership, and Christian service as members of the academic honor society of the ABHE. Students must have at least a 3.30 GPA. Delta Epsilon Chi award recipients are selected by the faculty.

Departmental Awards

Other awards specific to departments are chosen by faculty members and recognized at the annual Honors Chapel.

Valedictorian & Salutatorian

Granted to the students with the highest and second highest CGPA, respectively. To qualify, students must have earned 60 institutional credits, complete the final 30 credits of their degree at CCCB or a partner institution, and graduate within ten semesters of original enrollment.

Latin Honors

Bachelor's graduates with at least 60 credits taken at CCCB and have an exceptional GPA:

- Cum Laude: GPA of at least 3.50
- Magna Cum Laude: GPA of at least 3.75
- Summa Cum Laude: GPA of at least 3.90

Latin Honors will be based on the cumulative institutional GPA from the semester prior to the students degree conferral.

Transcripts

Ordering a Transcript

Past students may print their own unofficial transcript using the student portal or pay a transcript fee for each official transcript. A signed request is required using the transcript request form available in the academic services office or online at https://cccb.edu/academics/transcript-requests

Any remaining balance on the student's account must be paid before an official transcript will be released. Current students who have paid the student fee may request up to 3 free official transcripts per semester.

Students need to allow 7–10 days for a transcript to be processed. Transcripts for a third party must remain sealed to be considered official.

Policy on Name Change

A student's name can be changed during enrollment if legal documentation is provided to verify the change. If a student is no longer enrolled, the student's name will remain the same in the records as it was when they were last enrolled.

If legal documentation of a name change accompanies a transcript request, the Registrar may provide a "Transcript Addendum" to provide confirmation of the student's identity.

Academic Expectations

Academic Integrity

Academic integrity is expected of all students. Students are expected to avoid dishonest means to complete assignments and tests. This includes plagiarism or cheating.

Plagiarism

Plagiarism is defined as representing another person's ideas, writings, or other intellectual property as one's own without properly citing the original creator. This includes:

- Directly copying sections of text, images, or other materials from any source - print, digital, or other students - without using quotation marks and attributing the source.
- Paraphrasing or summarizing the work of others without properly citing the source.
- Re-using significant portions of one's prior work without the permission of the instructor.
- Using information from generative AI tools to create work without explicit permission from the instructor.
- Submitting work that has been partially or fully authored by someone else, whether through a paid service or obtained for free.

Cheating

Students are expected to demonstrate integrity by not giving or receiving information during any test or examination, or on any other individual assignment unless the professor so specifies. Past tests or term papers should not be distributed to other students without the express permission of the teacher.

Penalties for Academic Dishonesty

Generally, in instances involving academic dishonesty, the professor in collaboration with the Vice President of Academics will apply the following penalties, which are cumulative across all courses.

1. First Offense — Warning and redoing the assignment (with or without a grade penalty)
2. Second Offense — Failing the Assignment
3. Third Offense — Failing the Class
4. Fourth Offense —Dismissal from the school.

Any student accused of academic dishonesty may appeal in writing to the vice president of academics, who will convene the appeals committee to review the case.

Attendance

CCCB students are expected to be responsible members of a scholarly community. An essential component of ministry preparation is developing a professional work ethic that includes dependability and timeliness as demonstrated through regular class attendance. Attendance is defined as in-person participation unless indicated otherwise in the course syllabus. In special circumstances, synchronous video conferencing may count as attendance with the special approval of the academics office.

ONSITE CLASS ATTENDANCE
Excused Absences:
- Students participating in officially sponsored college activities, such as intercollegiate athletics, approved class field trips, ministry conferences, or admissions/outreach trips on behalf of the college, will receive an excused absence.
- Excused absences (students and dates) will be determined by the academics office and communicated to the faculty.
- Excused absences do not contribute to a student's absence limit.

Unexcused Absences
- Unexcused absences are defined as absences not covered by the excused absence policy such as illness, family emergencies, personal appointments, ministry-related situations, or other such circumstances.
- Each student may accumulate no more than the equivalent of two weeks' worth of class time of unexcused absences per course (e.g., 4 absences for a course meeting 2x/week).

Tardiness:
- Being late to class, as well as leaving class for up to 1/3rd of a class, will count as a tardy.
- If a student misses over 1/3rd of a class period, they will be counted absent.
- An accumulation of three tardies count as one absence against a student's record.

Consequences of Exceeding Absence Limit:
- Students who exceed the two-week unexcused absence limit in a semester will fail the course at the end of the semester unless they withdraw within the designated time period or successfully appeal their course failure due to excessive absences at the end of the semester.

Appeals:
- Students may appeal course failure due to excessive absences in writing to the academics office no later than the Monday of Finals Week.
- Appeals must include any supporting documentation or evidence which will be evaluated by an appeals committee at the end of the semester.

ONLINE CLASS ATTENDANCE

Attendance in online classes is defined by weekly student engagement in any of the following ways:

- Attending synchronous class sessions
- Submitting assignments
- Taking an assessment or exam
- Participating in an online discussion, an interactive digital instruction or tutorial, a study group/group project
- Interacting with the instructor regarding academic matters

Attendance will be taken every Monday based on the preceding seven days (Mon-Sun), and any student not demonstrating engagement during this period will receive an absence. Each student may accumulate no more than one absence during the 8-week session. Students who accumulate two absences will receive a failing grade unless they withdraw from the course prior to the withdrawal deadline (end of the 5th week of the online session). If a student does not demonstrate engagement during the first week of the course, they will be administratively dropped from the course by the census date, and they will be administratively withdrawn if they do not demonstrate engagement for two consecutive or cumulative weeks prior to the end of the withdrawal period. For further information, see the policies indicated in the section on Administrative Drop and Withdrawal.

Academic Status

Academic status will be determined at the conclusion of Fall and Spring terms. (Summer term will not affect Academic Status). All GPA's (term or cumulative) will be based on institutional credits only.

ACADEMIC STATUSES
Academic Alert
Students in Good Standing will be placed on Academic Alert when their term GPA falls below 2.0 while maintaining a cumulative GPA of 2.0 or higher. Individuals will be notified by email from the Registrar's Office.

Academic Warning
Students in Good Standing or on Academic Alert will be placed on Academic Warning when their cumulative GPA falls below 2.0. Individuals will be notified by email from the Registrar's Office and will be enrolled in both the Student Success course and Private Study Skills & Strategies.

Academic Suspension
Students on Academic Warning will be placed on Academic Suspension when their cumulative GPA continues to remain under 2.0. Individuals will be notified by email from the Registrar's Office and will not be permitted to take classes at the college for one semester (summer term does not count as a qualifying term for suspension purposes). Suspended students may submit a written appeal to the VP of Academics within 10 business days from the date of their suspension notification by the Registrar's Office.

Academic Probation
Students who successfully appeal their suspension will be placed on Academic Probation. Students who do not appeal may restart their coursework following a one-semester suspension by reapplying to the college, satisfying all Financial Aid Office requirements, and resolving any prior balances on their student accounts. Returning students will be placed on Academic Probation.
During the Probation semester, students are required to meet with the Director of Student Success to develop an Academic Recovery Plan which must be approved by the VP of Academics.

Academic Status Chart

Standing	Term GPA	Cumulative GPA	New Standing
Good Standing		≥ 2.0	Good Standing
Good Standing	< 2.0	≥ 2.0	Academic Alert
Good Standing		< 2.0	Academic Warning
Academic Alert	≥ 2.0	≥ 2.0	Good Standing
Academic Alert	< 2.0	≥ 2.0	Academic Alert
Academic Alert		< 2.0	Academic Warning
Academic Warning		≥ 2.0	Good Standing
Academic Warning		< 2.0	Academic Suspension
Academic Probation		≥ 2.0	Good Standing
Academic Probation		< 2.0*	Academic Suspension

* Unless the ARP permits more than one semester to regain Good Standing.

Academic Recovery Plan
An Academic Recovery Plan (ARP) is a written document

by the student and the Director of Student Success. ARPs must be approved by the VP of Academics in order to be official. Plans may include interventions such as tutoring, Student Success classes, regular meetings with the Director of Student Success, and enrollment limitations or conditions (e.g., retaking previously failed courses, etc.). The plan will also state the allowable amount of time (up to three semesters) a student may have to successfully regain academic Good Standing.

ADDITIONAL CONSIDERATIONS
Conditional Admittance
Incoming students (with less than 24 earned dual-enrollment college credits) whose high school cumulative GPA is below 2.5 and/or their ACT composite test score is below 18, will be conditionally admitted. The Admissions Office will notify the student and the Registrar, and the Registrar will communicate to the Director of Student Success. These students will be enrolled in the Student Success course and Private Study Skills & Strategies.

Transfer Students
Transfer students whose most recent college cumulative GPA is under 1.67 will be admitted on Academic Warning. The Admissions Office will notify the student and the Registrar, and the Registrar will communicate to the Director of Student Success. These students will be enrolled in the Student Success course and Private Study Skills & Strategies.

Re-Admit Students
Students desiring to return to the college may do so by following the college's re-admission processes, satisfying all Financial Aid Office requirements, and resolving any prior balances on their student accounts. Student who left the college on an Academic Warning will return on the same status. Students returning from Academic Suspension will be placed on Academic Probation.

Summer Term
The summer term will not factor into academic status determination. Thus, the summer will not result in a student being placed on, or removed from, an academic status. Students placed on Academic Suspension at the conclusion of the spring term may not enroll in summer term courses.

Registration & Schedule Changes

Registration
Planning a Schedule
Students may plan their schedule by consulting their advisor, their progress sheet, and the standard curriculum sequencing. Students must consider:

- Any prerequisites
- The level of the course
- The availability of the course
- The format of the course

Course Load
Enrollment Status Enrollment Status is determined semester-to-semester and can change within a semester due to schedule changes. For online students, credit hours from both sessions within a semester are calculated.

Full-time Student

- Undergrad student - 12 hours or more
- Graduate student - 9 hours or more

Part-time Student

- Undergrad student - less than 12 hours
- Graduate student - less than 9 hours

Course Order
In their first two semesters, students enroll in biblical studies and general studies courses. Students begin their professional studies courses in their second year.

Students should aim to take at least one course from each division (biblical, general, and professional) every semester. Courses should be taken in the order listed for the program, as noted in the student's progress sheet.

Pre-Registration
Students create their schedules for the upcoming term through preregistration. First-time, transfer and reactivating onsite students will be assigned an initial schedule depending on their academic records. Onsite students should contact the registrar to confirm or change their initial schedule. A student who first enrolls in the second semester will not be allowed to enroll in classes for which the first semester's work is prerequisite without permission of the instructor.

Pre-registration for returning onsite students occurs at the end of the previous semester and is opened in stages based on grade level so that upperclassmen may have first access to courses. Returning students must visit the registrar to pre-register. Returning online students pre-register by emailing the Online Advisor.

Registration

A student officially enrolls at registration. Once a student has signed their enrollment agreement, the student is official, is responsible for all charges, and is subject to all policies at CCCB.

New students must have all documents needed for enrollment submitted before they register. Returning students must have any previous balance paid before they may register.

In order to attend classes, a student's bill is to be paid in full by the Monday following registration week. The following exceptions will be honored:

- If a student has completed the process for federal student aid, CCCB will require only that the student pay the obligation that will remain after application of this aid and any internal aid. Completion of the federal student aid process includes completing all forms required to receive the aid, including, but not limited to, the FAFSA, satisfying the requirements of verification, and loan documents (if applicable).
- CCCB may consider non-federal awards (from churches, service clubs, or other promised awards) and decrease the payment required prior to attending classes by the amount of such awards only if CCCB receives written notice stating the award name, sponsor, amount, date of disbursement, and notice of no award restrictions.
- A signed payment plan is in place, and payments are current on that plan. However, if the student terminates the plan or defaults on the plan, full payment is due immediately.

If CCCB determines that the student's financial aid will not be available by the paid-in-full deadline, the student shall be notified by email of the remaining obligation. The student shall have seven days from the date of notification to settle the remaining obligation. Nonpayment will result in the student's exit from CCCB.

Moberly and Extension Campus Registration

New students may register on several occasions throughout the summer, including during orientation weekend, and students are assigned a registration time by the student development office.

Returning students may register during the designated registration period during each semester and summer. Returning students are responsible for arranging their registration times and completing registration by the deadline.

Online Registration

New online students must have completed the registration process one week before the beginning of the related orientation session. New online students who have not paid for the current session or do not have financial aid in place seven days before the start of the orientation class will be dropped from the class and may start the online program during the next session, assuming payment has been received or financial aid is in place.

All returning online students must have the appropriate registration materials completed three weeks before the first day of the course. Students are to make a payment at least seven days before the first day of the course (or have adequate financial aid in place) in order to remain registered for the class.

Students will be granted access to their current session courses upon completion of all enrollment requirements, including payment for the session/semester. If the student has not paid for the session/semester, or does not have adequate financial aid in place by the end of the grace period, the courses for the current session will be removed from their schedule.

Late Registration

Once official registration closes for a term, any registration completed after that time is a late registration. Students who register late are charged a late registration fee and are responsible for any work missed. No student shall be allowed to register after the grace period. Exceptions may be made by the registrar in rare cases involving uncontrollable circumstances.

REGISTERING FOR NON-STANDARD CLASSES

Supervised Ministry Experience (SME)

The Supervised Ministry Experience is fulfilled by completing CCT 250 Vocational Preparation and SME 301 Supervised Ministry Experience. Transfer Students must attend CCCB at least one semester before enrolling in CCT 250. Students in the Christian Counseling Program may need to enroll in CCT 200 and the section(s) of SME if their standing is Sophomore or higher.

The Christian Counseling Program has a unique SME process allowing students to learn about and gain experience in varying areas in the counseling field. The Counseling SME is spread across six semesters in which students will be assigned to a pre-arranged site by the Counseling SME supervisor and will be required to complete 50 hours each semester. Some of these experiences will conclude with the earning of certifications increasing the student's employability prior to and after graduation.

Independent Studies

Registering for an independent study course requires the approval of both the instructor and the registrar. Students must have a CGPA of at least 2.50 in order to request an independent study. If approved, students must pay an independent study fee. Independent study request forms are available in the academic services office.

Students are limited to one independent study course for each area of study (biblical, professional, general) and to a total of three such courses in a program. Independent study courses must be completed by the end of the registered semester. A student who does not successfully complete an independent study will not be allowed to register for a different independent study course.

Independent study courses apply to a student's maximum credits attempted in a semester.

Summer Courses

Students may take up to 9 credit hours during the summer months. Students wishing to take more than 9 credit hours must receive approval from the registrar. Students may register for summer courses during the spring semester and up to a week before the courses begin. For an independent study, the student may start as early as the week after commencement and end as late as the day before the fall semester begins, however, they may not be registered until payment is made through personal funds or financial aid.

Auditing a Course

As space is available, students may audit a course for no credit according to the following conditions:

- Current students must have a GPA of 2.50 and either be a Junior level or above or a BRS student.
- Students must pay an audit fee and any lab fees for the course.
- Students must attend all classes. Excessive absences will result in the course being administratively dropped from the schedule.

- There are no refunds for dropping an audit course, even within the grace period.

Employees who are approved by their supervisor and complete applicable paperwork can audit any course for free.

REGISTRATION FOR NON-PROGRAM STUDENTS

Dual-Enrollment Students

Dual-enrolled students will be charged the non-degree tuition rate for the first 15 hours of credit taken at CCCB, and will be charged the regular tuition rate (https://cccb.edu/admissions-aid/costs) (for additional credit hours. They will also be charged the non-degree seeking fee (https://cccb.edu/admissions-aid/costs) each term they enroll at CCCB.

A student at another college who wishes to earn a 15-hour certificate from CCCB may do so and continue to pay the non-degree tuition rate as long as they continue to be enrolled as a full-time student at their home institution. If they decide to pursue a higher degree or a certificate from CCCB, they will be charged the regular tuition rate once they are enrolled as a degree-seeking student at CCCB.

Concurrent High School Students

There are two categories by which high school students can enroll:

- Earn up to 60 credits (onsite or online) while enrolled in high school toward an Associate of Biblical Studies degree
- Non-degree seeking while enrolled in high school

Neither of the categories of students are eligible for federal or institutional aid, and are charged the non-degree tuition rate (https://cccb.edu/admissions-aid/costs) up to 15 hours of college credit. They are also charged the non-degree seeking fee (https://cccb.edu/admissions-aid/costs) each semester they enroll at CCCB.

Non-Degree Students

Students who are not seeking a degree may enroll in courses as space is available. The course may apply to a CCCB certificate or degree in the future.

Non-degree students may register within one month of the first week of the semester, as space is available. They are charged the non-degree tuition rate and non-degree student fee (https://cccb.edu/admissions-aid/costs) but

are not eligible for federal aid. Non-degree students do not have to meet chapel or Christian service requirements.

Constituent Students

The purpose of the constituent student program is to equip CCCB alumni and professional ministers, including other church leaders, to continue their education, strengthen ministry skills, to advance and enhance servant leadership in the church. Constituent students include:

- An alumni student: Alumnus who have already completed a bachelor's degree may take one onsite course per semester for continuing education & ministry training at no cost, if space is available.
- A professional minister: A minister and his or her spouse may take one onsite course per semester for continued ministry training at no cost, if space is available.

Schedule Change

To add, drop, or withdraw from a course, students must submit a schedule change form to the registrar who approves all schedule changes.

Adding a Course

Students may add in-seat courses to their schedule, subject to availability, until the census date of the semester. Students may add online courses until 5 pm CDT on the Wednesday of the first week of a semester. Students may only add online courses during the second session of the semester if they are starting school at that time. Students are responsible for quickly securing their textbooks and for any missed work when adding a course.

Section Changes

Students may change from one section of the same course to another section during the first three weeks of the semester, but only under the following conditions:

- Open seats must be available in the other section.
- The professors must approve the change.
- Absences accrued in one section are transferred to the other section.

Dropping a Course

A course is considered dropped if the course is removed from a student's schedule before the census date. It will not appear on the student's transcript and will not count as a course attempted in financial aid calculations. Any

fees attached to a course will be refunded, and any institutional aid will be reduced to match the student's enrollment status.

Withdrawing From a Course

A course is considered withdrawn if it is removed from a student's schedule after the census date and before the withdrawal deadline. A withdrawn course will remain on the student's transcript with a grade of "W;" it does not affect the student's GPA but will affect the student's completion rate. The student will not receive any refund of any charge, nor will any institutional aid be reduced.

Withdrawing from a course after the withdrawal deadline is equivalent to failing the course. The student receives an "F" for the course and does not receive any refunds or reduced aid.

Withdraw Date

The last day to withdraw from a course is noted on the semester calendar. Students may withdraw from a course before that date and receive a grade of "W," which will not affect the GPA. It may however affect financial aid eligibility. The deadline for withdrawing from onsite courses is on Monday of the 11th week of the term at 5:00pm (CT). The deadline for withdrawing from online classes is on Monday of the 6th week of the session at 5:00pm (CT). See Academic Calendar for specific dates.

Census Date

The census date applies to all classes at CCCB and occurs at the end of drop/add periods (first business day of the second week of classes). Students who have not attended their classes (onsite or online) by 4:00pm (CT) on the Census date will be Administratively Dropped from individual courses or from the entire term. See the Academic Calendar for specific dates.

Requesting an Incomplete

If a course has a major assignment which has not been completed by the end of the course, a student may fill out a petition for incomplete form and ask the instructor for an incomplete grade. This request must be made by the last day of scheduled classes for the term. The student is charged a $50 fee if approved for an incomplete. A grade of "I" is entered when grades are submitted and counts as a zero towards the student's semester GPA. Approved petitions allow work to be submitted within four weeks after the final exams. After that, all incomplete work receives a grade of zero and the final grade is calculated and included in the student's academic record.

Withdraw from School

Onsite Administrative Drop

Onsite administrative drop is triggered when a student is absent from their first week of class. Students will receive notification by the academics office that the course has been dropped from their schedule and the course will not appear on the student's transcript.

Onsite Administrative Withdrawal

Onsite administrative withdrawal is triggered when a student is absent from all of their courses for two consecutive weeks. Students will receive notification by the academics office after one week of consecutive absence in all their courses, and will be administratively withdrawn from all of their courses after two weeks of consecutive absence. Administrative withdrawal will result in the student receiving a W in all their courses and will trigger the procedures indicated in the onsite exit procedure policy.

Online Administrative Drop

Online administrative drop is triggered when a student does not demonstrate engagement, as defined in the online class attendance policy, during the first week of the course by the census date. Students will receive notification by the academics office that the course has been dropped from their schedule and the course will not appear on the student's transcript.

Online Administrative Withdrawal

Online administrative withdrawal is triggered when a student does not demonstrate course engagement, as defined in the online class attendance policy, for two consecutive or cumulative weeks prior to the end of the withdrawal period (end of the 5th week of the online session). Attendance will be taken every Monday based on the preceding seven days (Mon-Sun) and if a student does not demonstrate course engagement during that period of time, they will be counted as absent. Online administrative withdrawal will result in the student receiving a W in the individual course they were withdrawn from.

Leave of Absence

A Leave of Absence (LOA) allows students to return and complete a degree after one or two semesters away from CCCB. LOA applications are available in the academic services office and on CCCB's website. An approved LOA may last up to two consecutive semesters.

In order to receive an LOA, the following criteria are required:

- The student must have a CGPA of 2.00.
- The student must have all bills paid to CCCB.
- The student must be registered the semester immediately preceding the request for the LOA.
- The student must have no pending disciplinary action (dismissal, suspension, or probation).
- The student must submit documentation for an extended Field Education Experience, Medical LOA, or approved studies at another institution.
- The student may only apply for an LOA prior to the first semester in which the LOA would apply.

Results of a leave of absence:

- The student is allowed to pre-register for the next semester's classes as if currently enrolled as a student.
- The LOA is an academic leave of absence. For federal student aid purposes, students will be withdrawn from school and a Return of Title IV funds calculation will be completed if a student leaves in the middle of a semester. Exit counseling will be completed with the student or exit counseling information will be sent to the student if they are not available for a one on one interview.
- The student will withdraw from CCCB.

Degree Planning

Catalog Year

Students who have an enrollment lapse of one semester or more may be graduated under the catalog in which they initially enrolled if they can complete the requirements within one year of the date their class would have been graduated. Otherwise, reactivating students will be required to complete the degree requirements of the current catalog at the time they reenroll.

Students who change programs during continuous enrollment may have to change catalog years due to course availability and/or credit transfer. The registrar will determine the best option and makes the final decision.

Making Degree or Program Changes

Students may change their undergraduate program by submitting a change of program form to the registrar. Program changes may impact financial aid, contact the financial aid office for more information. Students should seek the advice of their advisor and/or the vice president of academics before changing.

Adding Minors, Certificates, or Associates

Students may add one minor to a BA or a BS degree with the requirement of 15 additional credits. A student graduating with BA or BS degree and a minor will have 135 hours. One minor may be added to a BRS degree with the requirement of at least 6 additional credits; nine credits of the minor may be completed as part of the student's BRS requirements. A student graduating with BRS degree and a minor will have from 126-135 hours.

With the exception of the BRS degree, a course may not be counted for both the minor and the major. A course substitution may be approved in cases where there is overlapping requirements. A minor may be added after the student has reached 60 credits of progress towards a bachelor's degree.

A minor may not be added after bachelor degree requirements are completed. Students must submit a form to the registrar to add the minor. A student must maintain a 2.00 CGPA in order to continue participating in a minor. Students are not required to take an additional SME beyond what is included in their major. Students may drop a minor by submitting a change of program form to the registrar.

Graduation Requirements

To be approved for graduation through the Registrar's Office, students must meet the following requirements.

1. Complete all academic requirements as outlined in the CCCB catalog at the time of initial enrollment (unless students otherwise choose to complete catalog requirements in subsequent academic years after initial enrollment).
2. Earn a minimum of 25% of required credits towards a bachelors or associates degrees or 50% of required credits toward a masters degree must be earned from CCCB.
3. Earn a minimum institutional CGPA of 2.00 for undergraduate degrees or 3.00 for graduate degrees.
4. Demonstrate compliance with the college's requirements for ministry formation and character development.
5. Submit an intent to graduate form to the Registrar's Office by the following deadlines:
   - December Graduation: September 1
   - May Graduation: November 1
   - August Graduation: May 1

CCCB holds one Commencement for all campuses in the spring following final examinations. Graduates are recognized for their completed degrees in a public ceremony. A student may participate in the commencement ceremony with up to 6 credit hours uncompleted, so long as they have a verified plan with the Registrar's Office that can be completed by the end of the following fall term. This includes Supervised Ministry Experience, independent studies, online courses, all official transcripts received from previously attended colleges, and passing all courses taken in the final semester. Diplomas are only released when all graduation requirements are complete and payment of all financial accounts due CCCB has been made.

Academic Services

Academic Advising

CCCB provides academic advising services to all students, helping them make informed decisions, maximize their educational experience, and stay on track for timely graduation.

Residential	Registrar
Online	Director of Student Success
Graduate	Dean of the Russell School of Ministry

Library

The library provides informational and instructional resources and services to meet the educational, research, professional, and personal enrichment needs of the CCCB community. To accomplish this endeavor, the library lists resources on its website (https://cccb.edu/academics/library), provides access to multiple electronic resources including but not limited to ebook collections and journal databases, and provides

physical resources and study spaces at its three locations. Below is a list of CCCB's libraries, their locations, and some resources available at each location.

- Reese Resource Center Library (Moberly, MO): books, periodicals, audio-visual materials, a collection of rare books, computers for patron use, a collection of missionary newsletters, displays of ancient coins and replicas of archaeological discoveries, the Learning Center, and professor offices.
- Elliott Library & Museum (Florence, KY): books from Cincinnati Christian University library, a rare books collection, Restoration Movement archives and display, a missionary display, rubbings from Dr. Ward Patterson, a display of ancient coins from Dr. Wayne Lowen, archeological exhibits for Dr. Wilkie Winter and Dr. Reuben G. Bullard, a display of materials from Dr. Mark Ziese, and replicas of important archaeological discoveries.
- McCaslin Library (St. Louis, MO): books from St. Louis Christian College library including a collection of books written by former St. Louis Christian College faculty and staff.

Student Success

CCCB is committed to helping every student achieve academic success and to be equipped for Kingdom service. To assist in that, CCCB provides academic assistance through the Learning Center and the Student Success Program. Students who are in the Student Success program will meet with the Director of Student Success to determine how to best utilize these services.

Student Success
Student Success is an academic support program whose aim is to assist students to seek or maintain academic health. The program consists of four different components. Private Tutoring, Individual Accountability, the Student Success class, and the Learning Center. Participation in the Student Success program is required for conditionally admitted students, and students who are on Warning or Probation status.

Private Tutoring
Students who are in the Private Tutoring program will be assigned a personal tutor by the Director of Student Success. The student and tutor are expected to meet one (1) hour a week for direct assistance in homework, test preparation, development of schedule and study strategies. Attendance is kept for Private Tutoring. Students in Private Tutoring are required to attend that session and study for one (1) additional hour in the library or Learning Center per week.

Individual Accountability
Students who do not have difficulty doing the assignments, but need an accountability person to regularly check their progress may be put in the Individual Accountability program. Students in this program meet once a week or more with the Director of Student Success to ascertain academic progress and health. Consistency regarding turning in assignments and test taking are stressed in this program.

The Student Success Class
Student who are in the Student Success program will be registered for the Student Success class. This is a non-credit class that meets twice a week. It is offered each semester and is taught by the Director of Student Success. This class will stress study and organizational skills. This class may also spend time focusing on particular classes or assignments.

The Learning Center

The learning Center is found in the Reese Resource Building. It is a place dedicated for students to come and study and/or work on homework. It is staffed by a tutor or the Director of Student Success and is open each weekday. Hours of operation may vary and are announced at the beginning of each semester.

Academic Accommodations
CCCB is committed to full compliance with all laws regarding equal opportunity for students with disabilities. Students, faculty, and administration all play a role in ensuring that reasonable and appropriate accommodations are provided in a timely and effective manner. Student requests and accommodations are handled in accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973. The link to the Accommodations page is https://cccb.edu/academics/disability-services

Undergraduate Academic Programs

Areas of Study
Undergraduate Areas of Study

CCCB's undergraduate program divides its curriculum into three areas, each of which contributes to the success of the others: Biblical Studies, General Studies, and Professional Studies.

Biblical Studies

In order to serve our mission and vision, we help students grow in their knowledge and skills for understanding and applying the teachings of the Bible in a variety of contexts. Graduates have a strong foundational knowledge of the content of Scripture, utilize sound principles of biblical interpretation, gain contemporary skills for ministry, and apply the knowledge, principles, and skills learned in their personal and professional lives.

General Studies

Students equipped to interact with the global society need to have knowledge and understanding of common areas of study. General studies courses inform the student intellectually, providing knowledge, the ability to gain knowledge, and the ability to think critically. They inform the student practically, providing knowledge regarding communication, literature, and social science. They inform the student globally, providing knowledge concerning cultures and worldviews. General studies courses equip students to understand the liberal arts from a Christian worldview.

Professional Studies

A servant-leader is informed, inquisitive, creative, and skilled. Professional studies courses take students on a journey from introducing various ministries as a profession to the concepts, attitudes, and skills that will help them be effective in their chosen field. Professional studies courses equip students for discipleship and entry-level vocational ministry. Professional studies courses are offered in Christian Ministry, Counseling, Christian Education, Missions & Cross-Cultural Ministry, Preaching, and Youth and Family Ministry.

College Learning Outcomes

1. Students will integrate their ability to think critically, respond to their audience, and produce well-organized, research-based, and cohesive oral and written communication.
2. Students will develop an understanding of their own and others' cultural contexts and will engage ethically and respectfully with these cultures.
3. Students will think logically and analytically to solve real-world problems.

4. Students will apply discipline-specific knowledge to explain the key factors that shape individuals, families, social institutions, and processes that shape human behavior and interactions.
5. Students will know the general content of the Bible, affirm its authority and veracity, and apply biblical teaching for Christian faith and practice.
6. Students will grow in Christlikeness, by practicing spiritual disciplines and nurturing spiritual maturity in themselves and others.
7. Students will articulate God's mission, the church's role within it, and the vocation of all believers in service to God's kingdom.

Baccalaureate Degrees

A bachelor's degree is the recognition one receives for four years of work in a specific area of study. A bachelor's degree equips students for full-time work in an entry level or higher position in the workforce. CCCB offers three bachelor's degrees:

- Bachelor of Arts
- Bachelor of Science
- Bachelor of Religious Studies

BACHELOR OF ARTS

The Bachelor of Arts (BA) degree contains an undergraduate curriculum of 120 credits that includes both a Bible emphasis and a ministry major. The BA degree also requires 15 credit hours in the biblical languages of Hebrew (Old Testament) and Greek (New Testament). This degree is designed to enable students to engage in biblical studies at the highest level to emphasize Bible teaching in their leadership ministry. It typically requires four years of full-time study to graduate. CCCB offers the BA degree with the following programs:

- Christian Counseling
- Christian Education
- Christian Ministries
- Cross-Cultural Ministry
- Preaching
- Youth & Family Ministry

BACHELOR OF SCIENCE

The Bachelor of Science (BS) degree is our most popular degree. It prepares students for entry-level professional employment in a church or parachurch ministry. The BS contains an undergraduate curriculum of 120 credits. The BS degree typically requires four years of full-time study to graduate. CCCB offers the BS degree with the following programs:

- Biblical Ministry

- Christian Counseling
- Christian Education
- Christian Ministries
- Cross-Cultural Ministry
- Preaching
- Youth & Family Ministry

BACHELOR OF RELIGIOUS STUDIES

The Bachelor of Religious Studies (BRS) degree is a 120-credit program for students who have earned significant college credit from a college other than CCCB. A student who transfers 60 hours of college credit or an associate degree can earn a BRS degree by taking 60 hours of credit from CCCB. The transfer credits may be taken before enrolling at CCCB, while a student attends CCCB (through a partner college), or after a student finishes CCCB's requirements. There are two versions of the BRS degree:

- Bachelor of Religious Studies—Christian Leadership (BRSCL)
- Bachelor of Religious Studies—Missional Occupations (BRSMO)

Associate's Degrees

An associate degree is the recognition one receives for two years of work in introductory areas of study. An associate degree equips students for part-time work in an entry-level position in the local congregation or community. Associate degrees give students an introduction to biblical studies along with another emphasis in two years of study. Students may continue their education at CCCB or elsewhere in pursuit of a bachelor's degree. CCCB offers the following associate degrees:

- Associate of Arts in General Studies (AAGS)
- Associate of Biblical Studies (ABS)
- Associate of Professional Studies (APS)
- Associate of Ministry Studies (AMS)

Certificate Programs

CCCB provides opportunities for students to earn certificates. A certificate is the recognition one receives for one year of work in an area of study. A certificate equips students for part-time or volunteer work in an entry-level position in the workforce. These shorter programs are available for vocational training, biblical knowledge, and specialized ministry opportunities. Though a certificate may be the main credential used when seeking employment, most likely it will be a supplemental credential that demonstrates the student has mastered basic material on a subject. CCCB offers five certificates:

- Certificate of Bible & Ministry
- Certificate of Biblical Knowledge
- Children's Ministry Certificate
- Teacher Preparation Certificate
- TESOL Certificate

Graduate Studies

Russell School of Ministry

The Russell School of Ministry, a division of CCCB, is dedicated to equipping future church leaders with advanced biblical and theological knowledge. Our program emphasizes practical, applicable skills for ministry in today's cultural context, focusing on the local church's mission.

Named after John and Bob Russell, whose legacy of service inspires our work, the school continues their commitment to preparing individuals for impactful ministry. At the core of our mission is the goal of educating biblical servants for a faithful life of Kingdom work.

By combining academic rigor with hands-on experience, we aim to produce graduates who are well-prepared to lead and serve in various ministry contexts and meet the growing needs of the church and society.

Graduate Program Learning Outcomes

CCCB has identified the following statements as Learning Objectives for the Graduate program:

1. Foundational Knowledge: the ability to identify and articulate the essential content of various academic disciplines.

2. Analytical Thinking: the ability to analyze carefully and critically information and ideas from multiple sources and perspectives.

3. Application of Knowledge: the ability to use information and concepts from studies in multiple disciplines in academic, personal, and ministry contexts.

4. Cultural and Social Understanding: the ability to recognize and appreciate one's own cultural and social traditions as well as the ability to understand and appreciate cultural, religious, and political diversity within the human experience, both locally and globally.

5. Effective Communication: the ability to make effective use of language and other symbolic systems essential to academic, personal, and ministry success.

6. Ethical Decision-making: the ability to make judgments with respect to values and conduct and to evaluate the effects of these choices.

7. Servant Leadership: the ability to understand and apply the principle that leadership emerges from those whose primary motivation is a deep desire to serve others.

MA in Ministry Leadership Degree

The Master of Arts in Ministry Leadership is a comprehensive professional degree. It's designed to prepare and equip you for all aspects of church and parachurch leadership, from preaching and teaching to leadership management, team development, and disciple-making. This program provides you with the necessary tools to advance ministry of all sizes and locations, ensuring you're fully prepared for your role in faithful kingdom service.

Course Descriptions

General Information

Course Numbering System

In the course numbering system, the first letter indicates each course's division, and the following two letters indicate the subdivision:

Biblical Studies (B)

General Bible (IB)

New Testament (NT)

Old Testament (OT)

Theology (TH)

General Studies (G)

Communication Arts (CA)

Greek Language (GL)

Hebrew Language (HL)

History (HS)

Philosophy and Physical Sciences (PS)

Professional Studies (P)

Christian Ministry (CM)

Education (ED)

Missions and Intercultural (MI)

- Co-Curricular Transcript (CCT)

- Supervised Ministry Experience (SME)

For graduate courses, the lettering indicates the program for which the course was created:

- Masters in Ministry Leadership (MML)

The three numbers indicate the level of the course:

- 100's are freshman-level

- 200's are sophomore-level

- 300/400's are junior/senior-level

- 600–800's are master's-level

For example, BOT101 is in the Biblical Studies division, Old Testament subdivision, and is freshman level.

Administration & Faculty

Board of Trustees

Kenneth Harland, Jefferson City, MO

Dr. Austin Jones, Clinton, MO

Alisa Kigar, Memphis, MO

Richard Mosher, Licking, MO

Suzanne Nocita, Council Bluffs, IA

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Jeff Schaeperkoetter, Jefferson City, MO

Dr. Sid Tiller, Warrensburg, MO

Lance Vestal, Conway, MO

Dr. Jason Mayer, Columbia, MO

Marilyn Slavich, St. Charles, MO

Administrators

Dr. David Fincher, President

Darryl Ammon, Vice President of Student Development

Shawn Lindsay, Vice President of Academics

Lara Lawrence, Vice President of Administration

Janeil Owen, Vice President of Advancement

Jon Reese, Vice President of Finance

Fulltime Faculty

Darryl Ammon, 2008. Professor of Greek Studies

PhD (in progress) Faulkner University; MA, Lincoln Christian University, 2008; BA, Central Christian College of the Bible, 2006.

Crystal Applegarth, 2015. Director of Library Services

MLS, Emporia State University, 2012; BS, Central Christian College of the Bible, 2007.

Cindy Bingamon, 2022. Registrar

BS, Western Illinois University, 1986.

Micheal Curtice, 2007. Professor of Bible & Cross-Cultural Ministry

ThD, European Theological Seminary, 2006; DRS, Trinity Theological Seminary, 2000; MMin, Trinity Theological Seminary, 1988; BRE, BA, Nebraska Christian College, 1976.

David Fincher, 1996. President

PhD, University of Columbia, 2003; MA, Lincoln Christian College, 1996; BA, Central Christian College of the Bible, 1993.

Tyler Hallstrom, 2017. Professor of New Testament, Director of Academic Assessment

PhD, Asbury Theological Seminary, 2024; MDiv, Cincinnati Christian University, 2017; BRS, Central Christian College of the Bible, 2012.

Walt Harper, 2014. Professor of Bible & Ministry

PhD, ABD, Faulkner University; MPhil, Faulkner University, 2024; MA, Lincoln Christian University, 2010; BA, Central Christian College of the Bible, 2006.

Shawn Lindsay, 2022. Vice President of Academics

PhD, Biola University, ABD; MRE, Lincoln Christian University, 2010; BTh, BBL, Ozark Christian College, 1999.

Tina Nipper, 2014. Professor of Cross-Cultural Ministry, Assistant Online Instructional Designer

DIS, (In progress) Biola University; MA, Wheaton College Graduate School, 2008; BS, Central Christian College of the Bible, 2001.

Doug Spears, 2023. Dean of the Russell School of Ministry

PhD, Kent State University, 1999; MEd, Kent State University, 1994; MDiv, Cincinnati Bible College and Seminary, 1984; MTh, Louisville Bible College, 1981; BS, Cincinnati Bible College and Seminary, 1979.

Eric Stevens, 2001. Professor of New Testament

DMin, Lincoln Christian University, 2011; MDiv, Cincinnati Christian University, 2001; MA, Cincinnati Christian University, 1995; BA, Central Christian College of the Bible, 1984.

Billy Strother, 2020. Program Director (Compelling Preaching Initiative), Professor of Preaching and New Testament

PhD, The Southern Baptist Theological Seminary, 1995; MDiv, The Southern Baptist Theological Seminary, 1987; BA, Cincinnati Christian University, 1984.

Chad Summa, 2002. Professor of Old Testament

PhD, Midwest Baptist Theological Seminary, 2022; MTS, Concordia Seminary, 2011; MA, Cincinnati Christian University, 2004; BA, Central Christian College of the Bible, 1999.

Bill Thomas, 2017. Professor Christian Education, Director of Student Success

DMin, Liberty University, 2024; MA, Johnson University, 1994; BTh, Manhattan Christian College, 1991; BS, University of Kansas, 1987.

Chris White, 2023. Associate Dean of Digital Learning

MRE, Lincoln Christian Seminary, 2014; BA, Ozark Christian College, 2011.

Samantha White, 2023. Professor Christian Counseling

MS, John Brown University, 2017; BA, Ozark Christian College, 2011.

John Wineland, 2018. Professor of General Studies

PhD, Miami University, 1996; MA, Miami University, 1988; MDiv, Cincinnati Christian University, 1988; MA, Cincinnati Christian University, 1987; BA, Valparaiso University, 1980.

Adjunct Faculty

Rylan Allen, 2023. Online Adjunct Instructor

DMin, The Southern Baptist Theological Seminary, 2020; ThM, The Southern Baptist Theological Seminary, 2011; MDiv, Cincinnati Christian University, 2008; BS, Kentucky Christian University, 2004.

Brandon Bradley, 2014. Online Adjunct Instructor

DMin, Nazarene Theological Seminary, 2022; MDiv, Hope International University, 2017; MA, Hope International University, 2013; BS, Central Christian College of the Bible, 2010.

Rick Bullard, 2021. Online Adjunct Instructor

PhD, ABD, Northern Kentucky University; MS, University of Cincinnati, 2001; MA, Cincinnati Christian University, 1996; BA, Cincinnati Christian University, 1982.

Shan Caldwell, 2024. Professor of Ministry Leadership

PhD, Trinity Seminary, 2013; MMin, Cincinnati Christian Seminary, 2000; MA, Cincinnati Christian Seminary, 1996; BS, Cincinnati Christian College, 1992.

Ryan Eidson, 2021. Online Adjunct Instructor

MRE, Lincoln Christian University, 2020; BS, Central Christian College of the Bible, 2008.

Jerran Jackson, 2024. Online Adjunct Instructor

ThM, Lincoln University, 2017; DMin, Bethel Theological Seminary, 1999; MDiv, Cincinnati Christian University, 1991; MA, Cincinnati Christian University, 1989; BA, Nebraska Christian College, 1976.

Casey Kleeman, 2013. Online Adjunct Instructor

MA, Lincoln Christian University, 2010; BTh, Ozark Christian College, 2005.

Jason Leinbaugh, 2017. Online Adjunct Instructor

EdS, Lincoln University, 2018; MEd, Lincoln University, 2011; BS, Central Christian College of the Bible, 2003.

Ed Lewis, 1994. Adjunct Instructor

MS, Pittsburg State University, 1992; BS, University of Missouri, 1987.

Kevin Odor, 2024. Online Adjunct Instructor

DMin, Fuller Theological Seminary, 2011; MDiv, Cincinnati Christian University, 1990; MMin, Cincinnati Christian University, 1984; BA, The College of William and Mary, 1979.

Arthur Rawlings, 2023. Adjunct Instructor

MD, University of Illinois, 2004; MDiv, Lincoln Christian University, 1996; BS, Rose-Hulman Institute of Technology, 1985.

Mike Shannon, 2024. Professor of Ministry Leadership

DMin, Reformed Theological Seminary, 1995; MDiv, Cincinnati Bible Seminary, 1991; MMin, Kentucky Christian College, 1984; BA, Milligan College, 1976.

Chris Solwecki, 2016. Online Adjunct Instructor

MSTh, Liberty University, 2013; MDiv, Liberty University, 2009; BS, Cincinnati Christian University, 1993.

Jeff Wickert, 2015. Online Adjunct Instructor

DMin (in progress) Liberty University; MDiv, Liberty University, 2010; BA, Florida Christian College, 2000.

2024-2025 Academic Calendar

Academic Calendar

Fall 2024	Undergrad	Fall - 1 (8 wks)	Fall - 2 (8 wks)	Graduate (RSM)
Faculty In-Service	Week of Aug 5-9			Week of Aug 5-9
Convocation	Aug 18 (Sun)	Aug 18 (Sun)	N/A	Aug 18 (Sun)
Classes Begin	Aug 19 (Mon)	Aug 19 (Mon)	Oct 14 (Mon)	Aug 19 (Mon)
Last Day to Add/Drop (@ 4pm)	Aug 26 (Mon)	Aug 26 (Mon)	Oct 21 (Mon)	Aug 26 (Mon)
Census Date (@ 5pm)	Aug 26 (Mon)	Aug 26 (Mon)	Oct 21 (Mon)	Aug 26 (Mon)
Labor Day**	Sept 2 (Mon)	Sept 2 (Mon)	N/A	Sept 2 (Mon)
Grad Intensive (Florence)				Sept 9-13
Fall Break*	Oct 24-25 (Th-F)	N/A	N/A	N/A
Last Day to Withdraw (@ 4pm)	Oct 28 (Mon)	Sept 23 (Mon)	Nov 18 (Mon)	Oct 28 (Mon)
Registration (Sp & Sum)	Nov 4-22	Nov 4-22	Nov 4-22	Nov 4-22
Thanksgiving Break*	Nov 25-29 (M-F)	N/A	Nov 25-29 (M-F)	Nov 25-29 (M-F)
Final Exams	Dec 9-12 (M-Th)	N/A	N/A	Dec 9-12 (M-Th)
Classes End	Dec 12 (Thur)	Oct 11 (Fri)	Dec 12 (Thur)	Dec 12 (Thur)
Grades Due (@ noon)	Dec 17 (Tue)	Oct 16 (Wed)	Dec 17 (Tue)	Dec 17 (Tue)
Degree Conferral	Dec 30 (Fri)	Dec 30 (Fri)	Dec 30 (Fri)	Dec 30 (Fri)

* No Classes

** No classes, campus closed

Spring 2025	Undergrad	Sp - 1 (8 wks)	Sp - 2 (8 wks)	Graduate (RSM)
Classes Begin	Jan 13 (Mon)	Jan 13 (Mon)	Mar 10 (Mon)	Jan 13 (Mon)
MLK Day**	Jan 20 (Mon)	Jan 20 (Mon)	N/A	Jan 20 (Mon)
Last Day to Add/Drop (@ 4pm)	Jan 21 (Tue)	Jan 21 (Tue)	Mar 17 (Mon)	Jan 21 (Tue)
Census Date (@ 5pm)	Jan 21 (Tue)	Jan 21 (Tue)	Mar 17 (Mon)	Jan 21 (Tue)
Grad Intensive (St. Louis)				Feb 24-28
Spring Break*	Mar 24-28 (M-F)		Mar 24-28 (M-F)	Mar 24-28 (M-F)
Good Friday**	Apr 18 (Fri)	N/A	Apr 18 (Fri)	Apr 18 (Fri)
Last Day to Withdraw (@ 4pm)	Mar 31 (Mon)	Feb 17 (Mon)	Apr 21 (Mon)	Mar 31 (Mon)
Registration (Fa & Sum)	Mar 31-Apr 17	Mar 31-Apr 17	Mar 31-Apr 17	Mar 31-Apr 17
Final Exams	May 5-8 (M-Th)	N/A	N/A	May 5-8 (M-Th)
Classes End	May 8 (Th)	Mar 7 (Fri)	May 8 (Th)	May 8 (Th)
Graduation	May 0 (Fri)	May 9 (Fri)	May 9 (Fri)	May 9 (Fri)
Grades Due (@ noon)	May 13 (Tue)	Mar 12 (Wed)	May 13 (Tue)	May 13 (Tue)
Degree Conferral	May 30 (Mon)	May 30 (Mon)	May 30 (Mon)	May 30 (Mon)

Summer 2025	Sum (8 wks)
Memorial Day **	May 26 (Mon)
Classes Begin	Jun 2 (Mon)
Last Day to Add/Drop (@ 4pm)	Jun 9 (Mon)
Census Date (@ 5pm)	Jun 9 (Mon)
Independence Day**	Jul 4 (Fri)
Last Day to Withdraw (@ 4pm)	Jul 7 (Mon)
Classes End	Jul 25 (Mon)
Grades Due (@ noon)	Jul 25 (Wed)
Degree Conferral	Aug 30 (Sat)

*No classes

**No classes, campus closed

Areas of Study

Bible & Ministry Program

Students focus their study in Bible more than with any other degree. Classes in introduction, content, and interpretation characterize this course of study and students take courses in Old Testament, New Testament, and biblical theology. Students also receive a solid core of general studies courses and have the opportunity to create their own curriculum in professional studies. Postgraduate options include bible, theology, and ministry programs in seminaries and universities. Career options include being a preacher, associate ministry, or teacher in a local church, a servant-leader in a parachurch ministry, and a lesson writer or editor.

Program Objectives

1. Display knowledge of key Bible passages, characters, and events in their geographical and historical-cultural contexts.

2. Discover the meaning of biblical texts through the historical-grammatical method of interpretation.

3. Identify real life applications of biblical texts in the current socio-cultural context.

4. Affirm and defend the truthfulness of the Bible and Christian faith.

5. Explain the biblical teaching of major Christian doctrines.

6. Identify and explain biblical teaching and principles that guide ethical conduct in life.

7. Articulate biblical principles of Christian life and leadership.

Associate of Biblical Studies

Degree Type
Associate
Program
Bible & Ministry Program

Biblical Studies

Course Code	Title	Credits
BOT 101	Survey of Pentateuch	3.00
BOT 202	History of Israel	3.00
BNT 101	Life of Christ I	3.00
BNT 112	Acts of the Apostles	3.00
BNT 301	Life of Christ II	3.00
BNT 311	Life and Message of Paul	3.00
BIB 120	Discovering the Bible	3.00
BTH 201	Basic Biblical Theology	3.00

General Studies
Communications

Course Code	Title	Credits
GCA 131	Oral Communication	3.00
GCA 151	English Composition I	3.00
GCA 171	English Composition II	3.00

Humanities/Fine Arts

Course Code	Title	Credits
BIB 201	Interpreting Biblical Literature	3.00
GPS 200	Worldviews & Ethics	3.00

Social/Behavioral Science

Course Code	Title	Credits
GHS 212	Restoration History	3.00

Professional Studies

Course Code	Title	Credits
PCM 120	Principles of Disciple-Making	3.00
	Foundations Elective	3
	Foundations Elective	3
	Ministry Elective	3
	Ministry Elective	3
	Ministry Elective	3
		60

Associate of Ministry Studies
Degree Type
Associate
Program
Bible & Ministry Program

Biblical Studies

Course Code	Title	Credits
BIB 120	Discovering the Bible	3.00
BTH 201	Basic Biblical Theology	3.00
BNT 101	Life of Christ I	3.00
BNT 112	Acts of the Apostles	3.00
BNT 301	Life of Christ II	3.00

General Studies

Communications

Course Code	Title	Credits
GCA 131	Oral Communication	3.00
GCA 151	English Composition I	3.00
GCA 171	English Composition II	3.00

Humanities/Fine Arts

Course Code	Title	Credits
BIB 201	Interpreting Biblical Literature	3.00
GPS 200	Worldviews & Ethics	3.00

Social/Behavioral Science

Course Code	Title	Credits
GHS 212	Restoration History	3.00

Professional Studies

Course Code	Title	Credits
PCM 120	Principles of Disciple-Making	3.00
	Foundations Elective	3
	Foundations Elective	3
	Ministry Elective	3
	Ministry Elective	3
	Ministry Elective	3
	Ministry Elective	3
PCM 324	Principles of Church Health	3.00
CCT 250	Vocational Preparation	1.00
SME 303	Supervised Ministry Experience	2.00
		60

Bachelor of Science in Biblical Ministry

Degree Type
Bachelor of Science
Program
Bible & Ministry Program

Biblical Studies

Course Code	Title	Credits
BOT 101	Survey of Pentateuch	3.00
BOT 202	History of Israel	3.00
BOT 342	Old Testament Poetry	3.00
BOT 361	Old Testament Prophets	3.00
BNT 101	Life of Christ I	3.00
BNT 301	Life of Christ II	3.00
BNT 112	Acts of the Apostles	3.00
BNT 311	Life and Message of Paul	3.00
BIB 120	Discovering the Bible	3.00
BTH 201	Basic Biblical Theology	3.00
BIB 201	Interpreting Biblical Literature	3.00
BTH 325	Advanced Biblical Theology	3.00
BTH 342	Apologetics	3.00
	Bible/Theology Elective	3
	Bible/Theology Elective	3
	Bible/Theology Elective	3
	Bible/Theology Elective	3

General Studies

Course Code	Title	Credits
CCT 101	Orientation to Online Studies	0.00

Communication

Course Code	Title	Credits
GCA 131	Oral Communication	3.00
GCA 151	English Composition I	3.00
GCA 171	English Composition II	3.00
	Advanced Communications Elective	3

Humanities/Fine Arts

Course Code	Title	Credits
GGL 211	Greek Essentials	3.00
GPS 200	Worldviews & Ethics	3.00

Natural Science/Mathematics

Course Code	Title	Credits
	General Studies Elective	3
	General Studies Elective	3

Social/Behavioral Science

Course Code	Title	Credits
GPS 134	Introduction to Psychology	3.00
GHS 212	Restoration History	3.00
	Church History Elective	3
	General Studies Elective	3
	General Studies Elective	3

Professional Studies

Course Code	Title	Credits
PCM 120	Principles of Disciple-Making	3.00
PCM 383	Leadership in the Local Church	3.00
PCM 201	Ministry in the Local Church	3.00
	Ministry Elective	3
	Ministry Elective	3
	Ministry Elective	3
	Ministry Elective	3
	Ministry Elective	3
	Ministry Elective	3
CCT 250	Vocational Preparation	1.00
SME 303	Supervised Ministry Experience	2.00
		120

Certificate of Bible & Ministry

Degree Type
Certificate
Program
Bible & Ministry Program

Biblical Studies

Four of the following:

Course Code	Title	Credits
BOT 101	Survey of Pentateuch	3.00
BNT 101	Life of Christ I	3.00
BIB 120	Discovering the Bible	3.00
BNT 112	Acts of the Apostles	3.00
BOT 202	History of Israel	3.00
BTH 201	Basic Biblical Theology	3.00

Professional Studies

Course Code	Title	Credits
	Ministry Elective	3
		15

Certificate of Biblical Knowledge

Degree Type
Certificate
Program
Bible & Ministry Program

Biblical Studies

Course Code	Title	Credits
BOT 101	Survey of Pentateuch	3.00
BNT 101	Life of Christ I	3.00
BIB 120	Discovering the Bible	3.00
BNT 112	Acts of the Apostles	3.00
BOT 202	History of Israel	3.00
BTH 201	Basic Biblical Theology	3.00

General Studies

Course Code	Title	Credits
GCA 151	English Composition I	3.00
BIB 201	Interpreting Biblical Literature	3.00

Professional Studies

Course Code	Title	Credits
GPS 200	Worldviews & Ethics	3.00
PCM 120	Principles of Disciple-Making	3.00
		30

Biblical Languages Minor

Degree Type
Minor
Program
Bible & Ministry Program

Five of the following:

Course Code	Title	Credits
GGL 211	Greek Essentials	3.00
GGL 221	Elementary Greek	3.00
GGL 222	Intermediate Greek	3.00
GGL 320	Greek Analysis	3.00
GGL 322	Greek Exegesis	3.00
GHL 341	Elementary Hebrew	3.00
GHL 342	Intermediate Hebrew	3.00
		15

Christian Counseling Program

Students in the Christian Counseling program will learn how to identify needs and offer appropriate help to people facing different situations. They accomplish this through a careful evaluation of counseling theories and application of those theories through a biblical worldview. They understand situations requiring counseling, demonstrate good counseling skills, and are able to apply biblical truths to those situations. Postgraduate options include graduate counseling programs and state licensure, and career options include

personal religious counseling in one's own ministry setting, spiritual counselor in a church, camp counselor, and social service worker.

Program Objectives

1. Identify possible service opportunities within the field.
2. Examine the need for counseling ministry and evaluate how their own giftedness can be used in that role.
3. Integrate the areas of psychology, theology, and spirituality into the work of Christian counseling.
4. Recognize the legal and ethical issues that influence the work of Christian counseling.
5. Recognize the key theories, terminology, and practitioners in the field of counseling.
6. Examine the needs of clients and choose intervention strategies to provide regular counseling treatments.
7. Meet requirements to enter graduate programs that advance the students toward licensure as a professional counselor.
8. Participate in a field education experience in which they perform and/or observe pastoral care and counseling under the supervision of an experienced counselor within a church or community setting.

Bachelor of Arts in Christian Counseling

Degree Type
Bachelor of Arts
Program
Christian Counseling Program

Biblical Studies

Course Code	Title	Credits
BOT 101	Survey of Pentateuch	3.00
BOT 202	History of Israel	3.00
BOT 342	Old Testament Poetry	3.00
BOT 361	Old Testament Prophets	3.00
BNT 101	Life of Christ I	3.00
BNT 301	Life of Christ II	3.00
BNT 112	Acts of the Apostles	3.00
BNT 311	Life and Message of Paul	3.00
BIB 120	Discovering the Bible	3.00
BTH 201	Basic Biblical Theology	3.00
BIB 201	Interpreting Biblical Literature	3.00
GGL 221	Elementary Greek	3.00
GGL 222	Intermediate Greek	3.00
GHL 341	Elementary Hebrew	3.00
BTH 314	Theology of Soul Care	3.00
	Bible/Theology Elective	3
	Bible/Theology Elective	3

General Studies

Communication

Course Code	Title	Credits
GCA 131	Oral Communication	3.00
GCA 151	English Composition I	3.00
GCA 171	English Composition II	3.00

Humanities/Fine Arts

Course Code	Title	Credits
GPS 200	Worldviews & Ethics	3.00
	Foreign Language Elective	3
	Foreign Language Elective	3
	Foreign Language Elective	3

Natural Science/Mathematics

Course Code	Title	Credits
	Math Elective	3
	Science Elective	3

Social/Behavioral Sciences

Course Code	Title	Credits
GPS 134	Introduction to Psychology	3.00
	History Elective	3
GHS 212	Restoration History	3.00
	Church History Elective	3

Professional Studies

Course Code	Title	Credits
PCM 120	Principles of Disciple-Making	3.00
PCM 225	Foundations of Christian Counseling	3.00
PCM 330	Introduction to Counseling Theories	3.00
PCM 315	Basic Counseling Methods	3.00
PCM 333	Marriage & Family Counseling	3.00
PCM 316	Substance Use Counseling	3.00
PCM 332	Crisis Counseling	3.00
	Counseling Elective	3
CCT 200	Vocational Preparation	1.00
SME 305A	Counseling Supervised Ministry Experience	0.50
SME 305B	Counseling Supervised Ministry Experience	0.50
SME 305C	Counseling Supervised Ministry Experience	0.50
SME 305D	Counseling Supervised Ministry Experience	0.50
SME 305E	Counseling Supervised Ministry Experience	0.50
SME 305F	Counseling Supervised Ministry Experience	0.50
CCT 400	Senior Seminar	2.00
		120

Bachelor of Science in Christian Counseling

Degree Type
Bachelor of Science
Program
Christian Counseling Program

Biblical Studies

Course Code	Title	Credits
BOT 101	Survey of Pentateuch	3.00
BOT 202	History of Israel	3.00
BOT 342	Old Testament Poetry	3.00
BOT 361	Old Testament Prophets	3.00
BNT 101	Life of Christ I	3.00
BNT 301	Life of Christ II	3.00
BNT 112	Acts of the Apostles	3.00
BNT 311	Life and Message of Paul	3.00
BIB 120	Discovering the Bible	3.00
BTH 201	Basic Biblical Theology	3.00
BIB 201	Interpreting Biblical Literature	3.00
BTH 325	Advanced Biblical Theology	3.00
BTH 342	Apologetics	3.00
	Bible/Theology Elective	3
	Bible/Theology Elective	3
	Bible/Theology Elective	3
BTH 314	Theology of Soul Care	3.00

General Studies

Communication

Course Code	Title	Credits
GCA 131	Oral Communication	3.00
GCA 151	English Composition I	3.00
GCA 171	English Composition II	3.00

Humanities/Fine Arts

Course Code	Title	Credits
GPS 200	Worldviews & Ethics	3.00
GPS 340	Issues in Philosophy	3.00
	Foreign Language Elective	3
	Foreign Language Elective	3

Natural Science/Mathematics

Course Code	Title	Credits
	Math Elective	3
	Science Elective	3

Social/Behavioral Science

Course Code	Title	Credits
GPS 134	Introduction to Psychology	3.00
GPS 334	Abnormal Psychology	3.00
GHS 212	Restoration History	3.00
	Church History Elective	3

Professional Studies

Course Code	Title	Credits
PCM 120	Principles of Disciple-Making	3.00
PCM 225	Foundations of Christian Counseling	3.00
PCM 330	Introduction to Counseling Theories	3.00
PCM 315	Basic Counseling Methods	3.00
PCM 333	Marriage & Family Counseling	3.00
PCM 316	Substance Use Counseling	3.00
PCM 332	Crisis Counseling	3.00
	Counseling Elective	3
CCT 200	Vocational Preparation	1.00
SME 305A	Counseling Supervised Ministry Experience	0.50
SME 305B	Counseling Supervised Ministry Experience	0.50
SME 305C	Counseling Supervised Ministry Experience	0.50
SME 305D	Counseling Supervised Ministry Experience	0.50
SME 305E	Counseling Supervised Ministry Experience	0.50
SME 305F	Counseling Supervised Ministry Experience	0.50
CCT 400	Senior Seminar	2.00
		120

Pastoral Counseling Minor

Degree Type
Minor
Program
Christian Counseling Program

Course Code	Title	Credits
PCM 315	Basic Counseling Methods	3.00
BTH 314	Theology of Soul Care	3.00
PCM 333	Marriage & Family Counseling	3.00
GPS 334	Abnormal Psychology	3.00
PCM 336	Youth & Family Counseling	3.00
		15

Christian Education

Christian educators inform God's people for their development and service in God's kingdom. The Christian Education program helps students understand the characteristics, needs, and developmental tasks for learning in all stages of human development. Students learn to prepare age-appropriate lessons that present biblical truth to the needs of learners. Students also develop the leadership role of evaluating products and resources that are available to assist the educational

ministry of the church. Postgraduate options include graduate education programs and teaching certification. Career options include overseas teacher, substitute teacher, preschool teacher, children's minister, education minister, and preparation for public or private school teacher.

Program Objectives

1. Develop critical thinking skills founded on a biblical worldview in order to prepare age-appropriate lessons that communicate and apply biblical truth to meet the needs of students.

2. Acquire a foundational knowledge of educational theory, child development, and the systems of education in order to implement an effective system of discipline and classroom management based on a Christian philosophical foundation.

3. Demonstrate technological and technical skills required for competent classroom instruction.

4. Identify, understand and apply principles of human development including the characteristics, needs, and developmental tasks across the human lifespan with a holistic view of the child in the classroom.

5. Develop multicultural and diversity competencies appropriate to include all people regardless of disability, gender, race or ethnicity.

Bachelor of Arts in Christian Education

Degree Type
Bachelor of Arts
Program
Christian Education

Biblical Studies

Course Code	Title	Credits
BOT 101	Survey of Pentateuch	3.00
BOT 202	History of Israel	3.00
BOT 342	Old Testament Poetry	3.00
BOT 361	Old Testament Prophets	3.00
BNT 101	Life of Christ I	3.00
BNT 301	Life of Christ II	3.00
BNT 112	Acts of the Apostles	3.00
BNT 311	Life and Message of Paul	3.00
BIB 120	Discovering the Bible	3.00
BTH 201	Basic Biblical Theology	3.00
BIB 201	Interpreting Biblical Literature	3.00
GGL 221	Elementary Greek	3.00
GGL 222	Intermediate Greek	3.00
GHL 341	Elementary Hebrew	3.00
	Bible/Theology Elective	3
	Bible/Theology Elective	3
	Bible/Theology Elective	3

General Studies
Communication

Course Code	Title	Credits
GCA 131	Oral Communication	3.00
GCA 151	English Composition I	3.00
GCA 171	English Composition II	3.00
GCA 312	Advanced Communication: Lessons	3.00

Humanities/Fine Arts

Course Code	Title	Credits
GPS 200	Worldviews & Ethics	3.00
	Philosophy/Social Science Elective	3
	Foreign Language Elective	3
	Foreign Language Elective	3

Natural Science/Mathematics

Course Code	Title	Credits
	Math Elective	3
	Science Elective	3

Social/Behavioral Science

Course Code	Title	Credits
	History Elective	3
	Church History Elective	3
GHS 212	Restoration History	3.00

Professional Studies

Course Code	Title	Credits
PCM 120	Principles of Disciple-Making	3.00
PED 275	Foundations of Christian Education	3.00
PED 330	Human Growth and Development	3.00
PED 367	Philosophy of Education	3.00
PED 375	Creative Teaching	3.00
PED 381	Small Group Leadership	3.00
PED 382	Christian Education Administration	3.00
GPS 368	Educational Psychology	3.00
CCT 250	Vocational Preparation	1.00
CCT 400	Senior Seminar	2.00
SME 301	Supervised Ministry Experience	3.00
		120

Bachelor of Science in Christian Education

Degree Type
Bachelor of Science
Program
Christian Education

Biblical Studies

Course Code	Title	Credits
BOT 101	Survey of Pentateuch	3.00
BOT 202	History of Israel	3.00
BOT 342	Old Testament Poetry	3.00
BOT 361	Old Testament Prophets	3.00
BNT 101	Life of Christ I	3.00
BNT 301	Life of Christ II	3.00
BNT 112	Acts of the Apostles	3.00
BNT 311	Life and Message of Paul	3.00
BIB 120	Discovering the Bible	3.00
BTH 201	Basic Biblical Theology	3.00
BIB 201	Interpreting Biblical Literature	3.00
BTH 325	Advanced Biblical Theology	3.00
BTH 342	Apologetics	3.00
	Bible/Theology Elective	3
	Bible/Theology Elective	3
	Bible/Theology Elective	3
	Bible/Theology Elective	3

General Studies

Communication

Course Code	Title	Credits
GCA 131	Oral Communication	3.00
GCA 151	English Composition I	3.00
GCA 171	English Composition II	3.00
GCA 312	Advanced Communication: Lessons	3.00

Humanities/Fine Arts

Course Code	Title	Credits
GPS 200	Worldviews & Ethics	3.00
GPS 340	Issues in Philosophy	3.00
	Foreign Language Elective	3

Natural Science/Mathematics

Course Code	Title	Credits
	Math Elective	3
	Science Elective	3

Social/Behavioral Science

Course Code	Title	Credits
GPS 134	Introduction to Psychology	3.00
GHS 212	Restoration History	3.00
	History Elective	3
	Church History Elective	3

Professional Studies

Course Code	Title	Credits
PCM 120	Principles of Disciple-Making	3.00
PED 275	Foundations of Christian Education	3.00
PED 330	Human Growth and Development	3.00
PED 367	Philosophy of Education	3.00
PED 375	Creative Teaching	3.00
PED 381	Small Group Leadership	3.00
PED 382	Christian Education Administration	3.00
GPS 368	Educational Psychology	3.00
CCT 250	Vocational Preparation	1.00
SME 301	Supervised Ministry Experience	3.00
CCT 400	Senior Seminar	2.00
		120

Teacher Preparation Certificate

Degree Type
Certificate
Program
Christian Education

For the Teacher Preparation Certificate (TPC), students prepare for state licensure to teach in public schools through the American Board for Certification of Teacher Excellence (ABCTE)

Enrollment Options

- Concurrent certificate with bachelor's degree: Students may complete ABCTE during their senior year and add a Teacher Preparation Certificate to the BA, BS, or BRS degree.

- Dual-enrollment: students may complete the requirements for the BRS degree and enroll at another college to complete the requirements for state licensure.

Career Options

A minimum CGPA and completion of the ABCTE program are required to apply for state licensure. The requirements and approved certifications for each state are listed online at americanboard.org.

- Elementary school teacher

- Secondary school teacher

Requirements
- Minimum CGPA of 2.50

- Senior status

Curriculum
- 60 contact hours working with children in licensed K–12 school

- 18 credits of courses below

Courses

Course Code	Title	Credits
PED 275	Foundations of Christian Education	3.00
PED 390	ABCTE Professional Teaching Knowledge	6.00
PED 391	ABCTE Content Preparation	6.00
	General Studies Elective in Content Area	3
		18

Christian Education Minor
Degree Type
Minor
Program
Christian Education

Course Code	Title	Credits
PED 275	Foundations of Christian Education	3.00

Four of the following:

Course Code	Title	Credits
GPS 368	Educational Psychology	3.00
PED 367	Philosophy of Education	3.00
PED 375	Creative Teaching	3.00
PED 381	Small Group Leadership	3.00
PED 382	Christian Education Administration	3.00
GCA 312	Advanced Communication: Lessons	3.00
		15

Christian Ministries

Students in the Christian Ministries program are not limited to one area of emphasis. They pursue ministry training that fits their talents and ministry goals. Students are exposed to interpersonal, public, and organizational issues that apply to all ministry settings. They evaluate their own giftedness to discover how they may best meet the ministry needs of the Kingdom of God. Students learn to apply truths gained from ministry classes to practical situations in the contemporary church. Postgraduate options include graduate bible, theology, leadership, or strategic ministry programs. Career options include preacher, associate minister, executive or administrative leader, teacher in a local church, campus minister, community developer, and servant-leader in a parachurch ministry.

Program Objectives

1. Articulate a biblical philosophy of ministry.

2. Execute the principles of biblical discipleship.

3. Develop a biblical, theological, and practical foundation within multiple ministry specialties.

4. Develop as a servant-leader for ministry.

Bachelor of Arts in Christian Ministries
Degree Type
Bachelor of Arts
Program
Christian Ministries

Biblical Studies

Course Code	Title	Credits
BOT 101	Survey of Pentateuch	3.00
BOT 202	History of Israel	3.00
BOT 342	Old Testament Poetry	3.00
BOT 361	Old Testament Prophets	3.00
BNT 101	Life of Christ I	3.00
BNT 301	Life of Christ II	3.00
BNT 112	Acts of the Apostles	3.00
BNT 311	Life and Message of Paul	3.00
BIB 120	Discovering the Bible	3.00
BTH 201	Basic Biblical Theology	3.00
BIB 201	Interpreting Biblical Literature	3.00
GGL 221	Elementary Greek	3.00
GGL 222	Intermediate Greek	3.00
GHL 341	Elementary Hebrew	3.00
	Bible/Theology Elective	3
	Bible/Theology Elective	3
	Bible/Theology Elective	3

General Studies
Communication

Course Code	Title	Credits
GCA 131	Oral Communication	3.00
GCA 151	English Composition I	3.00
GCA 171	English Composition II	3.00
GCA 312	Advanced Communication: Lessons	3.00

Humanities/Fine Arts

Course Code	Title	Credits
GPS 200	Worldviews & Ethics	3.00
	Philosophy/Social Science Elective	3
	Foreign Language Elective	3
	Foreign Language Elective	3

Natural Science/Mathamatics

Course Code	Title	Credits
	Math Elective	3
	Science Elective	3

Social/Behavioral Science

Course Code	Title	Credits
	History Elective	3
	Church History Elective	3
GHS 212	Restoration History	3.00

Professional Studies

Course Code	Title	Credits
PCM 120	Principles of Disciple-Making	3.00
	Foundations Elective	3
	Foundations Elective	3
	Methods Elective	3
	Counseling Elective	3
	Administration Elective	3
	Ministry Elective	3
	Ministry Elective	3
CCT 250	Vocational Preparation	1.00
SME 301	Supervised Ministry Experience	3.00
CCT 400	Senior Seminar	2.00
		120

Bachelor of Science in Christian Ministries

Degree Type
Bachelor of Science
Program
Christian Ministries

Biblical Studies

Course Code	Title	Credits
BOT 101	Survey of Pentateuch	3.00
BOT 202	History of Israel	3.00
BOT 342	Old Testament Poetry	3.00
BOT 361	Old Testament Prophets	3.00
BNT 101	Life of Christ I	3.00
BNT 301	Life of Christ II	3.00
BNT 112	Acts of the Apostles	3.00
BNT 311	Life and Message of Paul	3.00
BIB 120	Discovering the Bible	3.00
BTH 201	Basic Biblical Theology	3.00
BIB 201	Interpreting Biblical Literature	3.00
BTH 325	Advanced Biblical Theology	3.00
BTH 342	Apologetics	3.00
	Bible/Theology Elective	3
	Bible/Theology Elective	3
	Bible/Theology Elective	3
	Bible/Theology Elective	3

Communication

Course Code	Title	Credits
GCA 131	Oral Communication	3.00
GCA 151	English Composition I	3.00
GCA 171	English Composition II	3.00
	Advanced Communications Elective	3

Humanities/Fine Arts

Course Code	Title	Credits
GPS 200	Worldviews & Ethics	3.00
GPS 340	Issues in Philosophy	3.00
	Foreign Lang./Lit. Elective	3

Natural Science/Mathematics

Course Code	Title	Credits
	Math Elective	3
	Science Elective	3

Social/Behavioral Science

Course Code	Title	Credits
GPS 134	Introduction to Psychology	3.00
GHS 212	Restoration History	3.00
	History Elective	3
	Church History Elective	3

Professional Studies

Course Code	Title	Credits
PCM 120	Principles of Disciple-Making	3.00
	Foundations Elective	3
	Foundations Elective	3
	Methods Elective	3
	Counseling Elective	3
	Administration Elective	3
	Ministry Elective	3
	Ministry Elective	3
CCT 250	Vocational Preparation	1.00
SME 301	Supervised Ministry Experience	3.00
CCT 400	Senior Seminar	2.00
		120

Collaborative Education with Indiana Wesleyan University

If a regionally accredited degree from Indiana Wesleyan University (IWU) is not enough, in this program CCCB students will graduate with two bachelor degrees, and both degrees can be completed in four years (120 credit hours). IWU's classes are offered in five- to six-week online sessions throughout the calendar year. Students dual-enroll with CCCB and IWU. For more detailed information regarding IWU programs and courses, see the IWU Catalog.

Bachelor of Religious Studies—Missional Occupations + Bachelor of Science
Degree Type

Bachelor of Religious Studies
Program
Collaborative Education with Indiana Wesleyan University

Biblical Studies

Course Code	Title	Credits
BOT 101	Survey of Pentateuch	3.00
BOT 202	History of Israel	3.00
BNT 101	Life of Christ I	3.00
BNT 112	Acts of the Apostles	3.00
BNT 301	Life of Christ II	3.00
BNT 311	Life and Message of Paul	3.00
BIB 120	Discovering the Bible	3.00
BIB 201	Interpreting Biblical Literature	3.00
BTH 201	Basic Biblical Theology	3.00
	Old Testament Elective	3
	New Testament Elective	3

General Studies
Communications

Course Code	Title	Credits
GCA 131	Oral Communication	3.00
GCA 151	English Composition I	3.00
GCA 171	English Composition II	3.00

Humanities/Fine Arts

Course Code	Title	Credits
GHS 111	World Geography	3.00
GPS 200	Worldviews & Ethics	3.00
GPS 134	Introduction to Psychology	3.00
	Philosophy Elective	3
	Foreign Lang./Lit. Elective	3
	Foreign Lang./Lit. Elective	3
	Program Course (CCCB)	3

Natural Science/Mathamatics

Course Code	Title	Credits
GPS 242	Introduction to Physical Science	3.00
	Math Elective	3

Social/Behavioral Science

Course Code	Title	Credits
GHS 212	Restoration History	3.00
	History Elective	3

Professional Studies

Course Code	Title	Credits
PCM 120	Principles of Disciple-Making	3.00
	Program Course (IWU)	3
	Program Course (IWU)	3
	Program Course (IWU)	3
	Program Course (IWU)	3
	Program Course (IWU)	3
	Program Course (IWU)	3
	Program Course (IWU)	3
	Program Course (IWU)	3
	Program Course (IWU)	3
	Program Course (IWU)	3
	Program Course (IWU)	3
	Program Course (IWU)	3
	Program Course (IWU)	3
	Program Course (IWU)	3
		120

Collaborative Education With Moberly Area Community College

Through transfer and/or dual-enrollment with Moberly Area Community College (MACC), students earn marketplace credits at MACC while gaining Bible and ministry training at CCCB with the benefit of the Christian campus community. CCCB students receive discounted pricing for MACC career courses while dual-enrolled with CCCB. For more detailed information regarding MACC programs and courses, see the MACC Catalog.

Students earn a bachelor's degree from CCCB and an associate degree or certificate from MACC. The associate degrees or 32-credit certificates or meet the professional studies requirement of CCCB's BRS degree. In some of these programs, the credit requirement is more than the BRS requirement. Throughout the program, students will enroll full-time at CCCB, dual enroll with CCCB and MACC, and enroll full-time at MACC; the order of these mixed enrollments depends on the program the student enters.

Enrollment Options

Linear path: This path is for students who are primarily enrolled at MACC but want a Christian college environment and influence during their first two years. This path works for students who want to use their Missouri A+ Scholarship or who are qualified for the Missouri Bright Flight scholarship. Linear Path students will take 14–24 credits at CCCB and 40–50 credits at MACC. Linear Path students are not eligible for college athletic teams at CCCB.

Reverse transfer path: This path is for students who are primarily enrolled at CCCB but might transfer to a university after two years. A CCCB student is able to pursue either a ministry degree or a transfer degree without losing any time. Reverse Transfer Path allows students to earn 46 credits at CCCB and 18 credits at MACC. After four semesters, the student may continue with a bachelor's degree at CCCB or transfer to a university as a junior. Reverse Transfer Path students are eligible for college athletic teams at CCCB.

Bachelor of Religious Studies—Missional Occupations + Career Certificate or Associate Degree

Degree Type
Bachelor of Religious Studies
Program
Collaborative Education With Moberly Area Community College

Biblical Studies

Course Code	Title	Credits
BOT 101	Survey of Pentateuch	3.00
BOT 202	History of Israel	3.00
BNT 101	Life of Christ I	3.00
BNT 112	Acts of the Apostles	3.00
BNT 301	Life of Christ II	3.00
BNT 311	Life and Message of Paul	3.00
BIB 120	Discovering the Bible	3.00
BIB 201	Interpreting Biblical Literature	3.00
BTH 201	Basic Biblical Theology	3.00
	Old Testament Elective	3
	New Testament Elective	3

Professional Studies

Course Code	Title	Credits
PCM 120	Principles of Disciple-Making	3.00
	Foundations Elective	3
	Ministry Elective	3
	Ministry Elective	3
	Ministry Elective	3
	Program Course	3
	Program Course	3
	Program Course	3
	Program Course	3
	Program Course	3
	Program Course	3
	Program Course	3
	Program Course	3
	Program Course	3
	Program Course	3

General Studies

Communication

Course Code	Title	Credits
GCA 131	Oral Communication	3.00
GCA 151	English Composition I	3.00
GCA 171	English Composition II	3.00

Humanities/Fine Arts

Course Code	Title	Credits
GPS 200	Worldviews & Ethics	3.00
GPS 340	Issues in Philosophy	3.00
	Foreign Lang./Lit. Elective	3
	Foreign Lang./Lit. Elective	3

Natural Science/Mathematics

Course Code	Title	Credits
	Math Elective	3
	Science Elective	3

Social/Behavioral Science

Course Code	Title	Credits
GPS 134	Introduction to Psychology	3.00
GHS 212	Restoration History	3.00
	History Elective	3
	Church History Elective	3
GHS 111	World Geography	3.00
		120

Cross-Cultural Ministry

Students in the Cross-Cultural Ministry program will learn missiological principles and strategies that influence the development of cross-cultural ministries. They will develop a ministry strategy that prepares them to enter a mission field. Students will be able to equip a church to be actively involved in supporting missions. Postgraduate options include graduate language programs and seminary. Career options include independent missionary, employment at missions organizations, missions minister, international professor, and ESL teacher.

Program Objectives

1. Examine the need for cross-cultural ministry and evaluate how their giftedness can further the task of evangelism and edification within the church, community, and world.

2. Analyze the main ideas of various world religions, traditions, and cultures in order to evaluate a biblical worldview in the 21st century.

3. Recognize significant missionary efforts in church history and the Restoration Movement in order to evaluate major cultural issues that affect cross-cultural ministry.

4. Describe the missional nature of God, the inherently universal nature of the gospel, the biblical paradigm of the mission, and the responsibility of the church to achieve the mission of God.

5. Learn to communicate the biblical truths in cross-cultural contexts using sound biblical principles in living and sharing the gospel message.

6. Practice the facilitation of cross-cultural ministry through building and leading teams in ministry.

7. Prepare a missions strategy and implement the various effective methods of establishing such in a variety of ministries.

Bachelor of Arts in Cross-Cultural Ministry

Degree Type
Bachelor of Arts
Program
Cross-Cultural Ministry

Biblical Studies

Course Code	Title	Credits
BOT 101	Survey of Pentateuch	3.00
BOT 202	History of Israel	3.00
BOT 342	Old Testament Poetry	3.00
BOT 361	Old Testament Prophets	3.00
BNT 101	Life of Christ I	3.00
BNT 301	Life of Christ II	3.00
BNT 112	Acts of the Apostles	3.00
BNT 311	Life and Message of Paul	3.00
BIB 120	Discovering the Bible	3.00
BTH 201	Basic Biblical Theology	3.00
BIB 201	Interpreting Biblical Literature	3.00
GGL 221	Elementary Greek	3.00
GGL 222	Intermediate Greek	3.00
GHL 341	Elementary Hebrew	3.00
BTH 312	Theology of Missions	3.00
	Bible/Theology Elective	3
	Bible/Theology Elective	3

General Studies
Communication

Course Code	Title	Credits
GCA 131	Oral Communication	3.00
GCA 151	English Composition I	3.00
GCA 171	English Composition II	3.00

Humanities/Fine Arts

Course Code	Title	Credits
GPS 200	Worldviews & Ethics	3.00
	Philosophy/Social Science Elective	3
	Foreign Language Elective	3
	Foreign Language Elective	3
	Foreign Language Elective	3

Natural Science/Mathematics

Course Code	Title	Credits
	Math Elective	3
	Science Elective	3

Social/Behavioral Science

Course Code	Title	Credits
	History Elective	3
	Church History Elective	3
GHS 212	Restoration History	3.00

Professional Studies

Course Code	Title	Credits
PCM 120	Principles of Disciple-Making	3.00
PMI 205	Foundations of World Missions	3.00
PMI 350	Cross-Cultural Methods & Strategies	3.00
GPS 310	World Religions & Culture	3.00
GHS 365	History of Missions	3.00
PCM 315	Basic Counseling Methods	3.00
	Foundations Elective	3
	Ministry Elective	3
CCT 250	Vocational Preparation	1.00
SME 301	Supervised Ministry Experience	3.00
CCT 400	Senior Seminar	2.00
		120

Bachelor of Science in Cross-Cultural Ministry
Degree Type
Bachelor of Science
Program
Cross-Cultural Ministry

Biblical Studies

Course Code	Title	Credits
BOT 101	Survey of Pentateuch	3.00
BOT 202	History of Israel	3.00
BOT 342	Old Testament Poetry	3.00
BOT 361	Old Testament Prophets	3.00
BNT 101	Life of Christ I	3.00
BNT 301	Life of Christ II	3.00
BNT 112	Acts of the Apostles	3.00
BNT 311	Life and Message of Paul	3.00
BIB 120	Discovering the Bible	3.00
BTH 201	Basic Biblical Theology	3.00
BIB 201	Interpreting Biblical Literature	3.00
BTH 325	Advanced Biblical Theology	3.00
BTH 342	Apologetics	3.00
	Bible/Theology Elective	3
	Bible/Theology Elective	3
	Bible/Theology Elective	3
BTH 312	Theology of Missions	3.00

General Studies
Communication

Course Code	Title	Credits
GCA 131	Oral Communication	3.00
GCA 151	English Composition I	3.00
GCA 171	English Composition II	3.00
	Advanced Communications Elective	3

Humanities/Fine Arts

Course Code	Title	Credits
GPS 200	Worldviews & Ethics	3.00
GPS 340	Issues in Philosophy	3.00
	Foreign Lang./Lit. Elective	3

Natural Science/Mathematics

Course Code	Title	Credits
	Math Elective	3
	Science Elective	3

Social/Behavioral Science

Course Code	Title	Credits
GHS 212	Restoration History	3.00
GPS 134	Introduction to Psychology	3.00
	History Elective	3
	Church History Elective	3

Professional Studies

Course Code	Title	Credits
PCM 120	Principles of Disciple-Making	3.00
PMI 205	Foundations of World Missions	3.00
PMI 350	Cross-Cultural Methods & Strategies	3.00
GPS 310	World Religions & Culture	3.00
GHS 365	History of Missions	3.00
PCM 315	Basic Counseling Methods	3.00
	Foundations Elective	3
	Ministry Elective	3
CCT 250	Vocational Preparation	1.00
SME 301	Supervised Ministry Experience	3.00
CCT 400	Senior Seminar	2.00
		120

TESOL Certificate

Degree Type
Certificate
Program
Cross-Cultural Ministry

Students complete studies in the area of Teaching English to Speakers of Other Languages (TESOL) through coursework and a practicum. This certificate provides students with theoretical and practical knowledge and skills for teaching English. Students will study the structural elements of the English language with an emphasis on how to assist others in second language acquisition. Students will learn to prepare and teach lessons using materials appropriate for a variety of age groups. Through the practicum students will experience instruction with non-native speakers and learn the unique challenges of the field.

The TESOL Certificate may be added to the BA, BS, or BRS degree. Students who have completed a bachelor's degree at another college may complete the certificate in conjunction with the 30-credit Certificate of Biblical Knowledge. Career options for the TESOL Certification include English language teacher on a foreign mission field, servant-leader in an outreach ministry to an international community, and English teacher in a language school.

Requirements
- Minimum CGPA of 2.50

- Earn a 2.50 in the prerequisite courses (GCA 171, Foreign Language Elective 1)

General Studies

Course Code	Title	Credits
GCA 171	English Composition II	3.00
	Foreign Language Elective	3
GCA 212	Cross-Cultural Communication	3.00
GCA 312	Advanced Communication: Lessons	3.00
GCA 350	Structure of the English Language	3.00

Professional Studies

Course Code	Title	Credits
PMI 340	TESOL Program Curriculum & Design	3.00
PMI 360	TESOL Practicum	3.00
		21

Cross-Cultural Ministry

Degree Type
Minor
Program
Cross-Cultural Ministry

Course Code	Title	Credits
PMI 205	Foundations of World Missions	3.00
GPS 310	World Religions & Culture	3.00
BTH 312	Theology of Missions	3.00
PMI 350	Cross-Cultural Methods & Strategies	3.00
	Cross-Cultural Elective	3
		15

Division of General Studies

Associate of Arts in General Studies
Degree Type

Associate
Program
Division of General Studies

Communications

Course Code	Title	Credits
GCA 131	Oral Communication	3.00
GCA 151	English Composition I	3.00
GCA 171	English Composition II	3.00

Humanities/Fine Arts

Course Code	Title	Credits
GPS 200	Worldviews & Ethics	3.00
	Humanities/Fine Arts Elective	3

Math/Natural Science

Course Code	Title	Credits
	Math Elective	3
	Natural Science Elective (with lab)	4

Social/Behavioral Science

Course Code	Title	Credits
GPS 134	Introduction to Psychology	3.00
GHS 212	Restoration History	3.00
	US History Elective	3

Bible and Ministry Core

Course Code	Title	Credits
	College Orientation	2
	Bible Education	3
	Bible Education	3
	Bible Education	3
	Bible Education	3
	Bible Education	3
	Spiritual Formation	3
	Ministry or Leadership	3

General Education Electives

Course Code	Title	Credits
	General Education Elective	3
	General Education Elective	3
		60

Division of Ministry Leadership

Graduate studies build on the education students have already received, and the experience they have already gleaned. The Master of Arts (MA) is a degree that requires integration: the integration of theology/Bible, pastoral studies, and the student's own ministry. The academic rigor of the program is greater than undergraduate education both in terms of expectations on preparations and assignments. The curriculum is indeed more integrated and requires a personal element of theological and pastoral reflection on the content of instruction. Likewise, the curriculum is not only comprised of more focused content, but the processing of the content requires more significant engagement of the information both cognitively and affectively, ultimately applying itself to how the student does ministry in his or her congregation.

An intentional aspect of CCCB's approach to graduate studies includes the formation of a network of resources. This is accomplished by engaging the personnel associated with partner organizations and individuals actively engaged in diverse disciplines in ministry, which adds not only to the learning experience in the classroom, but also outside the classroom. The MA degree includes four required in-seat and/or remote classes, with the rest taken online.

CCCB accepts select master's-level courses into the MA program, and any of CCCB's certificates can be added to them.

CCCB offers the following MA degree and concentrations:

- Master of Arts in Ministry Leadership (MAML)

- Concentration in Preaching

- Concentration in Leadership

The Master of Arts in Ministry Leadership (MAML) trains and prepares graduate students to develop in their personal leadership skills and pastoral framework. It is designed for recent college graduates, current ministers, and adults with a bachelor's degree considering a career change. A student in this program will develop their personal leadership skills, be equipped to lead congregations toward health, and be capable of forming personal and pastoral development plans for their teams. Career options include leader in a church, community, or social service agency, executive, manager, or director in nonprofit and for-profit organizations, leader of a parachurch organization or missions agency, or a missionary serving in a country.

CCCB has identified the following statements as Learning Objectives for the Graduate program:

1. Foundational Knowledge: the ability to identify and articulate the essential content of various academic disciplines.

2. Analytical Thinking: the ability to analyze carefully and critically information and ideas from multiple sources and perspectives.

3. Application of Knowledge: the ability to use information and concepts from studies in multiple disciplines in academic, personal, and ministry contexts.

4. Cultural and Social Understanding: the ability to recognize and appreciate one's own cultural and social traditions as well as the ability to understand and appreciate cultural, religious, and political diversity within the human experience, both locally and globally.

5. Effective Communication: the ability to make effective use of language and other symbolic systems essential to academic, personal, and ministry success.

6. Ethical Decision-making: the ability to make judgments with respect to values and conduct and to evaluate the effects of these choices.

7. Servant Leadership: the ability to understand and apply the principle that leadership emerges from those whose primary motivation is a deep desire to serve others.

Masters of Arts in Ministry Leadership

Degree Type
Master of Arts
Program
Division of Ministry Leadership

Core

Course Code	Title	Credits
MML 610	Dynamics of a Healthy Congregation	3.00
MML 620	The Disciple-Making Minister	3.00
MML 630	Professional and Team Development	3.00
MML 640	Change and Conflict Management	3.00
MML 750	Leadership Mentoring Experience	3.00
MML 820	Ephesians for Ministry	3.00
MML 864	Capstone in Ministry Leadership	3.00

Concentrations

There are 2 concentrations:

- Leadership
- Preaching

Choose 5 of the courses below

Course Code	Title	Credits
MML 810	Profiles in Biblical Leadership	3.00
MML 830	Ethics and Communication in Ministry Leadership	3.00
MML 850	Preaching Artfully	3.00
MML 851	Preaching in a Complex Culture	3.00
MML 852	Preaching & Story	3.00
MML 854	Preaching in a Congregational Context	3.00
MML 860	Foundations for Relational Leadership	3.00
		36

Preaching

Those studying preaching become familiar with the nature, function, and responsibilities of the located ministry. Emphasis is placed on preaching, biblical leadership, and congregational development. Students learn to plan and prepare biblical sermons to meet the needs of a congregation. They will also learn to provide responsible ministry, guidance, and referrals to persons in need of professional counseling. Postgraduate options include graduate leadership or strategic ministry programs and seminary. Career options include preaching minister, associate minister, family minister, campus minister, church planter, and prison minister.

Program Objectives

1. Write and deliver biblical, engaging, relevant, and clear sermons.

2. Become adept at ministry situations in addition to preaching.

3. Apply servant-leadership principles to a ministry context.

4. Integrate theological decision-making in ministry situations.

Bachelor of Arts in Preaching

Degree Type
Bachelor of Arts
Program

Preaching

Biblical Studies

Course Code	Title	Credits
BOT 101	Survey of Pentateuch	3.00
BOT 202	History of Israel	3.00
BOT 342	Old Testament Poetry	3.00
BOT 361	Old Testament Prophets	3.00
BNT 101	Life of Christ I	3.00
BNT 301	Life of Christ II	3.00
BNT 112	Acts of the Apostles	3.00
BNT 311	Life and Message of Paul	3.00
BIB 120	Discovering the Bible	3.00
BTH 201	Basic Biblical Theology	3.00
BIB 201	Interpreting Biblical Literature	3.00
GGL 221	Elementary Greek	3.00
GGL 222	Intermediate Greek	3.00
GHL 341	Elementary Hebrew	3.00
	Bible/Theology Elective	3
	Bible/Theology Elective	3
	Bible/Theology Elective	3

General Studies
Communication

Course Code	Title	Credits
GCA 131	Oral Communication	3.00
GCA 151	English Composition I	3.00
GCA 171	English Composition II	3.00
GCA 302	Advanced Communication: Sermons	3.00

Humanities/Fine Arts

Course Code	Title	Credits
GPS 200	Worldviews & Ethics	3.00
	Philosophy/Social Science Elective	3
	Foreign Language Elective	3
	Foreign Language Elective	3

Natural Science/Mathematics

Course Code	Title	Credits
	Math Elective	3
	Science Elective	3

Social/Behavioral Science

Course Code	Title	Credits
	History Elective	3
	Church History Elective	3
GHS 212	Restoration History	3.00

Professional Studies

Course Code	Title	Credits
PCM 120	Principles of Disciple-Making	3.00
PCM 275	Foundations of Preaching	3.00
PCM 371	Advanced Preaching & Teaching Seminar	3.00
PCM 321	Church Leadership and Administration	3.00
PCM 315	Basic Counseling Methods	3.00
PCM 324	Principles of Church Health	3.00
PCM 372A-F	Interpreting Scripture for Preaching & Teaching: Resurrection Narratives	3.00
PCM 372A-F	Interpreting Scripture for Preaching & Teaching: Resurrection Narratives	3.00
CCT 250	Vocational Preparation	1.00
SME 301	Supervised Ministry Experience	3.00
CCT 400	Senior Seminar	2.00
		120

Bachelor of Science in Preaching
Degree Type
Bachelor of Science
Program
Preaching

Biblical Studies

Course Code	Title	Credits
BOT 101	Survey of Pentateuch	3.00
BOT 202	History of Israel	3.00
BOT 342	Old Testament Poetry	3.00
BOT 361	Old Testament Prophets	3.00
BNT 101	Life of Christ I	3.00
BNT 301	Life of Christ II	3.00
BNT 112	Acts of the Apostles	3.00
BNT 311	Life and Message of Paul	3.00
BIB 120	Discovering the Bible	3.00
BTH 201	Basic Biblical Theology	3.00
BIB 201	Interpreting Biblical Literature	3.00
BTH 325	Advanced Biblical Theology	3.00
BTH 342	Apologetics	3.00
	Bible/Theology Elective	3
	Bible/Theology Elective	3
	Bible/Theology Elective	3
BNT 346	Pastoral Epistles	3.00

General Studies

Communication

Course Code	Title	Credits
GCA 131	Oral Communication	3.00
GCA 151	English Composition I	3.00
GCA 171	English Composition II	3.00
	Advanced Communications Elective	3

Humanites/Fine Arts

Course Code	Title	Credits
GPS 200	Worldviews & Ethics	3.00
GPS 340	Issues in Philosophy	3.00
	Foreign Lang./Lit. Elective	3

Natural Science/Mathematics

Course Code	Title	Credits
	Math Elective	3
	Science Elective	3

Social/Behavioral Science

Course Code	Title	Credits
GPS 134	Introduction to Psychology	3.00
GHS 212	Restoration History	3.00
	History Elective	3
	Church History Elective	3

Professional Studies

Course Code	Title	Credits
PCM 120	Principles of Disciple-Making	3.00
PCM 275	Foundations of Preaching	3.00
PCM 371	Advanced Preaching & Teaching Seminar	3.00
PCM 321	Church Leadership and Administration	3.00
PCM 315	Basic Counseling Methods	3.00
PCM 324	Principles of Church Health	3.00
PCM 372A-F	Interpreting Scripture for Preaching & Teaching: Resurrection Narratives	3.00
PCM 372A-F	Interpreting Scripture for Preaching & Teaching: Resurrection Narratives	3.00
CCT 250	Vocational Preparation	1.00
SME 301	Supervised Ministry Experience	3.00
CCT 400	Senior Seminar	2.00
		120

Christian Communication Minor

Degree Type
Minor
Program
Preaching

Course Code	Title	Credits
PCM 275	Foundations of Preaching	3.00
GCA 302	Advanced Communication: Sermons	3.00
PCM 371	Advanced Preaching & Teaching Seminar	3.00
GCA 312	Advanced Communication: Lessons	3.00
	Christian Education Elective	3
		15

Preaching Minor

Degree Type
Minor
Program
Preaching

Course Code	Title	Credits
PCM 275	Foundations of Preaching	3.00
PCM 371	Advanced Preaching & Teaching Seminar	3.00
GCA 302	Advanced Communication: Sermons	3.00
PCM 372A-F	Interpreting Scripture for Preaching & Teaching: Resurrection Narratives	3.00
PCM 372A-F	Interpreting Scripture for Preaching & Teaching: Resurrection Narratives	3.00
		15

Youth & Family Ministry

Students in the Youth & Family Ministry program examine social trends that affect youth, their families, and youth ministry. They identify the characteristics, needs, and developmental tasks of young people. They also lead by evaluating youth ministry models, products, and resources that assist the youth ministry of the local congregation. Postgraduate options include seminary strategic ministry programs and graduate leadership degrees. Career options include youth minister, associate minister, children's minister, camp director, cross-cultural student minister, and campus minister.

Program Objectives

1. Evangelizing and discipling the next generation.

2. Applying biblical knowledge through effective communication to students in the local church.

3. Leading through the structures of the local congregation.

4. Designing programs and recruiting volunteers in the local church context.

5. Understanding and applying social trends that affect students, their families, and the task of youth ministry.

Bachelor of Arts in Youth & Family Ministry

Degree Type
Bachelor of Arts
Program
Youth & Family Ministry

Biblical Studies

Course Code	Title	Credits
BOT 101	Survey of Pentateuch	3.00
BOT 202	History of Israel	3.00
BOT 342	Old Testament Poetry	3.00
BOT 361	Old Testament Prophets	3.00
BNT 101	Life of Christ I	3.00
BNT 301	Life of Christ II	3.00
BNT 112	Acts of the Apostles	3.00
BNT 311	Life and Message of Paul	3.00
BIB 120	Discovering the Bible	3.00
BTH 201	Basic Biblical Theology	3.00
BIB 201	Interpreting Biblical Literature	3.00
GGL 221	Elementary Greek	3.00
GGL 222	Intermediate Greek	3.00
GHL 341	Elementary Hebrew	3.00
	Bible/Theology Elective	3
	Bible/Theology Elective	3
	Bible/Theology Elective	3

General Studies

Communication

Course Code	Title	Credits
GCA 131	Oral Communication	3.00
GCA 151	English Composition I	3.00
GCA 171	English Composition II	3.00
PCM 275	Foundations of Preaching	3.00

Humanities/Fine Arts

Course Code	Title	Credits
GPS 200	Worldviews & Ethics	3.00
	Philosophy/Social Science Elective	3
	Foreign Language Elective	3
	Foreign Language Elective	3

Natural Science/Mathematics

Course Code	Title	Credits
	Math Elective	3
	Science Elective	3

Social/Behavioral Science

Course Code	Title	Credits
	History Elective	3
	Church History Elective	3
GHS 212	Restoration History	3.00

Professional Studies

Course Code	Title	Credits
PCM 120	Principles of Disciple-Making	3.00
PCM 245	Foundations of Youth & Family Ministry	3.00
PCM 342	Youth Ministry Methods	3.00
PED 382	Christian Education Administration	3.00
PED 330	Human Growth and Development	3.00
PCM 336	Youth & Family Counseling	3.00
	Ministry Elective	3
	Ministry Elective	3
CCT 250	Vocational Preparation	1.00
SME 301	Supervised Ministry Experience	3.00
CCT 400	Senior Seminar	2.00
		120

Bachelor of Science in Youth & Family Ministry

Degree Type
Bachelor of Science
Program
Youth & Family Ministry

Biblical Studies

Course Code	Title	Credits
BOT 101	Survey of Pentateuch	3.00
BOT 202	History of Israel	3.00
BOT 342	Old Testament Poetry	3.00
BOT 361	Old Testament Prophets	3.00
BNT 101	Life of Christ I	3.00
BNT 301	Life of Christ II	3.00
BNT 112	Acts of the Apostles	3.00
BNT 311	Life and Message of Paul	3.00
BIB 120	Discovering the Bible	3.00
BTH 201	Basic Biblical Theology	3.00
BIB 201	Interpreting Biblical Literature	3.00
BTH 325	Advanced Biblical Theology	3.00
BTH 342	Apologetics	3.00
	Bible/Theology Elective	3
	Bible/Theology Elective	3
	Bible/Theology Elective	3
BNT 346	Pastoral Epistles	3.00

General Studies

Communication

Course Code	Title	Credits
GCA 131	Oral Communication	3.00
GCA 151	English Composition I	3.00
GCA 171	English Composition II	3.00
PCM 275	Foundations of Preaching	3.00

Humanities/Fine Arts

Course Code	Title	Credits
GPS 200	Worldviews & Ethics	3.00
GPS 340	Issues in Philosophy	3.00
	Foreign Lang./Lit. Elective	3

Natural Science/Mathematics

Course Code	Title	Credits
	Math Elective	3
	Science Elective	3

Social/Behavioral Science

Course Code	Title	Credits
GPS 134	Introduction to Psychology	3.00
GHS 212	Restoration History	3.00
	History Elective	3
	Church History Elective	3

Professional Studies

Course Code	Title	Credits
PCM 120	Principles of Disciple-Making	3.00
PCM 245	Foundations of Youth & Family Ministry	3.00
PCM 342	Youth Ministry Methods	3.00
PED 382	Christian Education Administration	3.00
PED 330	Human Growth and Development	3.00
PCM 336	Youth & Family Counseling	3.00
	Ministry Elective	3
	Ministry Elective	3
CCT 250	Vocational Preparation	1.00
SME 301	Supervised Ministry Experience	3.00
CCT 400	Senior Seminar	2.00
		120

Children's Ministry Certificate

Degree Type
Certificate
Program
Youth & Family Ministry

Biblical Studies

Course Code	Title	Credits
BOT 101	Survey of Pentateuch	3.00
BNT 101	Life of Christ I	3.00
BIB 120	Discovering the Bible	3.00
BNT 112	Acts of the Apostles	3.00
BOT 202	History of Israel	3.00
BTH 201	Basic Biblical Theology	3.00

General Studies

Course Code	Title	Credits
GCA 151	English Composition I	3.00
BIB 201	Interpreting Biblical Literature	3.00
GCA 312	Advanced Communication: Lessons	3.00

Professional Studies

Course Code	Title	Credits
GPS 200	Worldviews & Ethics	3.00
PCM 120	Principles of Disciple-Making	3.00
PED 275	Foundations of Christian Education	3.00
PED 380	Contemporary Children's Ministry	3.00
PED 375	Creative Teaching	3.00
PED 382	Christian Education Administration	3.00
		45

Youth & Family Ministry

Degree Type
Minor
Program
Youth & Family Ministry

Course Code	Title	Credits
PCM 245	Foundations of Youth & Family Ministry	3.00
PCM 342	Youth Ministry Methods	3.00
PCM 336	Youth & Family Counseling	3.00
PED 382	Christian Education Administration	3.00
	Education Elective	3
		15

Partnership Programs

Transfer credit programs allow students to maximize past college experience from other institutions by incorporating them into CCCB and ministry degrees. With this program, students can further their professional studies education with the benefit of a solid biblical foundation. Postgraduate options include bible, theology, and ministry programs in seminaries and universities. Career options include bi-vocational servant-leader positions in a local congregation, and servant-leader in a ministry organization.

REQUIREMENTS

1. Students must have attended at least two years of college at an accredited institution besides CCCB.

2. Students must have earned at least 36 credits of approved general studies courses with grades of "C-" or above at an accredited institution.

3. Students must have earned at least 24 credits of approved open elective courses with grades of "C-" or above at an accredited institution.

Associate of Professional Studies

Degree Type
Associate
Program
Partnership Programs

Biblical Studies

Course Code	Title	Credits
BOT 101	Survey of Pentateuch	3.00
BOT 202	History of Israel	3.00
BNT 101	Life of Christ I	3.00
BNT 112	Acts of the Apostles	3.00
BNT 301	Life of Christ II	3.00
BNT 311	Life and Message of Paul	3.00
BIB 120	Discovering the Bible	3.00

General Studies

Course Code	Title	Credits
GCA 131	Oral Communication	3.00
GCA 151	English Composition I	3.00
GCA 171	English Composition II	3.00
BIB 201	Interpreting Biblical Literature	3.00
GHS 212	Restoration History	3.00
GPS 200	Worldviews & Ethics	3.00

Professional Studies

Course Code	Title	Credits
PCM 120	Principles of Disciple-Making	3.00
	Foundations Elective	3
	Transfer Career Course	3
	Transfer Career Course	3
	Transfer Career Course	3
	Transfer Career Course	3
	Transfer Career Course	3
		60

Bachelor of Religious Studies—Christian Leadership

Degree Type
Bachelor of Religious Studies
Program
Partnership Programs

Biblical Studies

Course Code	Title	Credits
BOT 101	Survey of Pentateuch	3.00
BOT 202	History of Israel	3.00
	Old Testament Elective	3
BNT 101	Life of Christ I	3.00
BNT 301	Life of Christ II	3.00
BNT 112	Acts of the Apostles	3.00
BNT 311	Life and Message of Paul	3.00
	New Testament Elective	3
BIB 120	Discovering the Bible	3.00
BTH 201	Basic Biblical Theology	3.00
BIB 201	Interpreting Biblical Literature	3.00

General Studies
Communication

Course Code	Title	Credits
	Transfer Elective Course	3
	Transfer Elective Course	3

Professional Studies

Course Code	Title	Credits
PCM 120	Principles of Disciple-Making	3.00
	Foundations Elective	3
	Ministry Elective	3
	Ministry Elective	3
	Ministry Elective	3
	Ministry Elective	3
CCT 250	Vocational Preparation	1.00
SME 303	Supervised Ministry Experience	2.00
	Transfer Elective Course	3
	Transfer Elective Course	3
	Transfer Elective Course	3
	Transfer Elective Course	3
	Transfer Elective Course	3
	Transfer Elective Course	3
	Transfer Elective Course	3
	Transfer Elective Course	3

Humanities/Fine Arts

Course Code	Title	Credits
GPS 200	Worldviews & Ethics	3.00

Natural Science/Mathamatics

Course Code	Title	Credits
	Transfer Elective Course	3

Social/Behavorial Science

Course Code	Title	Credits
GHS 212	Restoration History	3.00
	Transfer Elective Course	3
	Transfer Elective Course	3
	Transfer Elective Course	3
	Transfer Elective Course	3
	Transfer Elective Course	3
	Transfer Elective Course	3
	Transfer Elective Course	3
	Transfer Elective Course	3
		120

Bachelor of Religious Studies—Missional Occupations

Degree Type
Bachelor of Religious Studies
Program
Partnership Programs

Biblical Studies

Course Code	Title	Credits
BOT 101	Survey of Pentateuch	3.00
BOT 202	History of Israel	3.00
	Old Testament Elective	3
BNT 101	Life of Christ I	3.00
BNT 301	Life of Christ II	3.00
BNT 112	Acts of the Apostles	3.00
BNT 311	Life and Message of Paul	3.00
	New Testament Elective	3
BIB 120	Discovering the Bible	3.00
BTH 201	Basic Biblical Theology	3.00
BIB 201	Interpreting Biblical Literature	3.00

General Studies
Communication

Course Code	Title	Credits
GCA 131	Oral Communication	3.00
GCA 151	English Composition I	3.00
GCA 171	English Composition II	3.00

Humanities/Fine Arts

Course Code	Title	Credits
GPS 200	Worldviews & Ethics	3.00
	Foreign Lang./Lit. Elective	3
	Foreign Lang./Lit. Elective	3
	Philosophy Elective	3

Natural Science/Mathematics

Course Code	Title	Credits
GPS 242	Introduction to Physical Science	3.00
	Math Elective	3
	Science Elective	3

Social/Behavorial Science

Course Code	Title	Credits
GHS 212	Restoration History	3.00
GPS 134	Introduction to Psychology	3.00
GHS 111	World Geography	3.00
	History Elective	3

Professional Studies

Course Code	Title	Credits
PCM 120	Principles of Disciple-Making	3.00
	Foundations Elective	3
	Ministry Elective	3
	Ministry Elective	3
	Ministry Elective	3
	Transfer Career Course	3
	Transfer Career Course	3
	Transfer Career Course	3
	Transfer Career Course	3
	Transfer Career Course	3
	Transfer Career Course	3
	Transfer Career Course	3
	Transfer Career Course	3
	Transfer Career Course	3
	Transfer Career Course	3
		120

Courses

Co-Curricular Transcript

CCT 100 : Saints Seminar

Prepares new students to meet the spiritual, academic, and campus life expectations necessary to be successful as a student at CCCB. Includes assessments, writing, and lectures during the four weeks of a student's enrollment.
Modality
On-site

CCT 101 : Orientation to Online Studies

This course familiarizes students with the expectations, technology, and processes required in all of the college's online courses.
Credits 0.00
Modality
Online

CCT 110 : Chapel

Central's campus community gathers twice a week during the school year for praise, worship, and celebration. These gatherings are the heartbeat of the campus' fellowship as we work to develop servant-leaders for the church. As the entire on campus student body is gathered, Chapel is also a time in which important and time-sensitive information is communicated to our students.
Modality
On-site

CCT 120 : Service Learning

Central students are expected to serve 30 hours a semester in the local community. Saints GPS facilitates this course to better advise students in gaining professional experience and to track that students have met expectations.
Modality
On-site

CCT 200 : Vocational Preparation

Students in the counseling program prepare the resources necessary to find an internship or ministry, including a resume, philosophy of ministry, and learning covenant. Students must complete CCT200 before participating in an apprenticeship. This course prepares the student to find and benefit from an apprenticeship. Students will not receive credit for an apprenticeship occurring prior to the successful completion of CCT200.
Credits 1.00
Modality
On-site

CCT 250 : Vocational Preparation

Students prepare the resources necessary to find an internship or ministry, including a resume, philosophy of ministry, and learning covenant. Students must complete CCT250 before participating in an apprenticeship. This course prepares the student to find and benefit from an apprenticeship. Students will not receive credit for an apprenticeship occurring prior to successful completion of CCT250. Transfer students must attend CCCB at least one semester before enrolling in CCT250.
Credits 1.00
Modality
Online

CCT 400 : Senior Seminar

Students assess and describe personal shortcomings, successes, and strategies from their career of preparation at CCCB in light of their future ministry plans.
Credits 2.00
Modality
On-site

Bible (General)

BIB 120 : Discovering the Bible

An overview of Bible history and the biblical world. The student will learn the chronology of key periods of biblical history, the key characters and events, and basic themes that are introduced and developed throughout the Bible. The course will also address such topics as the authority and reliability of Scripture, as well as canon, text, and versions.
Credits 3.00
Modality
Mixed

BIB 201 : Interpreting Biblical Literature

A study of hermeneutics: the principles of interpreting Scripture and other texts that utilize the Bible. The historical-grammatical method of interpretation and application for personal spiritual growth and responsible communication will be presented to and practiced by students using sample passages.
Credits 3.00
Modality
Mixed

New Testament

BNT 101 : Life of Christ I

An introduction to Jesus through the canonical Gospels. These narratives are studied in harmony and in chronological order from Jesus' pre-existence through the middle of the Galilean ministry. The identity and message of Jesus are closely observed. Attention is also given to New Testament backgrounds and the characteristics of the individual Gospels.
Credits 3.00
Modality
Mixed

BNT 112 : Acts of the Apostles

A verse-by-verse study of Acts 1–12 with an emphasis on the origin, growth, and government of the early church, the work of the Holy Spirit, the process of conversion, and the sound doctrine taught by New Testament apostles and prophets.
Credits 3.00
Modality
Mixed

BNT 252 : Book of Hebrews

An analysis of the Epistle to the Hebrews provides the framework for a study of the idea of covenant, the superiority of the New Covenant over the Old, and the central place of Jesus Christ in the covenant relationship between man and God. Special encouragement is given to make personal application of the Warning Passages that occur repeatedly in the Epistle.
Credits 3.00
Modality
Mixed

BNT 301 : Life of Christ II

Continues the study of the harmonized Gospels. It covers the period from midway in Jesus' Galilean ministry through the later Judean ministry. Special emphasis is given to the nature and demands of the Messianic kingdom, the growing opposition against Jesus, and the implications for modern ministry situations.
Credits 3.00
Modality
Mixed

BNT 311 : Life and Message of Paul

An overview of Paul's life as revealed in Acts 13–28 and his letters, plus a study of selected themes from his message. Emphasis is made on Paul as a model of implementation for the global mission of the church.
Credits 3.00
Modality
Mixed

BNT 322 : Book of Romans

An exposition is made of Paul's letter to the Romans, giving special attention to the doctrines introduced, with emphasis upon the doctrine of justification by faith, and upon the glorious benefits to the believer that result from God's method of saving men.
Credits 3.00
Modality
Mixed

BNT 323 : I & II Corinthians

An analytical study of I and II Corinthians is made with special care taken to apply the principles found to the problems and questions that face the church in the 21st century.
Credits 3.00
Modality
On-site

BNT 330 : Prison Epistles

Primarily a topical study is made of the Pauline letters to the Ephesians, the Philippians, the Colossians, and Philemon. Students have an opportunity to study their own portion of the Scripture and present the results of their study to the entire class.
Credits 3.00
Modality
Mixed

BNT 346 : Pastoral Epistles

A careful exegesis of the text follows a study of the authenticity and background of the Pastoral Epistles (I and II Timothy and Titus). The course emphasizes church polity and the practical application of the ideas presented in the letters.
Credits 3.00
Modality
Mixed

BNT 350A : Interpreting Scripture for Preaching & Teaching: Resurrection Narratives

Each course in this series will consist of an exegetical, theological, rhetorical, didactical, and homiletical study of selected pericopae of the New Testament, with an emphasis on practical application for contemporary expository preaching or teaching. Students will preach, teach, or present a project in the course. On a rotating basis, course content will vary in subject from semester to semester to include: (A) The Resurrection narratives (resurrection stories related to Jesus' resurrection); (B) the Parables of Jesus; (C) the Miracles of Jesus; (D) Speeches in Luke-Acts; (E) the Compassion Texts of Jesus; and (F) TBD.
Credits 3.00
Modality
On-site

BNT 350B : Interpreting Scripture for Preaching & Teaching: The Parables of Jesus

Each course in this series will consist of an exegetical, theological, rhetorical, didactical, and homiletical study of selected pericopae of the New Testament, with an emphasis on practical application for contemporary expository preaching or teaching. Students will preach, teach, or present a project in the course. On a rotating basis, course content will vary in subject from semester to semester to include: (A) The Resurrection narratives (resurrection stories related to Jesus' resurrection); (B) the Parables of Jesus; (C) the Miracles of Jesus; (D) Speeches in Luke-Acts; (E) the Compassion Texts of Jesus; and (F) TBD.
Credits 3.00
Modality
On-site

BNT 350C : Interpreting Scripture for Preaching & Teaching: Miracles of Jesus

Each course in this series will consist of an exegetical, theological, rhetorical, didactical, and homiletical study of selected pericopae of the New Testament, with an emphasis on practical application for contemporary expository preaching or teaching. Students will preach, teach, or present a project in the course. On a rotating basis, course content will vary in subject from semester to semester to include: (A) The Resurrection narratives (resurrection stories related to Jesus' resurrection); (B) the Parables of Jesus; (C) the Miracles of Jesus; (D) Speeches in Luke-Acts; (E) the Compassion Texts of Jesus; and (F) TBD.
Credits 3.00
Modality
On-site

BNT 350D : Interpreting Scripture for Preaching & Teaching: Speeches in Luke-Acts

Each course in this series will consist of an exegetical, theological, rhetorical, didactical, and homiletical study of selected pericopae of the New Testament, with an emphasis on practical application for contemporary expository preaching or teaching. Students will preach, teach, or present a project in the course. On a rotating basis, course content will vary in subject from semester to semester to include: (A) The Resurrection narratives (resurrection stories related to Jesus' resurrection); (B) the Parables of Jesus; (C) the Miracles of Jesus; (D) Speeches in Luke-Acts; (E) the Compassion Texts of Jesus; and (F) TBD.
Credits 3.00
Modality
On-site

BNT 350E : Interpreting Scripture for Preaching & Teaching: The Compassion Texts of Jesus

Each course in this series will consist of an exegetical, theological, rhetorical, didactical, and homiletical study of selected pericopae of the New Testament, with an emphasis on practical application for contemporary expository preaching or teaching. Students will preach, teach, or present a project in the course. On a rotating basis, course content will vary in subject from semester to semester to include: (A) The Resurrection narratives (resurrection stories related to Jesus' resurrection); (B) the Parables of Jesus; (C) the Miracles of Jesus; (D) Speeches in Luke-Acts; (E) the Compassion Texts of Jesus; and (F) TBD.
Credits 3.00
Modality
On-site

BNT 350F : Interpreting Scripture for Preaching & Teaching:

Each course in this series will consist of an exegetical, theological, rhetorical, didactical, and homiletical study of selected pericopae of the New Testament, with an emphasis on practical application for contemporary expository preaching or teaching. Students will preach, teach, or present a project in the course. On a rotating basis, course content will vary in subject from semester to semester to include: (A) The Resurrection narratives (resurrection stories related to Jesus' resurrection); (B) the Parables of Jesus; (C) the Miracles of Jesus; (D) Speeches in Luke-Acts; (E) the Compassion Texts of Jesus; and (F) TBD.
Credits 3.00
Modality
On-site

BNT 360 : Gospel of Matthew

An exegetical course over the Gospel of Matthew. This course will focus on the major themes of who Jesus is, the Kingdom of God, and what does it mean to be a disciple. Particular focus will also be on Matthew's unique perspective on the life of Christ as opposed to the other Gospels.
Credits 3.00
Modality
On-site

BNT 370 : Gospel of Mark

An exegetical study of the Gospel of Mark. Here we will focus on the major themes of Mark, see how many consider Mark to be foundational concerning the gospels and develop a clear understanding of discipleship from Mark's view. The unique perspective of Mark comparted to the other gospels will be considered but not at a loss of Mark's view of the whole.
Credits 3.00
Modality
On-site

BNT 375 : General Epistles

An exegetical study of the non-Pauline letters of the New Testament (James, I and II Peter, I–III John, and Jude) which gives attention to the ministries of those writers and their message for the church to remain faithful in the face of internal and external threats.
Credits 3.00
Modality
Mixed

BNT 380 : Gospel of Luke

A verse-by-verse study of the Gospel of Luke with appropriate consideration of the introductory material. This Gospel has the unique characterization of appeal to the full spectrum of humanity. It considers Jew and Gentile, Male and Female, Rich and Poor, Divine and Human, etc.
Credits 3.00
Modality
On-site

BNT 381 : New Testament Prophecy

The first portion of the study examines the prophecies of Jesus, Peter and Paul, including prophecies fulfilled by Jesus. Careful attention is given to the introduction to John's Revelation. The second half of the course is a survey of the book of Revelation to ascertain its message to the church today, as well as its message to the church throughout the centuries.
Credits 3.00
Modality
Mixed

BNT 390 : Gospel of John

This course is an advanced examination of the unique contributions to the doctrine of the deity of Jesus in the gospel of John. Emphasis is placed on challenges to the apostolic authorship and historical veracity of the gospel.
Credits 3.00
Modality
On-site

Old Testament

BOT 101 : Survey of Pentateuch

Introduces the student to the first five books of the Old Testament. Emphasis is given to creation, the development of fundamental doctrinal themes, biographical studies, the Levitical system, the origins of the nation of Israel, and cultural-archaeological backgrounds. The Mosaic authorship of the Pentateuch is assumed.
Credits 3.00
Modality
Mixed

BOT 202 : History of Israel

Surveys the major events of the Old Testament, focusing primarily on the historical books Joshua–II Chronicles. Related geographical and archaeological material is presented. Issues involving general introduction and critical studies are discussed.
Credits 3.00
Modality
Mixed

BOT 331 : Israel after the Exile

A study of the biblical books which cover the time of the exile, the return to Jerusalem, and the reconstruction of the city and the Temple. Includes a survey of the Intertestamental Period.
Credits 3.00
Modality
Mixed

BOT 342 : Old Testament Poetry

A study of the characteristics of Hebrew poetry is followed by an examination of poetic sections of the Pentateuch, the historical books, and then the books usually termed poetry (Job–Song of Solomon plus Lamentations). Practical applications and values for preaching and teaching are stressed.
Credits 3.00
Modality
Mixed

BOT 344 : Psalms for Worship

This course is a study of the book of Psalms with a view toward understanding its purposes and appropriate uses in both personal and corporate worship.
Credits 3.00
Modality
On-site

BOT 361 : Old Testament Prophets

A study of most of the outstanding prophets of the Old Testament. The backgrounds, the message or work, and the prophets themselves are considered. Messianic content is also included.
Credits 3.00
Modality
Mixed

Theology

BTH 201 : Basic Biblical Theology

Acquaints the student with the terminology, methodology, and basic doctrines of biblical theology. Special attention is given to the person and work of Christ, and to man's redemption from sin.
Credits 3.00
Modality
Mixed

BTH 230 : Bible Land Study Tour

This course offers a fourteen-day trip to Israel and Palestine. Through traveling and studying these regions, the student will have a greater understanding of Biblical literature. The studies in Israel will consist of visiting the sites where important biblical events happened, examining archaeological remains through the centuries, and reflect through theological interpretation on what this study means to our ministries today. Additionally, students will interact with Christians living in the complex text-oriented communities of faith, namely, Judaism, Christianity, and Islam.
Credits 3.00
Modality
On-site

BTH 312 : Theology of Missions

A comprehensive biblical study of the missionary intent of God as it progressively unfolds in the Scriptures, with special focus on its significance for the missionary task today. A particular emphasis on the people of God in both the Old and New Testaments is developed. Issues involving salvation, world evangelization, the kingdom, and the dynamics of spiritual warfare are discussed to help the student develop a personal, biblical theology of missions.
Credits 3.00
Modality
On-site

BTH 314 : Theology of Soul Care

This course provides a systematic overview of Christian doctrines, a discussion of various theological viewpoints regarding those doctrines, and an examination of how psychological and theological concepts relate to each other. The course will provide the student the theological foundations to serve and counsel more effectively in the local church and community contexts.
Credits 3.00
Modality
On-site

BTH 325 : Advanced Biblical Theology

Addresses the biblical doctrines of predestination and election, sovereignty of God, sinfulness of humanity, the person and work of the Holy Spirit, and events surrounding the return of Christ and the end times. Students are challenged to examine competing doctrinal systems in the light of Scripture.
Credits 3.00
Modality
Mixed

BTH 342 : Apologetics

Students are introduced to topics such as: proofs of God's existence, the problem of evil, and the question of miracles. The evidence substantiating the truth of Christianity is reviewed. Consideration is given to evidences supporting the historical reliability of the documents of Scripture. Supernatural evidences establishing the deity of Christ such as fulfilled prophecy, miracles, and especially the resurrection are investigated. The inspiration, infallibility, and inerrancy of the Bible are defended on the basis of the authority of Christ.
Credits 3.00
Modality
Mixed

Church History

GHS 103 : US History I

A survey of U.S. History from the beginnings of New World exploration to 1900, with special emphasis given to the development of the Constitution and the influence of Christianity on the development of American culture.
Credits 3.00
Modality
On-site

GHS 104 : US History II

A survey of U.S. History from Reconstruction to the Twenty-first century, with special emphasis on dramatic changes in the direction of the country caused by the Great Depression, World Wars I & II, and the Vietnam War, as well as the ongoing debate over interpreting and applying the Constitution.
Credits 3.00
Modality
Mixed

GHS 111 : World Geography

A study of the major components of the discipline of geography with particular reference to the political, cultural, economic, and social factors in each major region of the world. Comparisons and contrasts are drawn between the developed nations, such as the United States, and developing nations.
Credits 3.00
Modality
Mixed

GHS 143 : American Government

An introduction to the principles of American government at the Federal level. Students examine the history, political theory, and Constitutional basis of the three branches of American government, with particular emphasis on the separation of powers and checks and balances that exist between the executive, legislative, and judicial branches.
Credits 3.00
Modality
On-site

GHS 212 : Restoration History

The principles and personalities of the Restoration Movement are presented in class lectures and student research. The historical documents, doctrines, messages, and methods of the great men of this movement to restore the New Testament church are examined and explained.
Credits 3.00
Modality
Mixed

GHS 271 : World History

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.
Credits 3.00
Modality
Mixed

GHS 343 : Early Church History

Acquaints students with basic concepts and movements within the Ancient and Medieval Churches, including the major statements of faith (creeds) arising out of the Ecumenical Councils, as well as the various significant theological, institutional and political changes that have led to the formation of major church bodies and significant theological positions.
Credits 3.00
Modality
On-site

GHS 344 : Modern Church History

Studies the history and development of the church from the Renaissance to the 21st century. Special emphasis is given to those movements and ideas which have led to the rise of the major denominations.
Credits 3.00
Modality
Mixed

GHS 365 : History of Missions

A study of the Scriptural basis and principles for world evangelism and its history from Pentecost until the present. Key dates, people, and missionary policies and their effects on present day missions are considered. A major focus is the work and impact of missionaries in the Restoration Movement.
Credits 3.00
Modality
On-site

Communication

GCA 031 : Private Study Skills & Strategies

Individualized tutoring for students that utilizes peer tutors, one on one instruction and accountability. This class also seeks to develop and sharpen study skills to equip the student to be more successful in the classroom.
Modality
Mixed

GCA 032 : Private Study Skills & Strategies

Individualized tutoring for students that utilizes peer tutors, one on one instruction and accountability. This class also seeks to develop and sharpen study skills to equip the student to be more successful in the classroom.
Modality
On-site

GCA 095 : Student Success

Students learn and apply strategies for academic success and life-long learning. Major topics include setting academic and personal goals, organizational strategies, effective communication, study skills, identifying their personality type, and assessing and articulating their learning style, strengths and areas of improvement. Through tutoring sessions, application, and reflection, the material covered in this course should support and assist students in their other courses.
Modality
On-site

GCA 131 : Oral Communication

Oral communication introduces the art of public speaking with an emphasis on preparation and delivery of a variety of speeches. Students receive instruction and practice in the selection, organization, and presentation of speech materials and the opportunity to develop social poise and self-confidence.
Credits 3.00
Modality
Mixed

GCA 151 : English Composition I

Students practice the process of writing expository essays. They improve their grammar, punctuation, diction, manuscript mechanics, sentence sense, paragraph composition, revising, editing, and proofreading skills. Students submit short essays employing various rhetorical styles (such as comparison/contrast, process analysis, division/classification, cause/effect, and definition). They also submit a final paper.
Credits 3.00
Modality
Mixed

GCA 171 : English Composition II

Provides an overview of basic techniques students need to write effectively during and after a college education. The process of writing (including prewriting, planning, research, organization, format, and revision) is explored and practiced in detail. Students learn to take a position on a topic, support it with evidence, and address opposing points of view.
Credits 3.00
Modality
Mixed

GCA 200 : Introduction to the Arts

Surveys the development of music and the arts to broaden knowledge and appreciation of culture. In addition, students learn how to critique and redeem popular arts to glorify God and serve the church.
Credits 3.00
Modality
On-site

GCA 201 : Interpreting Biblical Literature

A study of hermeneutics: the principles of interpreting Scripture and other texts that utilize the Bible. The historical-grammatical method of interpretation and application for personal spiritual growth and responsible communication will be presented to and practiced by students using sample passages.
Credits 3.00
Modality
Mixed

GCA 212 : Cross-Cultural Communication

Helps participants recognize the influence of their own cultural perspective in a cross-cultural setting, discover myriad ways we communicate beyond our spoken words, increase sensitivity to cross-cultural interactions, and become effective communicators in multiple worldview contexts.
Credits 3.00
Modality
Mixed

GCA 222 : Interpersonal Communication

Examines theoretical and applied communication in personal contexts. The role of listening, conversation, non-verbal cues, and communication ethics are emphasized.
Credits 3.00
Modality
On-site

GCA 302 : Advanced Communication: Sermons

Demonstrates various methods and styles of sermon construction and delivery. Students analyze model sermons, discuss vital issues in modern preaching, and develop their own skills in writing and delivering sermons.
Credits 3.00
Modality
Mixed

GCA 312 : Advanced Communication: Lessons

Demonstrates various methods and styles of lesson construction and delivery in teaching contexts. Students analyze teaching styles and lessons, work together to plan and prepare lessons, and practice teaching lessons to one another.
Credits 3.00
Modality
Mixed

GCA 320 : Literature of C.S. Lewis

Explores the following genre in the writings of C.S. Lewis: poetry, theology/philosophy, fantasy, children's fiction, science fiction, and autobiography. The class balances lecture and discussion of three novels, essays, and chapter selections from other texts. Forgoing debates regarding Lewis's doctrine on Christianity, the focus rests upon the importance of his writings while considering methods of application in the 21st century.
Credits 3.00
Modality
Online

GCA 322 : Advanced Communication: Speeches

Provides opportunities to further develop public speaking skills in a church context. It is designed to build confidence and competency in a variety of speaking contexts, including introductions, reports, impromptu situations, interviews, and group presentations. Special attention is given to analyzing the student's communication weaknesses and strategies to remove distractions and build speaker credibility.
Credits 3.00
Modality
On-site

GCA 350 : Structure of the English Language

Surveys the important structure, grammar, and syntax of the English language essential for non-native speakers to know. The course teaches idiosyncrasies of each language group and how that affects learning English. A variety of techniques used in teaching language structure are explored.
Credits 3.00
Modality
On-site

General Studies Electives

GPS 134 : Introduction to Psychology

Acquaints the student with the most important facts and laws of behavior and mental life. Particular emphasis is upon those aspects of study which have bearing upon the Christian worker.
Credits 3.00
Modality
Mixed

GPS 200 : Worldviews & Ethics

Students compare and contrast the biblical worldview with the most significant competing contemporary worldviews to develop a Christian philosophical and moral foundation for lifestyle choices.
Credits 3.00
Modality
Mixed

GPS 242 : Introduction to Physical Science

Designed for the student with little or no science background. An overview of two major areas of Physical Science, Physics and Chemistry, will be taught. The students will be also be exposed to how chemistry and physics relate to the creation/evolution controversy and current environmental topics.
Credits 3.00
Modality
On-site

GPS 250 : Math for Non-Profits

This course is designed to help meet the math and financial educational needs of those working in the non-profit sector. Topics include but are not limited to principles of basic math and elementary algebra, personal finance and taxes, organizational resource management, governmental issues, fund raising, and project management.
Credits 3.00
Modality
Online

GPS 252 : Integrated Natural Science

A study of the techniques and methods that make science unique, with emphasis placed on basic principles and disciplines, and their relevance to everyday activities. The scientific method will be emphasized to help students differentiate between real science and pseudoscience. Scientific principles will also be discussed in the context of the biblical narrative.
Credits 3.00
Modality
Online

GPS 300 : Introduction to Biblical Archaeology

An introduction to the science of archaeology—its history, scope, modern field methods and techniques, its value and limitations, the use and abuse of archaeological data—so students may work intelligently with current archaeological literature. Special emphasis is given to the principal archaeological discoveries in lands where biblical events occurred, showing how these discoveries illumine the background of Scripture and corroborate the biblical record.
Credits 3.00
Modality
On-site

GPS 301 : Archaeology and Judaism in Ancient Israel

This field course will give the student hands-on training in archeology as they learn the history of Israel during the Hellenistic to the Byzantine periods, with special attention to the life and culture of lower-Galilee. The student will be able to correlate Biblical texts with a social understanding of politics, religion, and economics gained from the science of archaeology.
Credits 3.00
Modality
Online

GPS 310 : World Religions & Culture

Focuses on the origins and practices of various religions of the world. Special attention is given to how cultures express the worldviews of the religious environment in which they develop. These religions and cultures are compared and contrasted to the teachings of Christianity.
Credits 3.00
Modality
Mixed

GPS 334 : Abnormal Psychology

Acquaints the student with the most common types of psychological disorders, their causes, and treatment. Emphasis will be placed upon those problems which may be encountered by the Christian worker.
Credits 3.00
Modality
On-site

GPS 340 : Issues in Philosophy

Addresses the philosophical issues of the nature and source of knowledge through a historical survey of philosophies from pre-Socratic materialism to post-modernism. Describes formal arguments and logical fallacies.
Credits 3.00
Modality
Mixed

GPS 368 : Educational Psychology

A course that examines the teaching-learning process in detail, in topical style. Includes a study of perception, motivation, discipline, and feedback.
Credits 3.00
Modality
On-site

Greek Language

GGL 211 : Greek Essentials

Students are introduced to Greek vocabulary, tools, and principles that will aid in the understanding of the New Testament. It is intended for students who do not plan to take advanced Greek courses.
Credits 3.00
Modality
Mixed

GGL 221 : Elementary Greek

This is a beginner's course in the grammar, vocabulary, and sentence structure of New Testament Greek. The study includes drills on forms, accents, simple phrases and sentences.
Credits 3.00
Modality
On-site

GGL 222 : Intermediate Greek

A continuation of GGL221. It is intended to give students a working knowledge of *koine* Greek. It will familiarize them with both grammar and vocabulary.
Credits 3.00
Modality
On-site

GGL 320 : Greek Analysis

A review of and further study of grammar, syntax, and vocabulary introduced in the pre-requisite first-year Greek courses. Emphasis is given to the nuances of certain Greek constructions and synonyms, so the student begins to feel the joy of study of the Greek New Testament with the use of some of the modern helps designed to facilitate this skill.
Credits 3.00
Modality
On-site

GGL 322 : Greek Exegesis

Students hone their New Testament exegesis skills and receive practical experience in utilizing Greek tools for research and teaching/preaching purposes. Aspects of interpretation that the Greek language can bring are emphasized in the context of studying a New Testament epistle.
Credits 3.00
Modality
On-site

GGL 332 : Greek Literature

Students study ancient Greek documents utilizing the Greek language to enlighten the understanding of Biblical Greek.
Credits 3.00
Modality
On-site

Hebrew Language

GHL 341 : Elementary Hebrew

A study of the fundamentals of the Hebrew language. The Hebrew vocabulary and types of verbs are emphasized. The goal is to translate Biblical Hebrew, but students do some work from English to Hebrew.
Credits 3.00
Modality
On-site

GHL 342 : Intermediate Hebrew

A study of the fundamentals of the Hebrew language. The Hebrew vocabulary and types of verbs are emphasized. The goal is to translate Biblical Hebrew, but students do a little work from English to Hebrew. This course is a continuation of GHL341.
Credits 3.00
Modality
On-site

GHL 343 : Hebrew Exegesis

Offered for advanced Hebrew students, providing an opportunity to apply the Hebrew language to the study of the Old Testament.
Credits 3.00
Modality
On-site

Division of Ministry Leadership

Graduate studies build on the education students have already received, and the experience they have already gleaned. The Master of Arts (MA) is a degree that requires integration: the integration of theology/Bible, pastoral studies, and the student's own ministry. The academic rigor of the program is greater than undergraduate education both in terms of expectations on preparations and assignments. The curriculum is indeed more integrated and requires a personal element of theological and pastoral reflection on the content of instruction. Likewise, the curriculum is not only comprised of more focused content, but the processing of the content requires more significant engagement of the information both cognitively and affectively, ultimately applying itself to how the student does ministry in his or her congregation.

An intentional aspect of CCCB's approach to graduate studies includes the formation of a network of resources. This is accomplished by engaging the personnel associated with partner organizations and individuals actively engaged in diverse disciplines in ministry, which adds not only to the learning experience in the classroom, but also outside the classroom. The MA degree includes four required in-seat and/or remote classes, with the rest taken online.

CCCB accepts select master's-level courses into the MA program, and any of CCCB's certificates can be added to them.

CCCB offers the following MA degree and concentrations:

- Master of Arts in Ministry Leadership (MAML)

- Concentration in Preaching

- Concentration in Leadership

The Master of Arts in Ministry Leadership (MAML) trains and prepares graduate students to develop in their personal leadership skills and pastoral framework. It is designed for recent college graduates, current ministers, and adults with a bachelor's degree considering a career change. A student in this program will develop their personal leadership skills, be equipped to lead congregations toward health, and be capable of forming personal and pastoral development plans for their teams. Career options include leader in a church, community, or social service agency, executive, manager, or director in nonprofit and for-profit organizations, leader of a parachurch organization or missions agency, or a missionary serving in a country.

CCCB has identified the following statements as Learning Objectives for the Graduate program:

1. Foundational Knowledge: the ability to identify and articulate the essential content of various academic disciplines.

2. Analytical Thinking: the ability to analyze carefully and critically information and ideas from multiple sources and perspectives.

3. Application of Knowledge: the ability to use information and

concepts from studies in multiple disciplines in academic, personal, and ministry contexts.

4. Cultural and Social Understanding: the ability to recognize and appreciate one's own cultural and social traditions as well as the ability to understand and appreciate cultural, religious, and political diversity within the human experience, both locally and globally.

5. Effective Communication: the ability to make effective use of language and other symbolic systems essential to academic, personal, and ministry success.

6. Ethical Decision-making: the ability to make judgments with respect to values and conduct and to evaluate the effects of these choices.

7. Servant Leadership: the ability to understand and apply the principle that leadership emerges from those whose primary motivation is a deep desire to serve others.

MML 610 : Dynamics of a Healthy Congregation

This class will further equip the student to understand and fulfill the nature and purpose of the church through a thorough discussion of biblical and contemporary literature. A theology of church health and evangelism will be developed. From this theology, practical strategies will be identified and evaluated.
Credits 3.00
Modality
Mixed

MML 620 : The Disciple-Making Minister

Disciples of Christ reflect Jesus in character and mission. The role of the Disciple Making Leader is to equip believers in these two qualities. The term equip is found throughout the New Testament. The noun is katartismos and the verb is katartizo. The word means to mend, perfect, complete or restore something or someone to the original design. The Disciple Making Leader provides the complete training package so believers will live out the two purposes.
Credits 3.00
Modality
Mixed

MML 630 : Professional and Team Development

A study of the dynamics of leadership development in both the leader's own life and in the ministry organization. This course will provide strategies and practices for the continued development of the ministry leader and for the growth of new leaders for the church or parachurch organization.
Credits 3.00
Modality
Mixed

MML 640 : Change and Conflict Management

Students will be introduced the concept of leading congregational change, focusing on vision casting, understanding the process of change, and overcoming resistance.
Credits 3.00
Modality
Mixed

MML 710 : Supervised Ministry Experience

The necessary ingredients for this course are you, your ministry context, your course, and the plan you and your coach create. This course advances your ministry by being able to work with your coach to guide your ministry objectives and use various resources to come alongside leaders and teams to effectively reach their mission in Christ-centered ways.
Credits 3.00
Modality
Mixed

MML 720 : Supervised Ministry Experience

The necessary ingredients for this course are you, your ministry context, your course, and the plan you and your coach create. This course advances your ministry by being able to work with your coach to guide your ministry objectives and use various resources to come alongside leaders and teams to effectively reach their mission in Christ-centered ways.
Credits 3.00
Modality
Mixed

MML 730 : Supervised Ministry Experience

The necessary ingredients for this course are you, your ministry context, your course, and the plan you and your coach create. This course advances your ministry by being able to work with your coach to guide your ministry objectives and use various resources to come alongside leaders and teams to effectively reach their mission in Christ-centered ways.
Credits 3.00
Modality
Mixed

MML 740 : Supervised Ministry Project

This course is designed to take place as the student completes their MML classes. The student will integrate classroom learning and coaching with ministry experience. The student develops a demonstration of significant ministry experience and moves from being a change learner to a change agent in their ministry. The course requires a major project, a step-by-step improvement plan for change in your ministry.
Credits 3.00
Modality
Mixed

MML 750 : Leadership Mentoring Experience

Leadership Mentoring Experience provides students with a foundational understanding of practical leadership principles and practices through mentorship. Students will engage in one-on-one mentoring sessions with experienced leaders, focusing on personal and professional development, goal setting, and skill enhancement. Through reflective exercises, case studies, and practical applications, students will deepen their understanding of leadership theories and frameworks while honing their leadership abilities in real-world contexts. This course equips students with the knowledge and skills necessary to excel as leaders in various organizational settings.
Credits 3.00
Modality
Online

MML 810 : Profiles in Biblical Leadership

With the goal of an integrated biblical theology of leadership, this course is a study in biblical examples, biblical people, models, and teachings concerning leadership. It explores identity and vocation, credibility, and authenticity in leadership, as well as issues related to culture, community, and organizational realities that interact with biblically based leadership.
Credits 3.00
Modality
Mixed

MML 820 : Ephesians for Ministry

A study of the epistle to the Ephesians through the lens of leadership in a faith-based organization. This course will explore issues in identity, team building, mission, values, community, ethics, relationships, and opposition. There is a strong emphasis on the Lordship of Jesus Christ.
Credits 3.00
Modality
Mixed

MML 850 : Preaching Artfully

The course serves as the foundation of the Master of Arts in Preaching. Students will explore and model multiple rhetorical patterns adaptable to contemporary preaching.
Credits 3.00
Modality
Mixed

MML 851 : Preaching in a Complex Culture

With a view to congressing preaching with a shifting contemporary culture, the course guides students in navigating the preaching of difficult social issues in relation to differing demographic constituencies.
Credits 3.00
Modality
Mixed

MML 852 : Preaching & Story

By means of careful analysis of the task of preaching married to methods and means of efficacious storytelling, this advanced study explores the effective use of illustrating in preaching, and the preparation and delivery of various forms of contemporary narrative sermons.
Credits 3.00
Modality
Mixed

MML 853 : Preaching the Resurrection of Jesus

The course will consist of an exegetical, theological, rhetorical, and homiletical study of the resurrection and the thirteen New Testament, resurrection narratives of Jesus, with a view toward exegesis and contemporary expository preaching.
Credits 3.00
Modality
Mixed

MML 854 : Preaching in a Congregational Context

The class explores defining and modeling preaching (texts, topics, and calendars) in a congregational context, contextualizing to the student's unique definition of their congregational constituency.
Credits 3.00
Modality
Mixed

MML 860 : Foundations for Relational Leadership

This course examines interpersonal connections and relationships as foundational to ministry and leadership and the appropriate Biblical material to guide and direct how we are with each other. At the end of the day, it is our relationships that make us successful. This course focuses on relational leadership theory as a construct. Relational leadership theory is an approach to leading that cultivates authentic relationships to achieve connection, shared vision, and interdependent action

Credits 3.00

Modality

Mixed

MML 864 : Capstone in Ministry Leadership

The Capstone Project allows students to engage in advanced-level inquiry and focus on an area of change or improvement within the profession. It will be inquiry, research, and practice-centered and draw upon areas of interest to the student and focus from the program, such as Biblical Theology, Church History, practical ministry, policy, curriculum design, or technology, among others. All capstones aim to bridge theory and practice and impact students' professional lives. This involves completing a project report that reflects the application of knowledge, skills, and abilities developed in the MAML program to the project.

Credits 3.00

Modality

Online

Christian Education

PROGRAM OBJECTIVES

1. Develop critical thinking skills founded on a biblical worldview in order to prepare age-appropriate lessons that communicate and apply biblical truth to meet the needs of students.

2. Acquire a foundational knowledge of educational theory, child development, and the systems of education in order to implement an effective system of discipline and classroom management based on a Christian philosophical foundation.

3. Demonstrate technological and technical skills required for competent classroom instruction.

4. Identify, understand and apply principles of human development including the characteristics, needs, and developmental tasks across the human lifespan with a holistic view of the child in the classroom.

5. Develop multicultural and diversity competencies appropriate to include all people regardless of disability, gender, race or ethnicity.

Career Opportunities

Students who graduate with a Christian Education major are trained for ministry in a local church in areas such as director of children's ministry, adult education, discipleship, small groups, involvement, and Christian education. Many Christian schools also accept a Christian education degree as qualification for teaching at the preschool and elementary level. Students may also work through the ABCTE program to obtain teacher certification in certain states. Students may also pursue a graduate degree in education leading to initial teaching certification from different universities.

Program Goals

Students will be able to do the following:

1. Prepare age-appropriate Bible lessons that communicate and apply Biblical truth to the needs of students.
2. Identify the characteristics, needs, and developmental tasks across the human lifespan.
3. Evaluate products and resources that seek to assist the educational ministry of the church.

PED 275 : Foundations of Christian Education

Covers the basic principles and philosophy of Christian education. Students will create lesson plans and learn basic methods of teaching.

Credits 3.00

Modality

On-site

PED 330 : Human Growth and Development

This course is developmental analysis of the human lifespan, from conception to death. Attention is focused upon physical, cognitive, psychosocial, moral and spiritual development. Socialization with family and friends, interaction with peers in schools, and choosing vocations are explored, as well as significant life events.
Credits 3.00
Modality
On-site

PED 367 : Philosophy of Education

An examination of the historical background of Western education. The ideas of various philosophies of education are explored as well as their influence upon current practices in Christian and public schools. Students examine the outstanding educators of history to learn their values and methodology.
Credits 3.00
Modality
Mixed

PED 375 : Creative Teaching

Develops the general creative ability of the student and helps him/her apply that creative problem solving to a variety of teaching/learning situations.
Credits 3.00
Modality
On-site

PED 376 : Ministry and Diversity

Ministry and Diversity examines the most current practices to confidently and successfully minister to people across lines of racial, cultural, and socio-economic differences. Students will be exposed to different cultural groups and understand the principles that facilitate effective ministry across lines of difference.
Credits 3.00
Modality
On-site

PED 380 : Contemporary Children's Ministry

Examines the principles and methods for effective ministry to children, birth through sixth grade. Special attention is given to discipline, teaching, worship and evangelism.
Credits 3.00
Modality
Mixed

PED 381 : Small Group Leadership

Familiarizes students with the small group movement in churches, including its history, literature and methods. Students also gain practice in leading a small group.
Credits 3.00
Modality
On-site

PED 382 : Christian Education Administration

Acquaints students with the basic principles and skills of effective educational leadership and gives specific guidance on a variety of education duties.
Credits 3.00
Modality
On-site

PED 390 : ABCTE Professional Teaching Knowledge

Students prepare to take the American Board Professional Teaching Knowledge competency test through readings and online review and assessment.
Credits 6.00
Modality
On-site

PED 391 : ABCTE Content Preparation

Students prepare to take the American Board content competency test in science, history, English, or mathematics through readings and online review and assessment.
Credits 6.00
Modality
On-site

PED 392 : ABCTE Contact Hours

60 contact hours for ABCTE certification.
Modality
On-site

Christian Ministry

PCM 120 : Principles of Disciple-Making

Students explore the spectrum of disciple-making from conversation to Christian maturity, highlighting the practices of evangelism and approaches to facilitating faith formation in the believer as a disciple of Jesus.
Credits 3.00
Modality
Mixed

PCM 201 : Ministry in the Local Church

Covers the daily routine and work of the minister. This course will focus on the distinctives of ministerial leadership. It features an exploration of the concept of ministry and ministerial responsibilities.
Credits 3.00
Modality
Mixed

PCM 225 : Foundations of Christian Counseling

Focuses on the history and development of Christian counseling. The course covers a broad range of issues critical to a counseling ministry and the scriptures that address those issues, including crisis intervention. The student will also observe and participate in role-plays that initiate them into the counseling process.
Credits 3.00
Modality
On-site

PCM 245 : Foundations of Youth & Family Ministry

Provides an overview of the role and work of the youth and family minister with regard to developing a total youth program and training youth workers. Attention is paid to philosophy of youth and family ministry as well as to strategic planning and implementation. Issues of personal character and integrity are addressed.
Credits 3.00
Modality
Mixed

PCM 275 : Foundations of Preaching

A study of the fundamentals of constructing and delivering sermons and lessons that are based on the Word of God. Students will learn three basic preaching rhetorical forms and will preach in the class.
Credits 3.00
Modality
Mixed

PCM 313 : Issues in Human Sexuality

This course introduces students to a research informed biblical paradigm for healthy sexuality. It will increase their awareness, knowledge, and skills regarding the broad range of issues in the field of counseling when addressing healthy sexuality.
Credits 3.00
Modality
On-site

PCM 314 : Career Counseling

This course provides students an understanding of career development and related life factors. Students study career development theory and decision-making models, procedures for planning and conducting effective job searches, assessment instruments and techniques relevant to career planning and decision-making, and the use of career information. Emphasis is placed on understanding the interrelationships between career development and career decision-making and such factors as faith, values, personality, family, socio-economic status, leisure, individual interests and abilities, and other life roles.
Credits 3.00
Modality
On-site

PCM 315 : Basic Counseling Methods

Presents a therapeutic model of counseling. Students practice skills necessary to nurture those who are in need of help.
Credits 3.00
Modality
On-site

PCM 316 : Substance Use Counseling

A course designed to introduce the student to current counseling and treatment techniques for substance use. Emphasis is placed on theological issues, etiological factors, physiological and psychological effects, and related behavior.
Credits 3.00
Modality
On-site

PCM 321 : Church Leadership and Administration

An examination of efficient administrative and organizational procedures in the local church. Consideration is given to programming, committees, delegation of responsibilities, relationships between the leaders within the congregation, and coordination of the entire program.
Credits 3.00
Modality
On-site

PCM 324 : Principles of Church Health

Studies the principles of growth using a wide variety of examples, statistics, and research on the subject of church growth. This course has as its goal the practical application of the laws of growth and health in the local congregation. Attention is also given to fundraising needs of a growing church.
Credits 3.00
Modality
Mixed

PCM 330 : Introduction to Counseling Theories

A study of the basic methods of the major schools of counseling. Emphasis is given to those principles and methods which most schools share in common.
Credits 3.00
Modality
On-site

PCM 332 : Crisis Counseling

This course introduces students to the theories and skills required to provide pastoral crisis intervention and counseling that will cultivate resiliency and promote spiritual growth.
Credits 3.00
Modality
On-site

PCM 333 : Marriage & Family Counseling

This course will give attention to the Biblical foundation for marriage and to practical elements necessary for successful family living. Topics such as communication, money management, marriage roles, sex, children, in laws, etc. will be covered.
Credits 3.00
Modality
On-site

PCM 336 : Youth & Family Counseling

Assists the student in ministering to young people and their parents. Principles of counseling are discussed and applied to young people. Stages of development and common problems are also examined.
Credits 3.00
Modality
Online

PCM 342 : Youth Ministry Methods

Various models of youth ministry are addressed and measured against basic components that are needed for a healthy youth ministry. Guest speakers are utilized extensively in dealing with a wide range of practical areas such as recruiting sponsors, VBS, Christian service camps, special programs, and trips.
Credits 3.00
Modality
Mixed
Prerequisite Courses
PCM 245

PCM 348 : Philosophy of Family Ministry

The student will develop a philosophy of family ministry in light of Biblical principles and changing trends. The foundation of this philosophy will lie within the biblical church and the family. Through the course work, conference (the Orange Conference in Atlanta, GA), and personal interaction with various professionals, each student will understand how the Church and the family are met to work together in harmony, how to disciple parents and how to develop and disciple volunteers all within the church structure. There is a lab fee for this class.
Credits 3.00
Modality
On-site

PCM 365 : Seminar in Biblical Preaching

Develops the student's ability to create and preach biblical sermons. Helps the student create both quality and appropriate content for sermons. Students explore a variety of sermon options, develop a preaching plan, and explore how the different genres of the Bible should impact the sermon. Each student preaches three times.
Credits 3.00
Modality
On-site

PCM 371 : Advanced Preaching & Teaching Seminar

Rotating advanced preaching and teaching seminars. Course content will vary each semester, including: Narrative Preaching; the History of Christian Preaching; Contemporary Issues in Preaching; and Preaching & Teaching Abilities.
Credits 3.00
Modality
On-site

PCM 372A-F : Interpreting Scripture for Preaching & Teaching: Resurrection Narratives

Each course in this series will consist of an exegetical, theological, rhetorical, didactical, and homiletical study of selected pericopae of the New Testament, with an emphasis on practical application for contemporary expository preaching or teaching. Students will preach, teach, or present a project in the course. On a rotating basis, course content will vary in subject from semester to semester to include: (A) The Resurrection narratives (resurrection stories related to Jesus' resurrection); (B) the Parables of Jesus; (C) the Miracles of Jesus; (D) Speeches in Luke-Acts; (E) the Compassion Texts of Jesus; and (F) TBD.
Credits 3.00
Modality
On-site

PCM 383 : Leadership in the Local Church

An introductory study of the key principles of spiritual leadership and their application in the setting of the local congregation. These principles may be applied in any ministry setting.
Credits 3.00
Modality
Mixed

PCM 397 : Seminar in Christian Counseling

Students will explore the Christian counseling process and apply it to specific issues such as depression, stress and anxiety, personality disorders, addictions, and others. The class features a trip to the American Association of Christian Counselors (AACC) convention. There is a lab fee for this class.
Credits 3.00
Modality
On-site

Missions & Cross-Cultural Ministry

PMI 205 : Foundations of World Missions

Introduces the concept of the mission of God and the missional church. The course combines theology, intercultural studies, anthropology, history, and cross-cultural communication as an introductory overview of the church's global mission as developed throughout the Scriptures. The course will also include a look at biblical motivations, historical background and current strategies concerning the mission of God.
Credits 3.00
Modality
Mixed

PMI 340 : TESOL Program Curriculum & Design

Presents the variety of administrative tasks that accompany TESOL. Students analyze the design and use of commercially available tests and materials, and learn methods of developing one's own curriculum, which can be used in future teaching situations.
Credits 3.00
Modality
On-site

PMI 350 : Cross-Cultural Methods & Strategies

Presents strategic issues that all cross-cultural ministers must identify and answer, including how a field is selected, how support can be raised, and how teams should be constructed to accomplish cross-cultural ministry. Students prepare a mission strategy that addresses the need for harvest workers in conjunction with a church.
Credits 3.00
Modality
Mixed

PMI 360 : TESOL Practicum

Students observe and assist a teacher of English as a second language as well as give direct instruction to ESL students under the supervision of an approved teacher.
Credits 3.00
Modality
On-site

PMI 390 : Independent Studies in Cross-Cultural Ministry

An opportunity for students to conduct independent research under the supervision of a faculty member. A minimum of 45 hours of research for each credit and a final paper or project are required for the course.
Credits 3.00
Modality
On-site

Ministry Leadership

Students in the Ministry Leadership program receive additional ministry and leadership training prior to entering full-time ministry or concurrently with their active ministry. students take courses from top ministry leaders and are actively coached in their current ministry.

This program is available on the Moberly, Missouri and Florence, Kentucky campuses.

PROGRAM DIRECTOR

Dr. Billy Strother

billystrother@cccb.edu

PROGRAM OBJECTIVES

- Develop personal leadership skills.

- Identify skills to lead congregations towards health.

- Develop plans for themselves and ministry teams.

- Advance ministry and make a stronger Kingdom impact.

CAREER OPTIONS

- Leader in a church, community, or social service agency.

- Executive, manager, or director in nonprofit and for-profit organizations.

- Administrator of a parachurch organization or missions agency.

MML 750 : Leadership Mentoring Experience

Leadership Mentoring Experience provides students with a foundational understanding of practical leadership principles and practices through mentorship. Students will engage in one-on-one mentoring sessions with experienced leaders, focusing on personal and professional development, goal setting, and skill enhancement. Through reflective exercises, case studies, and practical applications, students will deepen their understanding of leadership theories and frameworks while honing their leadership abilities in real-world contexts. This course equips students with the knowledge and skills necessary to excel as leaders in various organizational settings.
Credits 3.00
Modality
Online

MML 830 : Ethics and Communication in Ministry Leadership

This course examines biblical foundations for ethical behaviors and decision-making and applies them to diverse aspects of strategic communication in ministry settings. Communication is essential in developing relationships and building trust in leadership and ministry. It can shape many narratives in ministry leadership, from mission, preaching, teaching, church objectives, policies, staff relations, social media, and technology. It requires careful and thoughtful expression of ethical principles. Students will learn to discern various ethical issues concerning communication behavior and apply systemic ethical analysis to various church and para-church situations.
Credits 3.00
Modality
Online

Supervised Ministry Experience

CCT 250 : Vocational Preparation

Students prepare the resources necessary to find an internship or ministry, including a resume, philosophy of ministry, and learning covenant. Students must complete CCT250 before participating in an apprenticeship. This course prepares the student to find and benefit from an apprenticeship. Students will not receive credit for an apprenticeship occurring prior to successful completion of CCT250. Transfer students must attend CCCB at least one semester before enrolling in CCT250.
Credits 1.00
Modality
Online

SME 301 : Supervised Ministry Experience

Students work for a semester, school year, or summer term in an approved site under the tutelage of a site supervisor and their Program Advisor in their chosen field of service. At least 300 hours of supervised ministry are required.
Credits 3.00
Modality
On-site

SME 303 : Supervised Ministry Experience

Students work for a semester, school year, or summer term in an approved site under the tutelage of a site supervisor and their Program Advisor in their chosen field of service. At least 150 hours of supervised ministry are required.
Credits 2.00
Modality
Online

SME 305A : Counseling Supervised Ministry Experience

Students intern for a semester in an approved site under the tutelage of an approved mentor. At least 50 hours of supervised experience is required. Counseling students enrolled in SME meet as a group each week during the semester with their program director and/or counseling instructors for Supervision.
Credits 0.50
Modality
On-site

SME 305B : Counseling Supervised Ministry Experience

Students intern for a semester in an approved site under the tutelage of an approved mentor. At least 50 hours of supervised experience is required. Counseling students enrolled in SME meet as a group each week during the semester with their program director and/or counseling instructors for Supervision.
Credits 0.50
Modality
On-site

SME 305C : Counseling Supervised Ministry Experience

Students intern for a semester in an approved site under the tutelage of an approved mentor. At least 50 hours of supervised experience is required. Counseling students enrolled in SME meet as a group each week during the semester with their program director and/or counseling instructors for Supervision.
Credits 0.50
Modality
On-site
Prerequisite Courses
SME 305A
SME 305B

SME 305D : Counseling Supervised Ministry Experience

Students intern for a semester in an approved site under the tutelage of an approved mentor. At least 50 hours of supervised experience is required. Counseling students enrolled in SME meet as a group each week during the semester with their program director and/or counseling instructors for Supervision.
Credits 0.50
Modality
On-site
Prerequisite Courses
SME 305A
SME 305B
SME 305C

SME 305E : Counseling Supervised Ministry Experience

Students intern for a semester in an approved site under the tutelage of an approved mentor. At least 50 hours of supervised experience is required. Counseling students enrolled in SME meet as a group each week during the semester with their program director and/or counseling instructors for Supervision.
Credits 0.50
Modality
On-site
Prerequisite Courses
SME 305A
SME 305B
SME 305C
SME 305D

SME 305F : Counseling Supervised Ministry Experience

Students intern for a semester in an approved site under the tutelage of an approved mentor. At least 50 hours of supervised experience is required. Counseling students enrolled in SME meet as a group each week during the semester with their program director and/or counseling instructors for Supervision.
Credits 0.50
Modality
On-site
Prerequisite Courses
SME 305A
SME 305B
SME 305C
SME 305D
SME 305E

SME 308 : Supervised Ministry Experience

Supervised Ministry Experience that is taken over two consecutive semesters.
Credits 1.50
Modality
On-site

CENTRAL CHRISTIAN COLLEGE OF THE BIBLE
ACADEMIC CATALOG 2024-2025 ADDENDUM

Academic Catalog Addendum: Class addition Essentials of Human Biology with Lab (GPS255) effective FA24.

Course Title: Essentials of Human Biology with Lab
Course Code: GPS255
Credits: 4
Modality: Onsite

Course Description:
This is a lecture and lab course in human anatomy and physiology for non-science majors. It is designed for students who will not take another Life Sciences course but would benefit from a fundamental understanding of human biology for personal life and ministry. Human physiology is emphasized, with anatomy incorporated as needed to support knowledge of the basic biological concepts related to human life. The course includes a lab component and a few critical ethical discussions arising from human physiology.